



Wexford County

FINANCE AND APPROPRIATIONS COMMITTEE

Michael Musta, Chair

NOTICE OF MEETING

The Finance & Appropriations Committee of the Wexford County Board of Commissioners will hold a regular meeting on Wednesday, February 23, 2022, beginning at 4:00 p.m. in the Commissioners’ Room, 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE FEBRUARY 10, 2022 REGUALR MEETING MINUTES1
- F. PUBLIC COMMENTS
The Committee welcomes all public input.
- G. AGENDA ITEMS
 - 1. Approval of Claims (A. Nyman, County Clerk)
 - 2. Year-to-Date Revenue and Expense Report.....3
 - 3. MGT of America Consulting Agreement.....6
 - 4. District Court New Desk/Office Arrangements10
 - 5. Sheriff Department Snowmobile Replacement13
 - 6. Budget Amendment(s).....16
- H. CORRESPONDENCE
 - 1. MMRMA Retention Schedule.....17
- I. ADMINISTRATOR’S COMMENTS
- J. PUBLIC COMMENTS
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

WEXFORD COUNTY
FINANCE & APPROPRIATIONS COMMITTEE MEETING
REGULAR MEETING MINUTES
February 10, 2022

The regular meeting was called to order by Chairman Michael Musta at 4:00 p.m. in the Commissioners' Room, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Mike Musta, Mike Bengelink, Brian Potter and Gary Taylor
Members Absent: None
Also Present: Duane Alworden, Central Dispatch Director; Jami Bigger, Human Resources Director; Adam Kerr, Maintenance Director; Megan Kujawa, Senior Executive Administrator Assistant; Tracy Logan, Library Director; Alaina Nyman, County Clerk.

ADDITIONS OR DELETIONS TO THE AGENDA

APPROVAL OF THE AGENDA

A motion was made by Comm. Taylor and supported by Comm. Bengelink to approve the agenda. All in favor. Motion passed.

APPROVAL OF THE MINUTES

A motion was made by Comm. Bengelink and supported by Comm. Potter to approve the January 26, 2022 Regular Meeting Minutes. All in favor. Motion passed.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Approval of Claims

A motion was made by Comm. Potter and supported by Comm. Taylor to approve paying the bills in the amount of \$232,760.92. A vote was called, all in favor. Motion passed.

G.2. Cadillac Wexford Public Library Millage

A motion was made by Comm. Potter and supported by Comm. Bengelink to forward the full board a recommendation to approve Resolution 22-08 and Resolution 22-09. A vote was called, all in favor. Motion passed.

Ms. Logan, Director of the Cadillac Wexford Public Library, attended the meeting to answer any questions the commissioners had. Comm. Bengelink asked who owned the building and Ms. Logan stated that the City does. Comm. Potter asked if any funds for our library went to Osceola County library. Ms. Logan assured the committee that there is a strict accounting; revenues for each library go to the designated library. Comm. Potter asked Ms. Logan to attend the next full board meeting to present and answer any questions from the other commissioners; she agreed.

G.3. VHF Equipment/Building – Cadillac Water Tower Site

A motion was made by Comm. Bengelink and supported by Comm. Taylor to forward to the full board a recommendation for full possession of the County's VHF equipment and building at the City Water Tower by the City of Cadillac.

G.4. Discussion of Scheduling 2-1-1 Presentation

Comm. Musta reminded everyone that at a previous meeting that he had requested that the Administrator's Office find out more on the sponsorship/membership of 2-1-1; he asked Ms. Kujawa, Senior Executive Administrator Assistant, to speak on behalf of the Administrator's office.

Ms. Kujawa stated that in Michigan, the United Way handles the administration portion of the 2-1-1 and it is a service people can call if they are in need of certain services and how to obtain them. She said Andy Ulrich, Executive Director of the United Way of Wexford & Missaukee Counties had offered to present at a Board meeting if they were interested. Comm. Taylor, Musta, Bengelink, and Potter all they would like to have that set up and asked Ms. Kujawa to follow up with Mr. Ulrich.

G.5. Sheriff Department Patrol Vehicle Replacement

A motion was made by Comm. Bengelink and supported by Comm. Taylor to forward to the full board a recommendation to approve the purchase of a 2022 Ford Police Interceptor in the amount of \$33,699.00 through MiDeal. A vote was called, all in favor. Motion passed.

