

Wexford County

EXECUTIVE COMMITTEE

Gary Taylor, Chair

NOTICE OF MEETING

The Executive Committee of the Wexford County Board of Commissioners will hold a regular meeting on Tuesday, June 14, 2022, beginning at

4:00 p.m. in the Commissioners' Room, 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

A.	CALL TO ORDER	
B.	ROLL CALL	
C.	ADDITIONS / DELETIONS TO THE AGENDA	
D.	APPROVAL OF THE AGENDA	
E.	APPROVAL OF THE MAY 10, 2022 REGUALR MEETING MINUTES	. 1
F.	PUBLIC COMMENTS The Committee welcomes all public input.	
G.	AGENDA ITEMS 1. Discussion on Current Litigation Matters 2. DPW Issues/Concerns a. Infrastructure Alternatives Monthly Report	
	3. Resolution 22-14	. 7
Н.	CORRESPONDENCE 1. Alliance for Economic Success Overview	
I.	ADMINISTRATOR'S COMMENTS	
J.	PUBLIC COMMENTS	
K.	COMMITTEE COMMENTS	
L.	CHAIR COMMENTS	
M.	ADJOURN	

COUNTY OF WEXFORD **EXECUTIVE COMMITTEE MEETING**

MEETING MINUTES May 10, 2022

The Executive Committee regular meeting was called to order by Chairman Gary Taylor at 4:00 p.m. in the Commissioners' Room, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Gary Taylor, Chair; Mike Bengelink, Mike Musta, and Julie Theobald.

Members Absent: None.

Also Present: Adam Kerr, Maintenance Director; Megan Kujawa, Senior Executive Administrative

Assistant; Tom Lutke, Infrastructure Alternatives Inc.; Kristi Nottingham, Treasurer; Joe Porterfield, County Administrator/Equalization Director (via Zoom); Roxanne Snyder,

Register of Deeds; and Gordan Maxwell, Member of the Public.

ADDITIONS OR DELETIONS TO THE AGENDA

ADDED: G.4. Jail Building Update

APPROVAL OF THE AGENDA

A motion was made by Comm. Musta and supported by Comm. Theobald to approve the agenda as amended. A vote was called, all in favor. Motion passed, 4-0.

APPROVAL OF THE MINUTES

A motion was made by Comm. Theobald and supported by Comm. Bengelink to approve the April 12, 2022, Regular Meeting Minutes. A vote was called, all in favor. Motion passed, 4-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Discussion on Current Litigation Matters

Administrator, Mr. Porterfield informed the committee that there are no updates at this time.

G.2.a. Cedar Creek Water System

Infrastructure Alternatives Inc. (IAI) Monthly O&M Report for April 2022. Mr. Tom Lutke reported the following:

- No callouts or complaints
- 04/29/2022 Added to a waitlist for Oudbier Instrument Company to have a technician come and check the flow numbers at the wellhouse.
- The annual spring flush of the water system will occur on May 17 and 18.

Mr. Lutke informed the committee that he believes he discovered the issue with the meter; he thinks that the forward flow of the meter is being negatively read and is counting the back flow twice. Also, stated that there is a waitlist for a technician of 6-8 weeks.

Executive Committee May 12, 2022 Page 2 of 3

G.3. Janitorial Services Contract Discussion

Administrator, Mr. Porterfield informed the committee that there was a meeting with Cadillac Janitorial, in which Mr. Kerr and Comm. Bengelink were in attendance, they discussed the expectations of work to be completed. It was decided that instead of agreeing to a full year contract with Cadillac Janitorial, that it would be better to do a six-month contract. Mr. Porterfield stated that he had edited a previous contract that was with Cadillac Janitorial. Instead of the yearly amount that Cadillac Janitorial provided in the RFP it was just divided in half to fit the six-month time frame. Mr. Porterfield stated the new agreement will be made available for the upcoming finance meeting; it is currently pending legal review.

Maintenance Director, Mr. Kerr informed committee that he met with Mr. Carl Owinga from Cadillac Janitorial today and they did another walk through the buildings. It will be full in-house services, but they won't be doing the dental clinic at the Health Department.

Comm. Bengelink stated that there is deep reservations in working with this vendor due to prior experiences and complaints and there is work being done to form a back up plan in case expectations are not being met.

A motion was made by Comm. Bengelink and supported by Comm. Musta to forward the Janitorial Services Contract to the Finance Committee. A vote was called, all in favor. Motion passed, 4-0.

