



Wexford County

FINANCE AND APPROPRIATIONS COMMITTEE

Michael Musta, Chair

NOTICE OF MEETING

The Finance & Appropriations Committee of the Wexford County Board of Commissioners will hold a regular meeting on Wednesday, February 10, 2022, beginning at 4:00 p.m. in the Commissioners’ Room, 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE JANUARY 26, 2022 REGUALR MEETING MINUTES1
- F. PUBLIC COMMENTS
The Committee welcomes all public input.
- G. AGENDA ITEMS
 - 1. Approval of Claims (*A. Nyman, County Clerk*)
 - 2. Cadillac Wexford Public Library Millage Requests3
 - 3. VHF Equipment/Building – Cadillac Water Tower Site.....16
 - 4. Discussion of Scheduling a 2-1-1 Presentation
 - 5. Sheriff Department Patrol Vehicle Replacement17
- H. CORRESPONDENCE
- I. ADMINISTRATOR’S COMMENTS
- J. PUBLIC COMMENTS
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

WEXFORD COUNTY
FINANCE & APPROPRIATIONS COMMITTEE MEETING
REGULAR MEETING MINUTES
January 26, 2022

The regular meeting was called to order by Chairman Michael Musta at 4:00 p.m. in the Commissioners' Room, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Mike Musta, Mike Bengelink, Brian Potter and Gary Taylor
Members Absent: None
Also Present: Ashley Hackert, Deputy Clerk; Adam Kerr, Maintenance Director; Janet Koch, County Administrator; Megan Kujawa, Senior Executive Administrator Assistant; Kristi Nottingham, Treasurer.

ADDITIONS OR DELETIONS TO THE AGENDA

APPROVAL OF THE AGENDA

A motion was made by Comm. Taylor and supported by Comm. Potter to approve the agenda. All in favor. Motion passed.

APPROVAL OF THE MINUTES

A motion was made by Comm. Bengelink and supported by Comm. Taylor to approve the January 13, 2022 Regular Meeting Minutes. All in favor. Motion passed.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Approval of Claims

A motion was made by Comm. Potter and supported by Comm. Taylor to approve paying the bills in the amount of \$319,218.04.

Ms. Hackert stated that there were no changes.

A vote was called, all in favor. Motion passed.

G.2. Year-to-Date Revenue and Expense Report (December 2021)

Ms. Koch mention that some end-of-the year adjustments are still being made to line items.

G.3. Wex Dehumidifier Bid

Comm. Musta summarized that at the January 13, 2022 Committee meeting the Bid was tabled so that references for Cooke Sheet Metal could be contacted and gathered to make a better informed decision in forwarding which bid to the full board.

Ms. Koch stated that she received glowing references from all of the references that Cooke Sheet Metal provided and the only reference she did not hear back from was Munson.

Ms. Koch spoke on behalf of Mike Figliomeni, Boon Sports Management, who was able to talk with the operations/building manager at Center Ice; he is pleased with Cooke's work.

A motion was made by Comm. Taylor and supported by Comm. Potter to forward the bid for the Wex Dehumidifier Project from Cooke Sheet Metal in the amount of \$134,586.00 to the full board with a recommendation to enter into an attorney-approved contract. A vote was called, all in favor. Motion passed.

G.4. Budget Amendments

None.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Ms. Koch stated that the Building Department is moved into their space and IT Right set up their connectivity. The lease agreement with the Mason- Lake Conservation District for Invasive Species is ready; working with them to get a move in date.

Ms. Koch mentioned that installation of the security cameras from TKS is waiting for the rest of the equipment to arrive.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

None

ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Bengelink to adjourn the meeting at 4:07 p.m.

Michael Musta, Chairman

Megan Kujawa, Recording Secretary

BOARD OF COMMISSIONERS COMMITTEE AGENDA ITEM

TO: Finance Committee
FROM: Janet Koch, County Administrator
FOR MEETING DATE: February 10, 2022
SUBJECT: Cadillac Wexford Public Library Millage Requests

SUMMARY OF ITEM TO BE PRESENTED:

Tracy Logan, Director of the Cadillac Wexford Public Library, recently sent me the following email:

The library board voted to pursue a two question ballot in August 2022, including one question with a renewal of the current millage, and a second question with a small additional increase. Please, find attached the library board's passed resolutions (one for each ballot question) and the blank resolutions for the county commissioners. Can this be added to the next meeting? I would be glad to attend, if the commissioners would like to ask me anything.