Comm. Potter asked if this was a purchase to replace the totaled patrol unit, Comm. Bengelink confirmed that it was.

G.6. Budget Amendment(s)

A motion was made by Comm. Taylor and supported by Comm. Potter to forward the budget amendments dated February 10, 2022 to the full board for approval.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

None.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Potter to adjourn the meeting at 4:09 p.m.

02/18/2022

REVENUE AND EXPENDITURE REPORT FOR WEXFORD COUNTY
 PERIOD ENDING 01/31/2022
 % Fiscal Year Completed: 8.49

G.2.

GL NUMBER	DESCRIPTION	2022	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2022	MONTH 01/31/2022	BALANCE	

Fund 101 - GENERAL FUND						
UNCLASSIFIED	Unclassified	15,633,065.00	208,892.28	208,892.28	15,424,172.72	1.34
101	COMMISSIONERS	66,822.00	1,985.93	1,985.93	64,836.07	2.97
131	CIRCUIT COURT	331,107.00	12,653.13	12,653.13	318,453.87	3.82
136	DISTRICT COURT	665,559.00	52,782.45	52,782.45	612,776.55	7.93
141	FRIEND OF THE COURT	957,135.00	40,935.21	40,935.21	916,199.79	4.28
147	JURY COMMISSION	3,700.00	0.00	0.00	3,700.00	0.00
148	PROBATE COURT	637,075.00	31,010.91	31,010.91	606,064.09	4.87
151	PROBATION AND PAROLE	2,700.00	0.00	0.00	2,700.00	0.00
166	CIRCUIT COURT FAMILY C	68,405.00	1,884.76	1,884.76	66,520.24	2.76
168	PUBLIC DEFENDER	269,330.00	19,836.24	19,836.24	249,493.76	7.37
172	COUNTY ADMINISTRATIO	227,658.00	7,478.21	7,478.21	220,179.79	3.28
191	ELECTIONS	80,600.00	0.00	0.00	80,600.00	0.00
215	COUNTY CLERK	345,093.00	15,875.98	15,875.98	329,217.02	4.60
225	EQUALIZATION	525,191.00	23,628.44	23,628.44	501,562.56	4.50
229	PROSECUTING ATTORNEY	732,358.00	35,672.79	35,672.79	696,685.21	4.87
230	PROS ATTNY CO-OP REIM	57,843.00	1,958.07	1,958.07	55,884.93	3.39
236	REGISTER OF DEEDS	313,586.00	16,833.26	16,833.26	296,752.74	5.37
245	STATE SURVEY & REMON	46,531.00	0.00	0.00	46,531.00	0.00
253	COUNTY TREASURER	410,515.00	21,972.91	21,972.91	388,542.09	5.35
265	BUILDING AND GROUNDS	337,723.00	48,922.61	48,922.61	288,800.39	14.49
266	HUMAN SERVICES BLDG	79,000.00	17,536.75	17,536.75	61,463.25	22.20
267	HUMAN RESOURCES DEP.	78,885.00	3,462.80	3,462.80	75,422.20	4.39
268	DISTRICT HEALTH DEPART	65,200.00	9,998.90	9,998.90	55,201.10	15.34
270	JAIL - BLDG/GRDS	168,000.00	30,750.41	30,750.41	137,249.59	18.30
271	JAIL - BLDG/GRDS CARM	1,750.00	547.76	547.76	1,202.24	31.30
272	MAINT/STORAGE - BLDG/	5,850.00	718.92	718.92	5,131.08	12.29
275	DRAIN COMMISSION	65,931.00	1,169.74	1,169.74	64,761.26	1.77
282	DEPT OF AGRICULTURE	139,000.00	0.00	0.00	139,000.00	0.00