G.4. Jail Building Update

Maintenance Director, Mr. Kerr informed the committee that on Monday; Ms. Bigger, Deputy County Administrator, Chairman Taylor, Sheriff Taylor, Lt. McDaniel, and himself met with Granger and Gustafson regarding some of the concerns that have been ongoing at the jail. There are several locations that the brick has been popping out and they have been told it was due to the bricks not being sealed. However, it is believed that moisture is coming from the backside of the brick and that sealing the brick on the front would have no impact on that. Comm. Musta asked how the repairs of the brick will happen. Mr. Kerr stated that he has not fixed it because he is not a masonry and doesn't want any warranty to become faulty because an unlicensed masonry addressed the issue; but they are working on getting someone in to correct the problem. Hooker DeJong is contacting the manufacturing for issues with the roof. Northwest Kent is being contacted to correct the issue with the boiler system. There is a pending phone meeting to be held with Hooker DeJong on the certification of the roof, and as to who certified it. Comm. Taylor mentioned that he would like Mr. Porterfield to sit in on the phone meeting.

CORRESPONDENCE

No discussion.

ADMINISTRATOR'S COMMENTS

Mr. Porterfield stated that the audit is continuing to go smoothly and if anyone needs him he is still available despite working remotely.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

Comm. Theobald thanked the committee and is sending get well prayers to Mr. Porterfield and his family, she continued on to say that she hopes there is resolution to the issues at the jail, so it is no longer a headache.

CHAIR COMMENTS

Comm. Taylor thanked everyone with their efforts in the Janitorial Services Agreement.

Executive Committee
May 12, 2022
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ADJOURN

A motion was made by Comm. Theobald and supported by Comm. Musta to adjourn at 4:17 p.m. A vote was called. All in favor, motion passed.

Megan Kujawa, Recording Secretary Gary Taylor, Chair



Monthly Operations & Maintenance Report

June 14, 2022

Report for Month: May 2022 **Location:** Wexford County

Facilities: Cedar Creek Water Plant & Distribution System

Operator in Charge: Ryan Longstreet, Certified Operator

Emergency Callouts/Customer Complaints

□ 5/2/22 – Customer complained about tap water causing a residue on houseplants. Checked chlorine residual and everything looked good.

Significant Events:

- □ 5/19/22 Grabbed Complete Metals and Nitrate samples.
- □ 5/23/22 Pump 1 pulled for cleaning and inspection.
- □ 5/24/22 Instrument Tech out to troubleshoot flow meter issue.
 - Flow meter was reprogrammed to calculate reverse flow and give us a net total of flow. Should be reading correctly now.
- □ 5/28/22 Water turn on for customer at 1480 Old US 131.

Preventive Maintenance:

- □ Replaced Chlorine discharge line in wellhouse.
- □ The annual spring flush of the water system occurred on May 17 & 18. No issues or complaints.
- □ IAI staff continues to regularly check chlorine residuals throughout the water system.

Facilities Data for the Month

Production at Well House	424,660 gallons
Metered Usage	232,515 gallons
Metered Reversal Flow at Well House	82,700 gallons
Metered Flushing	294,000 gallons
Difference *(% Gain)	*184,555 gallons (43.46%)



Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan on the twenty-second day of June 2022 at 4:00 p.m.

PRESENT:	
ABSENT:	
The following preamble and resolution were offered by Commissioner	and
supported by Commissioner .	

RESOLUTION NO. 22-14

APPROVING A LETTER OF UNDERSTANDING BETWEEN THE COUNTY OF WEXFORD ("County") AND THE SHERIFF OF WEXFORD COUNTY ("Sheriff") AND THE COMMAND OFFICERS ASSOCIATION OF MICHIGAN ("COAM") TO AUTHORIZE PENSION PLAN DIVISION CHANGES

