



Wexford County

EXECUTIVE COMMITTEE

Gary Taylor, Chair

NOTICE OF MEETING

The Wexford County Board of Commissioners will hold a regular meeting on Tuesday, April 12, 2022, beginning at 4:00 p.m. in the Commissioners Room of the Historic Courthouse in Cadillac, Michigan

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS/DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE MARCH 8, 2022 REGUALR MEETING MINUTES..... 1
- F. PUBLIC COMMENTS
The Committee welcomes all public input.
- G. AGENDA ITEMS
 - 1. Discussion on Current Litigation Matters
 - 2. DPW Issues/Concerns
 - a. Infrastructure Alternatives Monthly Report.....3
 - 3. Pescador – Financial Assurance Mechanism Update – Daniel Staub
 - 4. Amended Interagency Agreement.....4
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 - 6. Security Personnel Discussion 14
- H. CORRESPONDENCE
- I. ADMINISTRATOR’S REPORT
- J. PUBLIC COMMENT
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJORN

COUNTY OF WEXFORD
EXECUTIVE COMMITTEE MEETING
 MEETING MINUTES
 March 8, 2022

The meeting was called to order by Chairman Taylor at 4:00 p.m., in the Commissioners' Room of the Courthouse, third floor, 437 E. Division, Cadillac, Michigan, 49601.

Members Present: Gary Taylor, Chair; Mike Bengelink, Mike Musta, and Julie Theobald

Members Absent: None.

Also Present: Jami Bigger HR Director/Interim Co-Administrator; Megan Kujawa, Senior Executive Administrative Assistant; Tom Lutke, Infrastructure Alternatives Inc.; Kristi Nottingham, Treasurer; Alaina Nyman, Clerk; Roxanne Snyder, Register of Deeds; and Corey Wiggins, Prosecuting Attorney.

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Theobald and supported by Comm. Musta to approve the agenda. A vote was called. All in favor, motion passed.

APPROVAL OF THE MINUTES

A motion was made by Comm. Bengelink and supported by Comm. Musta to approve the February 8, 2022 Regular Meeting Minutes. A vote was called. All in favor, motion passed.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Discussion on Current Litigation Matters

Ms. Bigger had no update to provide at this time.

G.2.a. Cedar Creek Water System

Infrastructure Alternatives Inc. (IAI) Monthly O&M Report for February 2022. Mr. Tom Lutke reported the following:

- 02/09/2022 – Complaint for a high water bill at 9311 E 22 Rd. The meter was verified and the correct billing was confirmed. Customer was informed that they are likely to have a slow leak somewhere inside the home such as a toilet, sink, etc.
- 02/18/2022 – Generator fault at the well house. Called Cummins Service to troubleshoot, resetting the generator solved the issue. Tech said that if it happens again, that it could be a bad control board.
- 02/14/2022 – Collected PFAS samples, Sanitary survey with Scott Conradson.
- 02/28/2022 – Measured water usage is still greater than measured water production at well house. IAI is continuing to look for why this issue is occurring.

G.2.b. Cedar Creek Water Feasibility Study Report

Comm. Bengelink asked Mr. Lutke about the process moving forward with the City of Manton pulling the Cedar Creek RAP area into their water supply system. He inquired about after the hook-up of the two wells that the Cedar Creek system are hooked up to would be shut down and then the continued maintenance would not be a responsibility of the county. Mr. Lutke was unsure of that process and unsure if the wells would be shut down but said that he would reach out to EGLE and Gosling Czubak on how that would happen.

G.2.c. Cedar Creek Well No. 1 Cleaning & Pump Overhaul – Peerless Midwest Quote

A motion was made by Comm. Musta and supported by Comm. Theobald to forward a recommendation to the full board to approve the Peerless Midwest quote for the Cedar Creek Well No. 1 cleaning and pump overhaul. A vote was called, all in favor. Motion passed.

G.3. Interagency Agreement

A motion was made by Comm. Bengelink and supported by Comm. Musta to forward a recommendation to the full board to approve the Interagency Agreement for Provision of Mental Health Services. A roll call vote was requested: Motion passed 4-0.

G.4. Pinwheel Garden Request

A motion was made by Comm. Theobald and supported by Comm. Bengelink to forward a recommendation to the full board to approve the Traverse Bay Children's Advocacy Center's request to create a pinwheel garden on the Courthouse grounds during the month of April. A vote was called, all in favor. Motion passed.

CORRESPONDENCE

EGLE – Drinking Water Monitoring Schedule and Annual Reports for 2022.

ADMINISTRATOR'S COMMENTS

None.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Theobald and supported by Comm. Musta to adjourn at 4:08 p.m. A vote was called. All in favor, motion passed.