287	ARPA Direct Payment	0.00	1,143.00	1,143.00	(1,143.00)	100.00
290	GEN SERVICES ADMINISTI	664,208.00	71,674.80	71,674.80	592,533.20	10.79
301	SHERIFF	2,651,094.00	99,731.54	99,731.54	2,551,362.46	3.76
302	SHERIFF COURT SECURITY	20,000.00	0.00	0.00	20,000.00	0.00
315	SECONDARY ROAD PATRC	121,969.00	5,595.74	5,595.74	116,373.26	4.59
331	MARINE	30,792.00	14.37	14.37	30,777.63	0.05
333	FEDERAL FOREST	4,000.00	0.00	0.00	4,000.00	0.00
334	SNOWMOBILE	31,042.00	2,408.98	2,408.98	28,633.02	7.76
335	ORV GRANT	30,442.00	1,297.76	1,297.76	29,144.24	4.26
351	JAIL	3,043,602.00	127,170.99	127,170.99	2,916,431.01	4.18
362	STATE GRANT PA 511	99,324.00	6,687.78	6,687.78	92,636.22	6.73
363	ENHANCEMENT	215,954.00	11,375.54	11,375.54	204,578.46	5.27
426	EMERGENCY MANAGEME	94,858.00	4,952.73	4,952.73	89,905.27	5.22
526	SANITARY LANDFILL	65,584.00	1,372.00	1,372.00	64,212.00	2.09
605	CONTAGIOUS DISEASES	700.00	0.00	0.00	700.00	0.00
648	MEDICAL EXAMINER	97,400.00	(208.92)	(208.92)	97,608.92	(0.21)
681	VETERANS BURIAL	9,000.00	600.00	600.00	8,400.00	6.67
861	FRINGE BENEFITS	0.00	14,870.50	14,870.50	(14,870.50)	100.00
890	CONTINGENCIES	50,000.00	0.00	0.00	50,000.00	0.00
965	TRANSFERS	1,135,073.00	247,734.48	247,734.48	887,338.52	21.83
966	APPROPRIATIONS	585,476.00	122,192.90	122,192.90	463,283.10	20.87

Fund 101 - GENERAL FUND:						
TOTAL REVENUES		15,633,065.00	208,892.28	208,892.28	15,424,172.72	1.34
TOTAL EXPENDITURES		15,633,065.00	1,116,230.37	1,116,230.37	14,516,834.63	7.14

02/18/2022

REVENUE AND EXPENDITURE REPORT FOR WEXFORD COUNTY
 PERIOD ENDING 01/31/2022

G.2.a.

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	01/31/2022 NORMAL (ABNORMAL)	MONTH 01/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 225 - ANIMAL CONTROL						
TOTAL REVENUES		255,986.00	85,826.35	85,826.35	170,159.65	33.53
TOTAL EXPENDITURES		255,986.00	10,134.85	10,134.85	245,851.15	3.96
Fund 243 - COURT SECURITY FUND						
TOTAL REVENUES		156,170.00	11,365.42	11,365.42	144,804.58	7.28
TOTAL EXPENDITURES		156,170.00	6,854.30	6,854.30	149,315.70	4.39
Fund 249 - BUILDING INSPECTIONS DEPT.						
TOTAL REVENUES		246,000.00	10,594.17	10,594.17	235,405.83	4.31
TOTAL EXPENDITURES		192,377.00	10,467.54	10,467.54	181,909.46	5.44
NET OF REVENUES & EXPENDIT		53,623.00	126.63	126.63	53,496.37	0.24
Fund 259 - INDIGENT DEFENSE FUND						
TOTAL REVENUES		1,135,833.00	180,620.27	180,620.27	955,212.73	15.90
TOTAL EXPENDITURES		1,135,833.00	40,886.85	40,886.85	1,094,946.15	3.60
Fund 261 - 911-WIRELESS						
TOTAL REVENUES		226,544.00	1.15	1.15	226,542.85	0.00
TOTAL EXPENDITURES		160,000.00	2,435.00	2,435.00	157,565.00	1.52
Fund 292 - CHILD CARE FUND						
TOTAL REVENUES		518,500.00	1,426.70	1,426.70	517,073.30	0.28
TOTAL EXPENDITURES		518,500.00	20,585.02	20,585.02	497,914.98	3.97
Fund 295 - DEPARTMENT OF VETERAN'S SERVICES						
TOTAL REVENUES		127,885.00	43,565.79	43,565.79	84,319.21	34.07
TOTAL EXPENDITURES		127,885.00	4,902.81	4,902.81	122,982.19	3.83
TOTAL REVENUES - ALL FUNDS		2,666,918.00	333,399.85	333,399.85	2,333,518.15	12.50
TOTAL EXPENDITURES - ALL FUI		2,546,751.00	96,266.37	96,266.37	2,450,484.63	3.78

BOARD OF COMMISSIONERS COMMITTEE AGENDA ITEM

TO: Finance Committee
FROM: Administration
FOR MEETING DATE: FEBRUARY 23, 2022
SUBJECT: MGT of America Cost Allocation Plan

SUMMARY OF ITEM TO BE PRESENTED:

MGT of America and Wexford County have an agreement for the preparation of the CAP, Cost Allocation Plan, which ended with the 2020 CAP. MGT is allowing for an extension of two years with no price increase of \$1,000.00 annually.