- WHEREAS, the County, Sheriff and COAM have entered into a collective bargaining agreement with a term running from January 1, 2021 through December 31, 2024 (the "COAM CBA") which unit includes management and supervisory employees; and
- WHEREAS, an issue has arisen regarding application of the pension provisions COAM CBA because -- in the past if an employee who was vested and eligible to participate in the COAM MERS Division was elected to the position of Wexford County Sheriff by the voters, the employee was not placed in the MERS Elected Official Division and, rather, was continued as a member of, and permitted to retire with benefits provided by, the COAM MERS Division; and
- WHEREAS, after consultation with Staff and as required by MERS, the Sheriff and COAM have agreed upon the attached Letter of Understanding addressing whom MERS division eligibility of certain current or future qualified COAM Unit members who have been or may be elected to the position of County Sheriff, or appointed as Undersheriff subject to the terms of the COAM MERS Division, as such terms or benefits may be amended or terminated by the County or MERS in the future.
- NOW, THEREFORE, BE IT RESOLVED that the Wexford County Board of Commissioners hereby approves the attached Letter of Understanding with the COAM Unit with respect to MERS division eligibility of certain current or future qualified COAM Unit members who have been or may be elected to the position of County sheriff, or appointed as Undersheriff subject to the terms of the COAM MERS Division, as such terms or benefits may be amended or terminated by the County or MERS in the future.
- **BE IT FURTHER RESOLVED** that the Chairperson of the Board of Commissioners is authorized to sign the Letter of Understanding on behalf of the County.
- **BE IT FURTHER RESOLVED** that the Chairperson is authorized to execute any necessary forms or contract documents required by MERS to effectuate this Letter of Understanding and Retirement Plan amendment consistent with this Resolution upon approval as to form by the County Attorney.

A ROLL CALL VOTE WAS	TAKEN AS FOLLOWS:
AYES:	
NAYS:	
RESOLUTION DECLARE	D ADOPTED.
	Gary Taylor, Chairman, Wexford County Board of Commissioners
	Alaina M. Nyman, County Clerk
STATE OF MICHIGAN)
COUNTY OF WEXFORD) ss.)
of Commissioners of Wexfor	oing is a true and complete copy of Resolution 22-14 adopted by the County Board d County at a regular meeting held on June 22, 2022, and I further certify that g was given as provided by law.
	Alaina M. Nyman, County Clerk

LETTER OF UNDERSTANDING BETWEEN THE COUNTY OF WEXFORD ("County") AND THE SHERIFF OF WEXFORD COUNTY ("Sheriff") AND THE COMMAND OFFICERS ASSOCIATION OF MICHIGAN ("COAM")

WHEREAS, the County, Sheriff and COAM have entered into a collective bargaining agreement with a term running from January 1, 2021, through December 31, 2024 (the "COAM CBA") which unit includes management and supervisory employees; and

WHEREAS, Section 15.1 of the COAM CBA provides a Michigan Municipal Employees Retirement System ("MERS") pension plan for bargaining unit employees hired by the Sheriff's office prior to 2012:

15.1: Retirement Plan. All full-time and regular part-time employees of the Employer hired from outside the Sheriff's Office prior to 1/1/12 or who are promoted within the Sheriff's Office if the employee were eligible for a fully deferred benefit plan under the CBA from which the employee was promoted within this collective bargaining unit shall participate in Plan B-4 with the F55(25) rider of the Michigan Municipal Employees Retirement System. The employee's contribution rate toward the cost of the Plan shall be six point ninety-eight percent (6.98%) of their gross compensation.

MERS has designated this plan as MERS Division No. 21, (the "COAM MERS Division" and;

WHEREAS, the current Sheriff had been employed in the Sheriff's Office for over 29 years and, prior to the election, was vested and qualified to participate in and retire under the terms of the COAM MERS Division; and,

WHEREAS, the County also sponsors a MERS plan and division for certain qualified elected officials. MERS has designated this plan as Division No. 16 (the "MERS Elected Official Division"). The MERS Elected Official Division does not include the F55(25) rider; and,

WHEREAS, in the past – if an employee who was vested and eligible to participate in the COAM MERS Division was elected to the position of Wexford County Sheriff by the voters, the employee was not placed in the MERS Elected Official Division and, rather, was continued as a member of, and permitted to retire with benefits provided by, the COAM MERS Division; and

WHEREAS, the current Sheriff was elected in January 1, 2017. Prior to such election, the current Sheriff was a member of the COAM unit and was vested and qualified to participate in and retire under the terms of the COAM MERS Division. Notwithstanding past practice, the current Sheriff was – upon election – assigned to the MERS Elected Official Division; and,

WHEREAS, the parties are agreeable to the Letter of Understanding which would permit the current Sheriff – and possible COAM unit members who are vested in the COAM MERS Division whom in the <u>future</u> may be elected to the position of County sheriff, or appointed as Undersheriff – to be eligible for and subject to the terms of the COAM MERS Division, as such terms or benefits may be amended or terminated by the County or MERS in the future.