Gary Taylor, Chair

Megan Kujawa, Recording Secretary

Monthly Operations & Maintenance Report

April 12, 2022

Report for Month: March 2022
Location: Wexford County
Facilities: Cedar Creek Water Plant & Distribution System
Operator in Charge: Ryan Longstreet, Certified Operator

Emergency Callouts/Customer Complaints

- No callouts or complaints this month.

Significant Events:

- 3/8/22 – 2021 Annual Pumpage Report Submitted.
- 3/30/22 – Consumer Confidence Report and Cross Connection Report completed. Letters will be mailed out in April.

Preventive Maintenance:

- IAI staff continues to regularly check chlorine residuals throughout the water system.

Facilities Data for the Month

| | |
|-------------------------------------|---------------------------|
| Production at Well House | 315,790 gallons |
| Metered Usage | 173,769 gallons |
| Metered Reversal Flow at Well House | 101,649 gallons |
| Metered Flushing | 237,040 gallons |
| Difference *(% Gain) | *196,668 gallons (62.28%) |



BOARD OF COMMISSIONERS COMMITTEE AGENDA ITEM

TO: Executive Committee
FROM: Administration
FOR MEETING DATE: April 12, 2022
SUBJECT: Interagency Agreement for Provision of Mental Health Services

SUMMARY OF ITEM TO BE PRESENTED:

An amended Interagency Agreement with Northern Lakes Community Mental Health and various Wexford and Missaukee County agencies is attached for re-consideration. On March 16, 2022, the Board of Commissioners approved the Chair to sign the agreement on behalf of the County. However, it was brought the attention of the Interim Co-Administrators that the prosecutor and chief public defender had concerns with the agreement. There was a work group formed to meet with the director of Northern Lakes Community Mental Health to address those concerns. The agreement has an amended timeframe of six months from the previous three-year agreement, in which time the workgroup will come together to address any concerns/ The six months will begin on April 20, 2022 through October 31, 2022.

This agreement will serve individuals with serious mental illness who are considered at risk for 1 or more of the following:

- a. Entering the criminal justice system
- b. Not receiving needed mental health treatment services during incarceration
- c. Committed to the jurisdiction of the department of corrections

RECOMMENDATION:

A motion to the full board to approve the amended Interagency Jail Diversion Program Agreement.

**Wexford and Missaukee County Interagency Agreement
Jail Diversion Program**

Between

**Northern Lakes Community Mental Health Authority
Wexford and Missaukee County Sheriff
Wexford and Missaukee County Prosecuting Attorney
28th Wexford and Missaukee County Judicial Circuit Courts
84th Wexford and Missaukee County Judicial District Courts
And the Wexford and Missaukee County Commissions**

I. The Purpose of this Interagency Agreement (agreement).

1. The parties agree (pursuant to Act. No 28, Public Acts of 2014, Enrolled Senate Bill No. 558) to collaborate, coordinate, and facilitate activities and services to best serve individuals with serious mental illness who are considered at risk for 1 or more of the following:
 - (a) Entering the criminal justice system.
 - (b) Not receiving needed mental health treatment services during a period of incarceration in a county jail.
 - (c) Not receiving needed mental health treatment services upon release or discharge from incarceration in a county jail.
 - (d) Being committed to the jurisdiction of the department of corrections.

2. Health letter dated October 26, 2010 and with the Subject line: Use of General Fund Dollars for Services to Inmates of County Jails. The parties agree to coordinate efforts to seek a statewide solution that would allow for continued use of General Fund dollars to support the following services within the Wexford-Missaukee County Jail:
 - (a) Crisis intervention services and preadmission screenings (this would be in addition to jail diversion and community-based emergency services in partnership with law enforcement).
 - (b) Clinical services and psychiatric mental health services to registered consumers consistent with the Individual Plan of Service or as amended, who are currently an inmate or who become jail inmates.
 - (c) Collaboration, coordination, and facilitation of activities and discussions to determine the needed services that best serve individuals with mental health needs incarcerated in the Wexford-Missaukee County Jail. These discussions will include discovery of present services, discovery and enumeration of critical mental health services and other needed services such as on-site psychiatric care, dispensing of medication, pharmaceutical reviews, and any

other activities that the below listed liaisons deem necessary to determine how best to provide mental health services in the jail.

II. Provisions

Whereas, the Michigan Mental Health Code requires that each county shall have a written interagency agreement in place for a collaborative program to provide mental health treatment and assistance, if permitted by law and considered appropriate, to persons with serious mental illness who are, or may become, incarcerated in a county jail (MCL 330.1207a).