RECOMMENDATION:

Administration is recommending that the Finance Committee forwards to the full board the recommendation to approve the agreement, as presented.

CONSULTING SERVICES AGREEMENT

By and Between
Wexford County, Michigan
and
MGT of America Consulting, LLC

THIS AGREEMENT is made this ___ day _____ 2022, by and between the County of Wexford, Michigan ("Client"), and MGT of America Consulting, LLC, a Florida Corporation ("MGT").

In consideration of the mutual covenants set forth in this Agreement, the parties agree as follows:

1. Description of Services.

MGT shall, as an independent contractor, provide the services specified in section 1.1 below ("the Services"), on the schedule specified in section 1.2 below.

1.1 Scope of Services

MGT shall provide to Client the following services:

A Countywide 2 CFR Part 200 (Formerly OMB A-87) central services cost allocation plan based on actual costs for fiscal year 2021, 2022, and 2023.

Negotiation of the cost allocation plan with representatives of the federal cognizant agency and/or the State, as required.

Explain calculation methods and assumptions used in the indirect cost allocation plan. This explanation may be written or verbal as requested by the Client.

Provide recommendations on methods to enhance indirect cost revenues.

Assistance with the preparation of initial claims to recover costs due from the State and monitor the claims progress to ensure recoveries occur.

1.2 Timetable for Services.

The Services shall be performed and the product(s) of the services shall be delivered on the following schedule:

The proposed services will be completed within eleven months after the fiscal year ends.

2. Compensation.

For its work under this Agreement, MGT shall be paid a not to exceed fee of \$ 8,000 for each year's plan. This fee shall be paid as follows:

MGT will render to Client one invoice for each Service after delivery of each of the final Cost Allocation Plans to the Client. Payment will be due thirty (30) days after each invoice is submitted.

3. Term, Renewal Options, and Termination.

This agreement shall become effective upon its execution and delivery by the parties and shall remain in effect until completion of, and full payment for, the Services. At Client's option and approved by MGT, the contract may be renewed for two (2) additional one (1) year periods.

This contract may be terminated prior to completion of the Services at the option of either party, upon delivery of written notice by the terminating party to the other party. In the event of early termination by Client, MGT shall be paid, upon invoicing in accordance with this Agreement, the agreed compensation. If, due to termination, there is no agreed value for the services performed to date, MGT's standard hourly rates plus expenses incurred shall apply for Services performed prior to termination.

4. Independent Contractor Status

The relationship of MGT to Client is that of an independent contractor, and nothing in this Agreement shall be construed as creating any other relationship. As an independent contractor, MGT shall comply with all laws relating to federal and state income taxes, associated payroll and business taxes, licenses and fees, workers compensation insurance, and all other applicable state and federal laws and regulations. Neither MGT nor anyone employed or subcontracted by MGT shall be, represent, act, purport to act, or be deemed to be an agent, representative, employee or servant to Client.

5. Project Managers

Stephanie Farrell shall serve as Project Manager and point of contact for MGT under this Agreement.

Janet Koch shall serve as Project Manager and point of contact for Client under this Agreement. By written notice to the other party, either party may change the identity of its project manager during the term of this Agreement.

6. Miscellaneous

6.1 No Continuing Waiver

The failure or forbearance by either party in exercising any remedy available to it upon a breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent or continuing breach by either party.

6.2 Entire Agreement.

This written Agreement represents the entire agreement of the parties, and neither party is relying upon any negotiation, representation, warranty, promise, or covenant not set forth in this Agreement. This Agreement may not be modified or amended except by a written instrument for that purpose duly executed by both parties.

6.3 Subcontracting and Assignment.

MGT may utilize subcontractors in performing the Services, but MGT shall remain responsible to Client for performance under this Agreement. This contract shall be binding upon and inure to the benefit of both Client and MGT and their respective successors and assigns, if any, and legal representatives.