NOW, THEREFORE, IT IS HEREBY AGREED UPON between the parties as follows:

- 1. Article 15.1 "Retirement Plan" of the COAM CBA is amended as follows:
 - 15.1: Retirement Plan. All full-time and regular part-time employees of the Employer hired from outside the Sheriff's Office prior to 1/1/12 or who are promoted within the Sheriff's Office if the employee were eligible for a fully deferred benefit plan under the CBA from which the employee was promoted within this collective bargaining unit shall participate in Plan B-4 with the F55(25) rider of the Michigan Municipal Employees Retirement System. The employee's contribution rate toward the cost of the Plan shall be six point ninety-eight percent (6.98%) of their gross compensation. Effective March 15, 2022, the current elected sheriff and/or a future elected sheriff or appointed undersheriff who was -- immediately prior to election or appointment -- a COAM unit member hired prior to 1/1/12 and who was then qualified and fully vested to participate in the COAM DB Retirement Plan B-4 with the F55(25) rider of the Michigan Municipal Employees Retirement System shall remain eligible for this retirement plan and shall be included in the applicable MERS COAM division. This does not apply to a current undersheriff or future sheriff/undersheriff who was not employed as a member of the COAM unit in the County, who was employed outside the County, and/or employed in the COAM unit but eligible for an different retirement plan, including the current MERS Hybrid DC/DB Plan.

IT IS FURTHER AGREED THAT this Letter of Understanding will become effective on the date it is fully executed by all the parties below.

IT IS FURTHER HEREBY AGREED that all other terms and conditions specified in the COAM CBA shall remain in full force and effect, except as revised above.

FOR THE EMPLOYER:	FOR THE COAM:	
	Por	} ~~
Gary Taylor, BOC Chair Date	Dan Kuhn, Bus. Agent	Date
bred tyle 5/10/22		
Trent Taylor, Sheriff Date		Date

Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan on the twentieth day of June 2022 at 4:00 p.m.

PRESENT:	
ABSENT:	
The following preamble and resolution were offered by Commissioner	and supported
by Commissioner .	

RESOLUTION NO. 22-15 OPPOSING MICHIGAN HOUSE BILLS 4729, 4730, 4731, & 4732

- WHEREAS, Zillow, a for-profit corporation from Seattle, WA, has been lobbying the Michigan Legislature to pass legislation that undermines the integrity of Register of Deeds and Treasurer Offices across the State of Michigan; and
- WHEREAS, the legislation that Zillow is lobbying for would require Register of Deeds and Treasurer Office across the State of Michigan to provide for-profit corporations copies of any official records maintained by those offices at a significant discount or in some instances free of any charge. As a result, the taxpayers will be responsible for picking up the tab for providing these records and the financial burden created by the loss of revenue for these offices; and
- **WHEREAS**, if these Bills become law, Zillow and other for-profit corporations will have the ability to demand the manner in which the Register of Deeds and Treasurer must provide copies of official records; and
- WHEREAS, if these Bills become law, they would impose new restrictions and limits on what Register of Deeds and Treasurer Offices can charge for parcel cards, and would burden Michigan taxpayers with the cost to provide records to out-of-state entities and corporate organizations; and
- WHEREAS, Zillow and other corporations will capitalize on selling publicly owned records, provided to them free of charge, while at the same time placing Michigan residents at a higher risk for fraud and theft; and
- WHEREAS, the Michigan Association of Counties, Michigan Association of County Treasurers, Michigan Association of County Clerks, Michigan Association of Register of Deeds, and the Michigan Municipal League are united in opposing Michigan House Bills 4729, 4730, 4731, & 4732.
- **THEREFORE, BE IT RESOLVED,** that Wexford County Board of Commissioners OPPOSE Michigan House Bills 4729, 4730, 4731, & 4732, as private corporations should not benefit financially from public records at the expense of Michigan taxpayers; and

BE IT FURTHER RESOLVED that a copy of this Resolution be sent to Governor Gretchen Whitmer, Speaker of the Michigan House of Representatives, Majority Leader of the Michigan Senate, Senator Ed McBroom, Representative Beau Lafave, Representative Julie Calley, the Michigan Association of Counties, Michigan Association of County Treasurers, Michigan Association of County Clerks, Michigan Association of Register of Deeds, and the Michigan Municipal League.