The library board's approved resolutions noted in Ms. Logan's email follow. Also following are resolutions for the committee to consider, revised into the County's format.

County counsel reviewed the ballot language and made no changes; Joe Porterfield, Equalization Director, has confirmed the number of mills and the estimated revenues.

RECOMMENDATION:

Administration recommends that the Finance Committee forward a recommendation to the full board to approve Resolutions 22-08 and 22-09.

Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan on the sixteenth day of February 2022, at 4:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____.

**RESOLUTION NO. 22-08
CADILLAC WEXFORD PUBLIC LIBRARY MILLAGE RENEWAL**

WHEREAS, the Cadillac Wexford Public Library (“Library”) is a county library established under the County Libraries Act, 1917 PA 138; and

WHEREAS, the Wexford County Board of Commissioners (“County Board”) has the powers granted by 1917 Act 138 and 1851 Act 156, including the authority to levy a tax to raise funds permitted and authorized by law for library purposes; and

WHEREAS, in 2014, the County Board placed a proposal on the ballot to provide funds for the Cadillac Wexford Public Library; and

WHEREAS, the Cadillac Wexford Public Library Board (“Library Board”) determined that it is in the best interests and welfare of the County and its residents that revenue be authorized for the purpose of funding, operating, equipping, purchasing, and making capital improvements for the Cadillac Wexford Public Library and all other library purposes authorized by law; therefore, the Library Board requests that the County Board place a proposal on the ballot to request a millage renewal of .7437 mill for the above purposes for a period of six (6) years, beginning with the 2023 levy; and

WHEREAS, the Library Board has determined that it is in the best interests of the County that such millage be voted on at an election to be held in the County on August 2, 2022.

WHEREAS, the County Board has determined that it is in the best interests of the County that such millage be voted on at an election to be held in the County on August 2, 2022.

THEREFORE, the Wexford County Board of Commissioners of Wexford County, Michigan, resolves as follows:

1. The County Board has determined that the millage necessary for the support and maintenance of the Cadillac Wexford Public Library must be renewed and increased.
2. To that end, the County Board resolves to approve the ballot language attached as Exhibit A and certifies that the ballot language attached as Exhibit A shall be placed on the ballot at the August 2, 2022 election.
3. The County’s Board Secretary and/or County Administrator is authorized to and directed to promptly submit this Resolution and ballot language attached as Exhibit A to the Wexford County Clerk’s so that the attached millage proposal may be presented to voters at the August 2, 2022 election.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

AYES: _____

NAYS: _____

RESOLUTION DECLARED ADOPTED.

Gary Taylor, Chairman, Wexford County Board of Commissioners

Alaina M. Nyman, County Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF WEXFORD)

I hereby certify that the foregoing is a true and complete copy of Resolution 22-08 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on February 16, 2022, and I further certify that public notice of such meeting was given as provided by law.

Alaina M. Nyman, County Clerk

EXHIBIT A

County of Wexford

Library Millage Renewal Proposal

Shall the County of Wexford, State of Michigan, be authorized to levy annually a millage in an amount not to exceed .7437 mill (\$.7437 on each \$1,000.00 of taxable value), which is a renewal of the millage rate that expires in 2022, against all taxable property within Wexford County for a period of six (6) years, 2023 to 2028 inclusive, for the purpose of funding, operating, equipping, purchasing, and making capital improvements for the Cadillac Wexford Public Library and all other library purposes authorized by law? The estimate of the revenue the County will collect if the millage is approved and levied in the first year (2023) is approximately \$822,000. By law, revenue from this millage may be subject to capture by the City of Cadillac Brownfield Redevelopment Authority.

Yes
No

81756:00001:6062962-1

Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan on the sixteenth day of February 2022, at 4:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____.

RESOLUTION NO. 22-09
CADILLAC WEXFORD PUBLIC LIBRARY NEW ADDITIONAL MILLAGE PROPOSAL

WHEREAS, the Cadillac Wexford Public Library (“Library”) is a county library established under the County Libraries Act, 1917 PA 138; and

WHEREAS, the Wexford County Board of Commissioners (“County Board”) has the powers granted by 1917 Act 138 and 1851 Act 156, including the authority to levy a tax to raise funds permitted and authorized by law for library purposes; and

WHEREAS, in 2014, the County Board placed a proposal on the ballot to provide funds for the Cadillac Wexford Public Library; and

WHEREAS, the Cadillac Wexford Public Library Board (“Library Board”) determined that it is in the best interests and welfare of the County and its residents that revenue be authorized for the purpose of funding, operating, equipping, purchasing, and making capital improvements for the Cadillac Wexford Public Library and all other library purposes authorized by law; therefore, the Library Board requests that the County Board place a proposal on the ballot to request a millage renewal of .1063 mill for the above purposes for a period of six (6) years, beginning with the 2023 levy; and

WHEREAS, the Library Board has determined that it is in the best interests of the County that such millage be voted on at an election to be held in the County on August 2, 2022; and

WHEREAS, the County Board has determined that it is in the best interests of the County that such millage be voted on at an election to be held in the County on August 2, 2022.