6.4 Interpretation, Venue, and Severability.

This agreement shall be construed, interpreted, and enforced in accordance with Michigan law without regard to conflicts of laws principles. Should any provision of this Agreement be held invalid or unenforceable by final judgment of a court of competent jurisdiction, it is the parties' intention that the remainder of this Agreement shall nevertheless be given effect as written. Any action arising out of or relating to this Agreement may be brought only in the Michigan state court having jurisdiction. If more than one party executes this Agreement as Client, then each such party shall be jointly and severally responsible for Client's performance and payment under this Agreement.

6.5 Prior Performance.

Services performed by MGT pursuant to Client's authorization, but before execution of this Agreement, shall be considered as having been performed pursuant to the terms and conditions of this Agreement.

6.6 Notices.

All written notices, demands or requests pursuant to this Agreement may be served (as an alternate to personal service) by registered or certified mail or air freight services that provide proof of delivery, with postage and fees thereon fully prepaid, and addressed to the parties so to be served as follows:

If to MGT:

MGT of America Consulting, LLC
2343 Delta Road
Bay City, Michigan 48706

If to Client:

Wexford County
437 E. Division St.
Cadillac, MI 49601

Service of any such notice or demand so made by mail shall be deemed complete on the day of actual delivery as shown by the addressee's registry or certification receipt. Either party hereto may, from time to time, by written notice served upon the other as aforesaid, designate a different mailing address, or (a) different or additional person(s) to which or to whom all such notices or demands are thereafter to be addressed. Persons named to receive copies of notices are listed for accommodation only, and are not required to be personally served to comply with service of notice on a party.

IN WITNESS WHEREOF, this agreement has been executed and delivered by Client and MGT on the date first written above.

WEXFORD COUNTY, MICHIGAN

MGT OF AMERICA CONSULTING, LLC

Date:

437 E. Division St.
Cadillac, MI 49601

FEIN:

Date:

2343 Delta Road
Bay City, MI 48706
989-316-2220

FEIN: 81-0890071



Wexford County

Request for Board of Commissioner Action

Committee: Finance
Committee Meeting Date: 02/23/2022
BOC Meeting Date: 03/02/2022
Department: District Court
Submitted by: Judge Audrey Van Alst
Subject: Desks/Office arrangement

Action Request:

Purchase new desk and cubicle components

Financial Information:

Excel Office Furnishings Quote attached - \$10,765.79

Summary (explain why the action is necessary and the desired outcome after implementation):

New desk and cubicle components are requested to address three issues:

- 1) To enlarge desk-top space which has been inadequate since the building was built; and
- 2) To improve the functionality of use of desk space, mail supplies, copier and printers
- 3) To improve physical separation as it relates to COVID spread

Timeline (if request is approved at BOC meeting date noted above):

As soon as practicable

List of Attachments:

Quote from Excel Office Furnishings

Excel Office Furnishings, LLC
 1110 E. Hammond Rd.
 Suite 1
 Traverse City, MI 49686
 (231) 932-4000
 www.excelofficefurnishings.com
 excelofficefurnishings@gmail.com

EOF
 EXCEL OFFICE FURNISHINGS
 (231)-932-4000

WEXFORD COUNTY 84TH DISTRICT COURT
 437 E. DIVISION
 CADILLAC, MI 49601
 231-779-9519 AUDREY

QUOTE

Quote # 0000486

Quote Date 02/01/2022

Item	Description	Unit Price	Quantity	Amount
Product	MAIN WINDOW AREA - NEW HON MODULAR LAMINATE SERIES U-SHAPED WORK STATION WITH: 2 - 36"W x 36"D CORNER DESK SHELL 1 - 24"W x 24"D BRIDGE 1 - BOX/BOX/FILE DRAWER PEDESTAL WITH WATERFALL DRAWER PULLS (LOCKING)	1123.82	3.00	3,371.46
Product	PRINTER AREA - NEW HALF HEIGHT UPHOLSTERED PARTITION PANEL - DIMENSIONS: 36"W x 42"H COLOR: CHARCOAL FABRIC W/PEWTER FRAME	189.00	7.00	1,323.00
Product	NEW HALF HEIGHT UPHOLSTERED PARTITION PANEL - DIMENSIONS: 24"W x 42"H COLOR: CHARCOAL FABRIC W/PEWTER FRAME	146.00	4.00	584.00
Product	3 WAY T-CONNECTOR - 42"	49.00	1.00	49.00
Product	2 WAY CORNER CONNECTOR - 42"	40.50	2.00	81.00
Product	NEW FROSTED ACRYLIC PRIVACY PANEL (PANEL MOUNTED) DIMENSION: 36"W x 12"H COLOR: FROSTED	98.49	7.00	689.43
Product	NEW FROSTED ACRYLIC PRIVACY PANEL (PANEL MOUNTED) DIMENSIONS: 24"W x 12"H COLOR: FROSTED	80.00	4.00	320.00
Product	ADJUSTABLE PANEL MOUNT BRACKET - 1-1/2" TO 2-3/4"THICK (FOR MOUNTING ACRYLIC PANEL)	32.50	22.00	715.00
Product	DESK FOR CENTER AREA - (BEHIND CUBICLE WALLS) NEW L-SHAPED WORK STATION WITH:	875.00	2.00	1,750.00