A ROLL CALL VOTE WAS	S TAKEN AS FOLLOWS:
AYES:	
NAYS:	
RESOLUTION DECLARI	ED ADOPTED.
	Gary Taylor, Chairman, Wexford County Board of Commissioners
	Alaina M. Nyman, County Clerk
STATE OF MICHIGAN COUNTY OF WEXFORD)) ss.)
Board of Commissioners of	going is a true and complete copy of Resolution 22-15 adopted by the County Wexford County at a regular meeting held on June 22, 2022, and I further uch meeting was given as provided by law.
	Alaina M. Nyman, County Clerk



Building prosperity in Wexford & Missaukee Counties

9600 E. 13th St. * Cadillac, MI 49601 * (231)268-0212

AES is located within the Michigan State University Extension office on the campus of Baker College of Cadillac

Our History

Serving Rural Northern Michigan for nearly 15 years

Our Approach



Local business leaders in the Wexford-Missaukee area invest, allowing AES to expand it's service area Formalized partnerships and expanded investors to include Wexford/Missaukee area municipalities

Redefined service area and rebranding

People

The Alliance for Economic
Success is a public-private
partnership that collaborates
across our community to
support a healthy, integrated
prosperity ecosystem for
Wexford and Missaukee
Counties, a geography often
referred to as the Greater
Cadillac Area



Projects

What We Do

AES partners with businesses, organizations, and municipalities to build capacity and bring resources into the area.



Identifying opportunities



Connecting with regional, local, & federal agencies



Marketing the area for investment



Grant writing & administration



Strategic planning & priority identification



Coordinating networks



Data collection & dissemination



Impact Studies



Resource Navigation

2022 Priority Areas

Communication



Opportunities often come with a quick timeline so it is essential that our area has a robust and intentional communication infrastructure to coordinate and collaborate.

Area Child Care



Approximately 64% of families in our area with children under the age of 6 and 75% of families with children between 6-17 years of age have all parents in the workforce, making high-quality, affordable child care an essential aspect of our local economy.

Capacity Building & Resource Procurement



Unprecedented levels of funding for economic development are flowing from state and federal agencies, but often require specific technical skills, resources and capacity to access.

Our Investors

AES is powered by our investors, who recognize that economic development must be embedded in and resourced by the community it serves.

Community & Corporate Investors

Baker College of Cadillac Cadillac Downtown Development Fund ITC Michigan State University Extension Munson Healthcare Cadillac Hospital Rec Boat Holding s VanDrie Home Furnishings

Public Investors

City of Cadillac Cherry Grove Township Clam Lake Township & DDA Missaukee County Wexford County

Chamber of Commerce Partners

Cadillac Area Chamber of Commerce

To learn about becoming an investor, contact Lisa. Miller@AllianceForEcnomicSuccess.com

Board of Directors

Alliance for Economic Success

2022

Jeffrey Bassett, Treasurer

4Front CU - VP Treasury Management

Carla Filkins

City of Cadillac, Mayor

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Baker College of Cadillac President

Peter Marinoff

Munson Healthcare Cadillac Hospital, President

Mike Musta

Wexford County Commissioner

Pam Niebrzydowski

Missaukee County Commissioner

Patrick Tiedt

Consumers Energy Community Affairs

Manager

Jeremy Winkle, Vice Chair

VanDrie Home Furnishings, Owner

Updated: June 1, 2021

The Community Infrastructure Center

A Pre-Development & Project Deployment Support Program For Rural Communities

Supported by Economic Development Administration Technical Assistance Grant and Developed by





For additional information and local economic development resources and support contact:



Program Background & Introduction

Predevelopment capacity is an essential catalyst to economic and regional recovery. This capacity is often lacking in communities where a shortage of human or financial capital can limit the ability to undertake high-value projects.

The Economic Development Administration's (EDA) Research and National Technical Assistance program awarded a grant to the project team to launch a **predevelopment training and project accelerator for small, rural, and underserved communities**. This initiative will create a predevelopment technical assistance workshop series highlighting the basics of pre-development and specialized project development activities.

The grant will also allow the Milken Institute to expand the National Predevelopment Caucus, a series of monthly, national convenings that currently engages more than 200 community stakeholders, investors, NGOs, governments, policy experts, and project developers.