Whereas, the Parties seek to have a written interagency agreement for a collaborative program that provides the most appropriate treatment options and risk management for persons with serious mental illness and co-occurring mental illness and/or substance use disorders, and who are at risk of the following:

- (a) Entering into the criminal justice system.
- (b) Not receiving needed mental health treatment services during a period of incarceration in the Wexford-Missaukee County Jail.
- (c) Not receiving needed mental health services upon release or discharge from incarceration in the county jail.
- (d) Being committed to the jurisdiction of the State of Michigan.

III. Agreements

This agreement shall, at a minimum, cover all of the following areas:

- (a) Guidelines for program eligibility - Each party will follow applicable laws, regulations, and their internal policies respectively. Northern Lakes Community Mental Health Authority (NLCMHA) will complete an assessment, including the administering of The Level of Care Utilization System to determine if an individual meets the medical necessity criteria for ongoing mental health services to address serious mental illness.
- (b) Interagency communication and coordination – Law Enforcement, court staff, and jail staff will make a referral to NLCMHA if it reasonably appears that an individual entering into, involved in, or leaving the criminal justice may be experiencing a serious mental illness. All parties agree that coordination and communication can occur through direct communication (in person or via phone) and indirect communication (fax, message, or written documentation).
- (c) Day-To-Day Program Administration – Each party to this agreement will be responsible for internal day-to-day administration and recordkeeping related to their involvement in the program.
- (d) Involvement of service consumers, family members, and other stakeholders – All parties recognize the importance of involving family and other stakeholders whenever

possible. NLCMHA agrees to include all natural supports in treatment as the participants chooses or court orders.

- (e) How program shall work with local courts – When the court is informed that a person under court jurisdiction in a criminal proceeding is in need of mental health services, the person will be referred to NLCMHA for evaluation. A referred individual may voluntarily agree to services or be court ordered to receive services when appropriate and as needed.
- (f) How the program shall address potential participants before and after criminal charges have been filed – All Parties shall make referrals as set forth in Section III (b) above. NLCMHA shall determine eligibility based on medical necessity and, when appropriate, will provide services (including outreach) that involve the participant and natural supports in the course of treatment.
- (g) Resource sharing between Parties to the Interagency Agreement – The Parties to this agreement shall share resources, including expertise, information, and data gathered by the various program administrators.
- (h) Screening and assessment procedures – All Parties will utilize their practice and procedures for screening and assessing an individual who meets criteria noted in Section I.1. Above.
- (i) Guidelines for case management – All Parties shall follow their established case management procedures.
- (j) How the program will work with county jails – See subsection I.2. Above. Additionally, all Parties agree to continue to work collaboratively with the county jail.
- (k) Criteria for completing the program – Criteria for program completion will be specified in the court order and/or NLCMHA Individual Plan of Service.
- (l) Mental Health Treatment services – The Parties will make every effort to assure that a complete array of medically necessary mental health and co-occurring substance use disorder services will be provided to those who meet eligibility criteria.
- (m) Procedures for first response to potential cases, including response to crises – Consistent with current laws, regulations, and practice NLCMHA will provide crisis interventions and preadmission screening assessments.
- (n) How administrators of the program will report the program’s actions and outcomes to the public – Each Party will share information and data consistent with their current practice, respectively.

IV. Notice and Communications

1. Contact information for all Parties is as follows:

a. County Administrator

Missaukee County
Elizabeth Vogel
111 South Canal Street
P.O. Box 800
Lake City, MI 49633
(231) 839-4967

Wexford County
Jami Bigger & Clifford Porterfield
Interim Co-Administrators
437 E. Division Street
Cadillac, MI 49601
(231) 779-9453

b. 84th District Court

Missaukee County
Honorable Melissa Ransom
111 South Canal
P.O. Box 800
Lake City, MI 49651
(231) 839-4967

Wexford County
Honorable Audry Van Alst
437 E. Division
Cadillac, MI 49601
(231) 779-9515

c. 28th Judicial Circuit Court

Honorable Jason J. Elmore
Missaukee County Address:
111 South Canal
P.O. Box 800
Lake City, MI 49651
(231) 839-4967

Wexford County Address:
437 E. Division Street
Cadillac, MI 49601
(231) 779-9490

d. Prosecuting Attorney

Missaukee County
David DenHouten

129 Main Street
P.O. Box 348
Lake City, MI 49651
(231) 839-3111

Wexford County
Corey J. Wiggins
437 E. Division Street
Cadillac, MI 49601
(231) 779-9505

e. County Sheriff Department

Missaukee County
Will Yancer
110 Pine Street
Lake City, MI 49651
(231) 839-4338

Wexford County
Trent Taylor
820 Carmel Street
Cadillac, MI 49601
(231) 779-9211

f. County Jail Administrator

Missaukee County
Jesse Harwood
110 E. Pine Street
Lake City, MI 49651
(231) 839-4338