	1 - 72"W x 30"/42"D STRAIGHT FRONT DESK W/CORNER EXTENSION (RH & LH)			
	1 - 36" x 24"D RETURN SHELL			
	1 - BOX/BOX/FILE DRAWER PEDESTAL W/WATERFALL DRAWER PULLS (LOCKING)			
	1 - FILE/FILE DRAWER PEDESTAL W/WATERFALL DRAWER PULLS (LOCKING)			
Product	OPTIONAL FOR EACH CUBICLE AREA - NEW 36"W x 22"D 2 DRAWER LATERAL FILE CABINET W/WATERFALL DRAWER PULLS (LOCKING)	395.45	2.00	790.90
Product	NEW STORAGE CREDENZA - 1-SMALL & 2 BIG DOORS (LOCKING) DIMENSIONS: 36"W x 22"D x 36"H	496.00	2.00	992.00
Service	DELIVERY/SET-UP CHARGE	100.00	1.00	100.00

NOTES: *TAX EXEMPT*

	Subtotal			10,765.79
	Total			10,765.79
	Amount Paid			0.00
	Quote			\$10,765.79

BOARD OF COMMISSIONERS COMMITTEE AGENDA ITEM

TO: Finance Committee
FROM: Administration
FOR MEETING DATE: February 23, 2022
SUBJECT: Sheriff's Office Snowmobile Purchase

SUMMARY OF ITEM TO BE PRESENTED:

The Sheriff's Office is requesting approval to replace the current snowmobile which is 16 years old. A quote is attached.

Approval has been granted by the DNR to purchase the new snowmobile through the grant process. The grant will pay 75% of the total cost up to \$10,000. The 25% the County would be responsible for has been budgeted within the Sheriff's budget.

The Sheriff's Office is requesting approval to make the full purchase of the snowmobile and then be reimbursed by the grant when it is closed out.

RECOMMENDATION:

Administration recommends the committee send a recommendation to the full board to approve the purchase.



OFFICE OF THE SHERIFF • WEXFORD COUNTY

Trent J Taylor
Sheriff

Richard R. Doehring
Undersheriff

February 17, 2022

Administrator Koch,

Wexford County Administrator's Office

437 E. Division St

Cadillac, MI 49601

RE: **Purchase Order**

Attached is a quote for a replacement snowmobile. We are currently running a 16 year old snowmobile which has reached its time limits to where the service department is no longer servicing this snowmobile.

The Department of Natural Resources has approved the purchase of a new snowmobile through the grant process. The grant will pay 75% of the total cost up to \$10,000. Leaving the County with 25% to cover the total cost.

The attached quote is for \$10803.94, which the DNR will pay **75%** of this cost (**\$8102.95**) leaving the County to cover the **25%** which is (**\$2700.99**).

The 25% is within the current 2022 budget, I am asking that the county fund the 75% which will be reimbursed by the DNR at the close out of the grant when funds will be requested for reimbursement.

The Item to be purchased:

2022 Ski Doo Model UHNC

Serial Number 2BPSUHNCXNV000008

\$10803.94

Thank you


Lt. Richard Denison

CADILLAC, MI 49601
 H 231-779-9211 W 231-920-0519 C 231-779-9211 Email

I hereby agree to purchase the following unit(s) from you under the terms and conditions specified. Delivery is to be made as soon as possible. It is agreed, however, that neither you nor the manufacturer will be liable for failure to make delivery.