Dan Carol Senior Director, Public Finance Program, MI



Rachel Halfaker Program Manager, Public Finance Program, MI



Michelle Brito
Program Associate,
Public Finance Program,
MI



Sarah Buck Chief Programs Officer, RCAP



Nicole Manapol
Community & Economic
Development Specialist,
RCAP 16

Program Objectives

TECHNICAL ASSISTANCE

Provide technical assistance to inform participants on how to conduct or locate funding opportunities for predevelopment activities

PEER-TO-PEER LEARNING

Create a shared learning platform to connect communities developing similar projects with one another

TOOLS AND MATERIALS

Create a repository of tools, references and materials to be used by communities navigating predevelopment activities



MONTHLY COMMUNITY OF PRACTICE

Convene the network of project developers, investors, community leaders for monthly updates and resource sharing



REPOSITORY OF RESOURCES AND TRAININGS

An asynchronous platform for members to unlock trainings, resources and tools to navigate the predevelopment activities



MONTHLY OFFICE HOURS

Dedicated monthly office hours based on specific project use cases and specific activity types for members to ask questions from experts



PROJECT PROGRESSION TOOL

A tool to track your project progression to map your project plan to available resources and tools

Program Tracks

Track Types

Based on discussions and surveys, the following program tracks were selected for members to choose from. Once you join a program track, you will have access to that track forum, dedicated office hours and email alerts when new content is added.



Facilities Track

The Facilities Track is focused on providing technical assistance for facilities-related projects. Projects may include include the development of industrial parks, innovation centers, skills-training facilities, and brownfield redevelopment.



Workforce Track

The Workforce Track is focused on providing technical assistance for projects that are designed to create and retain jobs and increased private investment, advance innovation, or providing workforce development opportunities. Projects may include training programs, skill development, partnership development and community outreach efforts.



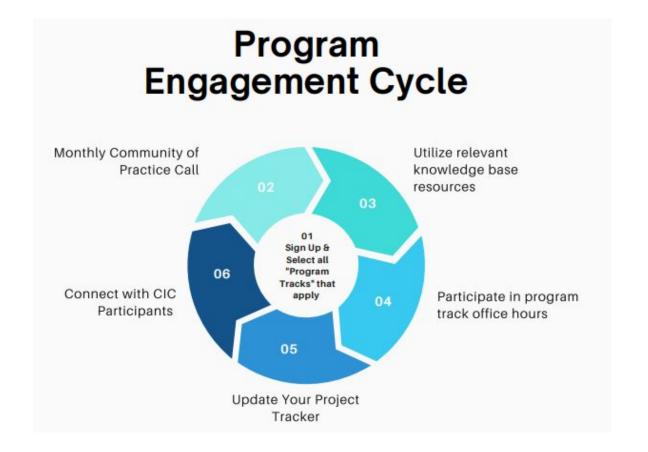
Transportation Track

The Transportation Track is focused on providing technical assistance for transportation-related projects. Examples include projects designed to increase access and utility of a commercial zone, trail development, infrastructure development of a port to increase industrial expansion, and more.

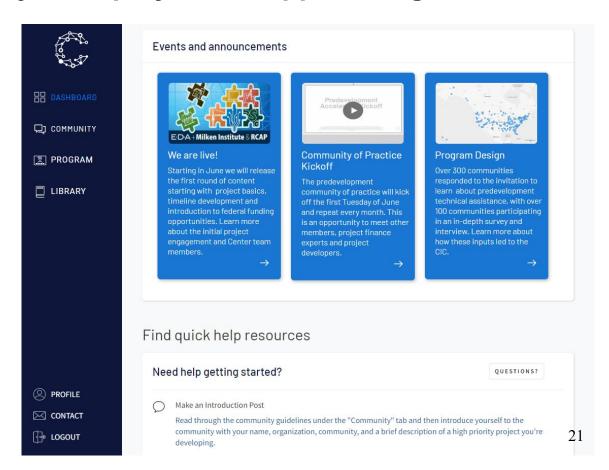


Utilities Track

The Utilities Track is focused on providing technical assistance for utilities-related projects. Examples include include water, wastewater and sewer, broadband, and energy infrastructure.



Easy to Use
Engagement Platform
with Additional
Resources &
Networking
Opportunities



For additional information and local economic development resources and support contact:



LIsa Miller, Executive DIrector

Lisa.Miller@AllianceForEconomicSuccess.com

9600 E. 13th St. * Cadillac, MI 49601 * (231)268-0212