THEREFORE, the Wexford County Board of Commissioners of Wexford County, Michigan, resolves as follows:

1. The County Board has determined that the millage necessary for the support and maintenance of the Cadillac Wexford Public Library must be renewed and increased.
2. To that end, the County Board resolves to approve the ballot language attached as Exhibit A and certifies that the ballot language attached as Exhibit A shall be placed on the ballot at the August 2, 2022 election.
3. The County’s Board Secretary and/or County Administrator is authorized to and directed to promptly submit this Resolution and ballot language attached as Exhibit A to the Wexford County Clerk’s so that the attached millage proposal may be presented to voters at the August 2, 2022 election.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

AYES: _____

NAYS: _____

RESOLUTION DECLARED ADOPTED.

Gary Taylor, Chairman, Wexford County Board of Commissioners

Alaina M. Nyman, County Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF WEXFORD)

I hereby certify that the foregoing is a true and complete copy of Resolution 22-09 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on February 16, 2022, and I further certify that public notice of such meeting was given as provided by law.

Alaina M. Nyman, County Clerk

EXHIBIT A

County of Wexford

Library Millage Proposal

Shall the County of Wexford, State of Michigan, be authorized to levy annually a new additional millage in an amount not to exceed .1063 mill (\$.1063 on each \$1,000.00 of taxable value), against all taxable property within Wexford County for a period of six (6) years, 2023 to 2028 inclusive, for the purpose of funding, operating, equipping, purchasing, and making capital improvements for the Cadillac Wexford Public Library and all other library purposes authorized by law? The estimate of the revenue the County will collect if the millage is approved and levied in the first year (2023) is approximately \$118,000. By law, revenue from this millage may be subject to capture by the City of Cadillac Brownfield Redevelopment Authority.

Yes
No

81756:00001:6062968-1

**LIBRARY BOARD
CADILLAC WEXFORD PUBLIC LIBRARY**

RESOLUTION SUBMITTING MILLAGE RENEWAL PROPOSAL

At a special meeting of the Library Board of the Cadillac Wexford Public Library, State of Michigan, held in the Library Jan. 10 2022, at 5:30 p.m., prevailing Eastern Time.

PRESENT: Sandra Bengelink, Lee Jones, Lindsay Rumohr, Linda Kimbel

ABSENT: Carol Blake

The following preamble and resolution were offered by Linda Kimbel and supported by Lee Jones:

WHEREAS, the Cadillac Wexford Public Library ("Library") is a county library established under the County Libraries Act, 1917 PA 138; and

WHEREAS, the Wexford County ("County") Board of Commissioners has the powers granted by 1917 Act 138 and 1851 Act 156, including the authority to levy a tax to raise funds permitted and authorized by law for library purposes; and

WHEREAS, in 2014, the County placed a proposal on the ballot to provide funds for the Cadillac Wexford Public Library; and

WHEREAS, the Library Board determined that it is in the best interests and welfare of the County and its residents that revenue be authorized for the purpose of funding, operating, equipping, purchasing, and making capital improvements for the Cadillac Wexford Public Library and all other library purposes authorize by law; therefore, the Library requests that the County place a proposal on the ballot to request a millage renewal of .7437 mill for the above purposes for a period of six (6) years, beginning with the 2023 levy; and

WHEREAS, the Library Board has determined that it is in the best interests of the County that such millage be voted on at an election to be held in the County on August 2, 2022.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Cadillac Wexford Public Library Board resolves to request Wexford County present to the electors of Wexford County the millage renewal as described in the millage language attached as Exhibit A at the August 2, 2022 election and, therefore, the Library Board approves the ballot language attached as Exhibit A and certifies it for inclusion on the August 2, 2022 ballot.

2. The Chair of the Board is authorized and directed to promptly submit this Resolution along with the attached ballot language to the County Clerk so that the County Board of Commissioners may authorize the proposal be included on the August 2, 2022 ballot.

