



Wexford County

RECREATION AND BUILDING COMMITTEE

Julie Theobald, Chair

NOTICE OF MEETING

The Recreation and Building Committee of the Wexford County Board of Commissioners will hold a regular meeting on Tuesday, February 22, 2022 beginning at 10:00 a.m. in the Commissioners' Room, Third Floor, 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS/DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE JANUARY 25, 2022 REGULAR MEETING MINUTES.....1
- F. PRESENTATION
 - 1. *BRANRO Enterprises Building Study (Ronald Colvin)*
- G. PUBLIC COMMENTS
 - The Committee welcomes all public input.*
- H. AGENDA ITEMS
 - 1. Civic Center Report *(M. Figliomeni – January 2022)*
 - 2. Cadillac Area Visitors Bureau- Signage Project
 - 3. Maintenance Report *(A. Kerr – February 2022)*3
 - 4. Courthouse/ County Dept Recycling
 - 5. Recreation Plan Discussion
- I. CORRESPONDENCE
- J. PUBLIC COMMENTS
- K. ADMINISTRATOR'S COMMENTS
- L. COMMITTEE COMMENTS
- M. CHAIR COMMENTS
- N. ADJOURN

WEXFORD COUNTY
RECREATION & BUILDING COMMITTEE
REGULAR MEETING MINUTES
January 25, 2022

The Recreation & Building Committee meeting was called to order by Chair Julie Theobald at 10:00 a.m. in the Commissioners Room, Third Floor, Historic Courthouse, 437 E. Division St., Cadillac, MI 49601.

Members Present: Julie Theobald, Joe Hurlburt, Ben Townsend
Absent: Judy Nichols
Also Present: Brandi Taylor, Executive Assistant; Mike Figliomeni, Boon Sports Management; Adam Kerr, Maintenance Director; Bill Reedy, Maintenance; Janet Koch, Administrator

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Hurlburt and supported by Townsend to approve the agenda. A roll call vote was requested. Motion passed 3-0.

APPROVAL OF THE MINUTES

A motion was made by Townsend and supported by Hurlburt to approve the December 21, 2021, Regular Meeting Minutes. A roll call vote was requested. Motion passed 3-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Civic Center Report (December 2021)

Mr. Mike Figliomeni, Boon Sports Management, BSM, reported that the Ice Rink will be busy this month with hockey tournaments. Mr. Figliomeni informed the committee that he is working on a grant through The Great Lakes Sports Commission that could fund \$250,000 to expand the Wex and build a curling rink. He stated that the chiller is capable of handling two ice rinks. Mr. Figliomeni asked the committee if this was feasible to bring to the board for approval. The consensus of the committee was in favor of the grant application.

G.2. Maintenance Report (January 2021)

Adam Kerr, Maintenance Director, reported that they are still waiting on phone installation to officially move the building dept. Once the building dept. is officially moved, they will have Cadillac Janitorial in to clean the old office. Carpet is being installed in the lobby of the new building dept. space.

G.3. Seating Arrangement for Commissioners Room

A motion was made by Commissioner Hurlburt and supported by Commissioner Townsend to take the benches out of storage and try to sell them at auction or donate with the stipulation that the recipient does the moving. A vote was called. Motion passed 3-0.

G.4. Recreation Plan Discussion

Commissioner Theobald stated that she wanted to start discussion on the Recreation Plan which expires at the end of 2023. She suggested that Networks Northwest create the Recreation Plan again. Ms. Koch stated she could contact Networks Northwest and include their cost in the 2023 Budget.

CORRESPONDENCE

None.

PUBLIC COMMENTS

None.

ADMINISTRATOR'S COMMENTS

Ms. Koch informed the committee that the Lake St parking lot design is being finalized. Commissioner Theobald requested that the Committee be emailed the parking lot design when it is available.

COMMITTEE COMMENTS

All Commissioners are sending concerns and thoughts out to Judy Nichols.

CHAIR COMMENTS

None.

ADJOURNMENT

A motion to adjourn was made by Commissioner Hurlburt and supported by Commissioner Townsend at 10:27 a.m. A vote was called. All in favor.

Julie Theobald, Chair

Brandi Taylor, Recording Secretary

Maintenance Report February 2022

Recap

1. Framed wall in Prosecutor's office, electrical and data were finished 2-15-22
2. Completed multiple at the Jail
3. Installed wall mounted IT cabinet at the Shelter
4. Replaced toilet in the third-floor women's room
5. Moved snow at Lake St, [Dial a ride bus having a hard time making the turn to the exit]
6. Attended AREP meeting, started to get quotes for 3 projects that related to the `Maintenance dept.

Goals

1. Complete Prosecutors office project [install drywall, paint, doors and locks and paint 1 other office]
2. Move unneeded furniture from the small conference room and from FOC to the old jail
3. Move 2 offices within the Health Dept.
4. Install a door in Mi works office [The door was donated by Nate Swager from Cadillac area public school maintenance dept. from the Junior high before it was torn down]
5. Assisted with the Courthouse heat update
6. Start looking into the cleaning contract that ends in May [extend with Cadillac or put out a RFP]
7. Work on AREP funded