New/U Year Make Model Unit Information Serial No. Stock No. Price (incl factory options)
 New 2022 Ski-Doo UHNC 2BPSUHNCXNV000008 S8483 \$8,899.00

Parts and Labor:

Price	Qty	Ext Price	Dealer Unit Price
			\$8,899.00
			Parts & Accessories \$0.00
			Labor \$0.00
			Freight \$850.00
			Dealer Prep \$250.00
			Registration Fees \$30.00

*02-16-2022
 parse @ Pearson*

Labor:

Cash Price	\$10,029.00
Trade Allowance	\$0.00
Payoff	\$0.00
Net Trade	\$0.00
Net Sale (Cash Price - Net Trade)	\$10,029.00
Sales Tax	\$599.94
Title/License/Registration Fees	\$0.00
Document or Administration Fees	\$175.00
Credit Life Insurance	\$0.00
Accident & Disability	\$0.00
Total Other Charges	\$774.94
Sub Total (Net Sale + Other Charges)	\$10,803.94
Cash Down Payment	\$0.00
Amount to Pay/Finance	\$10,803.94

Trade Information

Monthly Payment of \$0.00 For 0 Months at 0.00% Interest

NOTICE TO BUYER: (1) Do not sign this agreement before you read it or if it contains any blank spaces to be filled in. (2) You are entitled to a completely filled in copy of this agreement. (3) If you default in the performance of your obligations under this agreement, the vehicle may be repossessed and you may be subject to suit and liability for

2/23/2022

G.6.

**Wexford County Board of Commissioners
Amendments to the 2022 Budget**

Adj #	Acct	Acct Description	Revenue	Expense
2022.02.01	101-301-957.00	Training	\$8,084.00	
	101-301-702.03	Permanent Employees		-\$8,084.00

On November 3, 2021 the Board of Commissioners approved Deputy Scholarships for the Sheriff's Department.

FEB 16 2022

Michigan Municipal Risk Management Authority
Statement of Changes in Member Retention Fund
For 10/1/2021 to 12/31/2021

MEMBER: 00933-Wexford, County of

Receipts:

Member Contributions Received - Regular	\$0.00
Member Contributions Received - Additional	\$0.00
Net Asset Distribution Transfer	\$0.00
Miscellaneous Revenue Received	\$0.00
State Pool Deductible Receipts	\$0.00
Interest Income	\$3,069.35
Total Receipts	\$3,069.35

Claims & Related Payments:

Claim Losses Paid	\$0.00
Net Claims, Adjustment Expenses, Recoveries - 7/1-9/30/12	\$0.00
Claim Adjustment Expenses Paid	(\$583.86)
Reinsurance Recoveries	\$0.00
Stop Loss Recoveries	\$0.00
Subrogation Recoveries	\$0.00
Net Claims and Claim Adjustment Expenses	(\$583.86)

Other Payments:

Interest Expense for Negative Balance	\$0.00
Special Legal Services	(\$6,745.00)
Direct Meeting Expenses of Member	\$0.00
Member General Fund Contribution Transfer	\$0.00
Member Withdrawals	\$0.00
Total Other Payments	(\$6,745.00)

Net Contribution to Retention Fund during Period	(\$4,259.51)
Beginning of Period Member Retention Fund Balance	\$541,592.07
End of Period Member Retention Fund Balance	\$537,332.56

Reported Reserves within Member's Self-Insured Retention	\$270,317.21
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Member Paid Over Time Report

Wexford County

M0000933

For Period: 10/01/2021 To 12/31/2021

Note: Financials audited at the end of each quarter, interim reports may be subject to change.

UOcc #	Occ #	Claim #	Date of Loss	Claimant	Loss Type	Claim Losses Paid	Claim Expenses Paid	Total Paid
176255	176528	1902856	4/1/2013	Frederick Grainger, Jr.	Tax Issues	\$0.00	\$335.99	\$335.99
				tax foreclosure issues including taking claims, excessive fine claims and Michigan Constitutional violations				
181404	181972	2100168	8/14/2019	Craig Delaney	Tax Issues	\$0.00	\$152.00	\$152.00
				Violation of the Taking clause of the Michigan Constitution				
181475	182118	2100350	8/19/2015	Mindy Calkins, Kerry Mark	Tax Issues	\$0.00	\$3.00	\$3.00
				inverse condemnation, taking, 5th, 8th and 14th Amendment violations, due process violations, unjust enrichment				
174187	174351	1804569	2/22/2016	Ronald Maynard	Tax Issues	\$0.00	\$92.87	\$92.87
				inverse condemnation, excessive fine, etc.				
Member Totals						\$0.00	\$583.86	\$583.86

Member Reserve Report

Member: Wexford County
AS OF 12/31/2021

Note: Financials audited at the end of each quarter, interim reports may be subject to change.