Wexford County
Mike McDaniel
820 Carmel Street
Cadillac, MI 49601
(231) 779-9211

g. Wexford County Board of Commissioners

Chairperson, Wexford County Board of Commissioners
437 E. Division Street
Cadillac, MI 49601
(231) 779-9453

h. Missaukee County Board Commissioners

Chairperson, Missaukee County Board Commissioners

Court House
111 S. Canal Street
Lake City, MI 49651

2. This agreement constitutes the entire agreement of the Parties with respect to the interagency agreement required by MCL 330.12074a. This agreement does not supersede or terminate Memoranda of Understanding (MOU) or other agreements existing between the Parties already in existence that may further expound on the various programs provided in this agreement. The Parties may enter into other MOUs or agreements for existing or other programs.
3. The persons signing this agreement, on behalf of the parties, hereto certify, by said signatures, that they are duly authorized to sign this agreement.
4. This agreement shall be effective beginning April 20, 2022 and ending October 31, 2022. Renewal terms shall be for a period of three years unless otherwise agreed by all parties.
5. **In Witness Whereof**, the authorized Parties hereto have fully executed this agreement.

Joanie Blamer, CEO
Northern Lakes Community Mental Health Authority

Date

Will Yancer
Missaukee County Sheriff

Date

Trent Taylor
Wexford County Sheriff

Date

David DenHouten
Missaukee County Prosecuting Attorney

Date

Corey J. Wiggins
Wexford County Prosecuting Attorney

Date

Honorable Jason J. Elmore
Missaukee and Wexford County 28th Judicial Circuit Court

Date

Honorable Melissa Ransom
Missaukee County 84th District Court

Date

Honorable Audrey Van Alst
Wexford County 84th District Court

Date

Chairperson
Missaukee County Board of Commissioners

Date

Chairperson
Wexford County Board of Commissioners

Date

Jesse Harwood
Missaukee County Jail Administrator

Date

Mike McDaniel
Wexford County Jail Administrator

Date

Elizabeth Vogel
Missaukee County Administrator

Date

Jami Bigger
Wexford County Interim Co-Administrator

Date

Clifford Porterfield
Wexford County Interim Co-Administrator

Date

BOARD OF COMMISSIONERS COMMITTEE AGENDA ITEM

TO: Executive Committee
FROM: Administration
FOR MEETING DATE: April 12, 2022
SUBJECT: Materials Management Grant

SUMMARY OF ITEM TO BE PRESENTED:

This regional collaborative opportunity will fund and find the feasibility of a possible Regional Materials Management Plan, options for the individual Counties to take for updating their plans, identifying materials management challenges and opportunities within the region; among the other deliverables mentioned in the Materials Management County Engagement Grant. While there will be some need for staff time, there is no financial commitment from the counties.

RECOMMENDATION:

A motion to the full board to approve Administration to sign a letter designating Northwest Michigan Council of Governments (dba Networks Northwest) as the designated planning agency for the Materials Management Grant.



COUNTY OF WEXFORD
COURTHOUSE
437 EAST DIVISION
CADILLAC, MICHIGAN 49601

COUNTY ADMINISTRATION
231-779-9453
231-779-9745 FAX

To whom it may concern,

Please accept this letter as the designation of Northwest Michigan Council of Government (dba Networks Northwest) as the Designated Planning Agency for the Michigan Department of Environment, Great Lakes, and Environment’s Materials Management County Engagement Grant for Northwest Lower Michigan.

This regional collaborative opportunity will fund and find the feasibility of a possible Regional Materials Management Plan, options for the individual Counties to take for updating their plans, and identifying materials management challenges and opportunities within the region; among the other deliverables mentioned in the Materials Management County Engagement Grant. While there will be some need for staff time, there is no financial commitment from the counties.

Please let me know if you have any questions.

X

Clifford (Joe) Porterfield
Interim Co-Administrator
Wexford County

X

Jami Bigger
Interim Co-Administrator
Wexford County

BOARD OF COMMISSIONERS COMMITTEE AGENDA ITEM

TO: Executive Committee
FROM: Administration
FOR MEETING DATE: April 12, 2022
SUBJECT: Security Personnel Discussion

SUMMARY OF ITEM TO BE PRESENTED:

The Administration office was informed that VSS Security, who is contracted by the county for security personnel, will be no longer be servicing Michigan and terminating services provided to the County. This will take effect on April 30, 2022.

RECOMMENDATION:

A discussion about security at the Courthouse and Lake Street buildings.