OCC Number	Occurred On	Loss Number	Claimant	File	Loss Description	Loss/Expense Paid	Loss/Expense Reserve	Total Incurred	Member Reserve
176528	04/01/2013	1902856	Grainger, Jr.	LIT	tax foreclosure issues including taking claims, excessive fine claims and Michigan Constitutional violations	\$2,309.41	\$13,190.59	\$15,500.00	\$13,190.59
176528 Totals :						\$2,309.41	\$13,190.59	\$15,500.00	\$13,190.59
GEN LIAB Totals :						\$2,309.41	\$13,190.59	\$15,500.00	\$13,190.59
2013 Fiscal Year Totals :						\$2,309.41	\$13,190.59	\$15,500.00	\$13,190.59
174351	02/22/2016	1804569	Maynard	LIT	Inverse condemnation, excessive fine, etc.	\$1,391.72	\$9,101.62	\$10,493.34	\$9,101.62
174351 Totals :						\$1,391.72	\$9,101.62	\$10,493.34	\$9,101.62
182118	08/19/2015	2100350	Kerry Mark Properties, L.L.C	LIT	inverse condemnation, taking, 5th, 8th and 14th Amendment violations, due process violations, unjust enrichment	\$0.00	\$20,000.00	\$20,000.00	\$20,000.00
182118 Totals :						\$0.00	\$20,000.00	\$20,000.00	\$20,000.00
GEN LIAB Totals :						\$1,391.72	\$29,101.62	\$30,493.34	\$29,101.62
2016 Fiscal Year Totals :						\$1,391.72	\$29,101.62	\$30,493.34	\$29,101.62
180855	09/15/2016	2002594	Randolph	LIT	Tax foreclosure issues	\$2,813.00	\$37,187.00	\$40,000.00	\$37,187.00
180855 Totals :						\$2,813.00	\$37,187.00	\$40,000.00	\$37,187.00
GEN LIAB Totals :						\$2,813.00	\$37,187.00	\$40,000.00	\$37,187.00
2017 Fiscal Year Totals :						\$2,813.00	\$37,187.00	\$40,000.00	\$37,187.00
179966	05/26/2020	2001557	Calkin	NOC	death - stroke, sepsis	\$0.00	\$80,000.00	\$80,000.00	\$80,000.00
179966 Totals :						\$0.00	\$80,000.00	\$80,000.00	\$80,000.00
181972	08/14/2019	2100168	Delaney	LIT	Violation of the Taking clause of the Michigan Constitution	\$3,858.00	\$51,142.00	\$55,000.00	\$51,142.00
181972 Totals :						\$3,858.00	\$51,142.00	\$55,000.00	\$51,142.00
GEN LIAB Totals :						\$3,858.00	\$131,142.00	\$135,000.00	\$131,142.00
2020 Fiscal Year Totals :						\$3,858.00	\$131,142.00	\$135,000.00	\$131,142.00

Member Reserve Report

Member: Wexford County
AS OF 12/31/2021

Note: Financials audited at the end of each quarter, interim reports may be subject to change.

OCC Number	Occurred On	Loss Number	Claimant	File	Loss Description	Loss/Expense Paid	Loss/Expense Reserve	Total Incurred	Member Reserve
183445	09/28/2020	2101718	Loomis	LIT	Tax foreclosure motion for disbursement of remaining proceeds from tax auction sale	\$152.00	\$29,848.00	\$30,000.00	\$29,848.00
183445 Totals :						\$152.00	\$29,848.00	\$30,000.00	\$29,848.00
183448	09/28/2020	2101721	Lilleberg	LIT	Motion for disbursement of remaining proceeds from tax auction sale	\$152.00	\$29,848.00	\$30,000.00	\$29,848.00
183448 Totals :						\$152.00	\$29,848.00	\$30,000.00	\$29,848.00
GEN LIAB Totals :						\$304.00	\$59,696.00	\$60,000.00	\$59,696.00
2021 Fiscal Year Totals :						\$304.00	\$59,696.00	\$60,000.00	\$59,696.00
Member Totals :						\$10,676.13	\$270,317.21	\$280,993.34	\$270,317.21