3. Further, any resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are hereby rescinded.

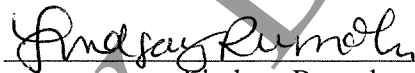
AYES: Members: Lee Jones, Lindsay Rumohr, Linda Kimbel

NAYS: Members: None

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)ss
COUNTY OF WEXFORD)

I, Lindsay Rumohr, Secretary of the Cadillac Wexford Public Library Board, do hereby certify that the foregoing Resolution was duly adopted by the Cadillac Wexford Board of Trustees at the special meeting held Jan. 10, 2022 and is on file in the records of this office.



Lindsay Rumohr

LIBRARY BOARD

EXHIBIT A

County of Wexford

Library Millage Renewal Proposal

Shall the County of Wexford, State of Michigan, be authorized to levy annually a millage in an amount not to exceed .7437 mill (\$.7437 on each \$1,000.00 of taxable value), which is a renewal of the millage rate that expires in 2022, against all taxable property within Wexford County for a period of six (6) years, 2023 to 2028 inclusive, for the purpose of funding, operating, equipping, purchasing, and making capital improvements for the Cadillac Wexford Public Library and all other library purposes authorize by law? The estimate of the revenue the County will collect if the millage is approved and levied in the first year (2023) is approximately \$822,000. By law, revenue from this millage may be subject to capture by the City of Cadillac Brownfield Redevelopment Authority.

Yes

No

81756:00001:6044783-1

LIBRARY BOARD

**LIBRARY BOARD
CADILLAC WEXFORD PUBLIC LIBRARY**

RESOLUTION SUBMITTING NEW ADDITIONAL MILLAGE PROPOSAL

At a special meeting of the Library Board of the Cadillac Wexford Public Library, State of Michigan, held in the Library Jan. 10 2022, at 5:30 p.m., prevailing Eastern Time.

PRESENT: Sandra Bengelink, Lee Jones, Lindsay Rumohr, Linda Kimbel

ABSENT: Carol Blake

The following preamble and resolution were offered by Linda Kimbel and supported by Lee Jones:

WHEREAS, the Cadillac Wexford Public Library (“Library”) is a county library established under the County Libraries Act, 1917 PA 138; and

WHEREAS, the Wexford County (“County”) Board of Commissioners has the powers granted by 1917 Act 138 and 1851 Act 156, including the authority to levy a tax to raise funds permitted and authorized by law for library purposes; and

WHEREAS, in 2014, the County placed a proposal on the ballot to provide funds for the Cadillac Wexford Public Library; and

WHEREAS, the Library Board determined that it is in the best interests and welfare of the County and its residents that revenue be authorized for the purpose of funding, operating, equipping, purchasing, and making capital improvements for the Cadillac Wexford Public Library and all other library purposes authorize by law; therefore, the Library requests that the County place a proposal on the ballot to request a new additional millage of .1063 mill for the above purposes for a period of six (6) years, beginning with the 2023 levy; and

WHEREAS, the Library Board has determined that it is in the best interests of the County that such millage be voted on at an election to be held in the County on August 2, 2022.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Cadillac Wexford Public Library Board resolves to request Wexford County present to the electors of Wexford County the new additional millage as described in the millage language attached as Exhibit A at the August 2, 2022 election and, therefore, the Library Board approves the ballot language attached as Exhibit A and certifies it for inclusion on the August 2, 2022 ballot.

2. The Chair of the Board is authorized and directed to promptly submit this Resolution along with the attached ballot language to the County Clerk so that the County Board of Commissioners may authorize the proposal be included on the August 2, 2022 ballot.

3. Further, any resolutions and parts of resolutions insofar as they conflict

with the provisions of this Resolution are hereby rescinded.

AYES: Members: Lee Jones, Lindsay Rumohr, Linda Kimbel

NAYS: Members: None

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)ss
COUNTY OF WEXFORD)

I, Lindsay Rumohr, Secretary of the Cadillac Wexford Public Library Board, do hereby certify that the foregoing Resolution was duly adopted by the Cadillac Wexford Board of Trustees at the special meeting held Jan. 10, 2022 and is on file in the records of this office.



Lindsay Rumohr

LIBRARY BOARD

EXHIBIT A

County of Wexford

Library Millage Proposal

Shall the County of Wexford, State of Michigan, be authorized to levy annually a new additional millage in an amount not to exceed .1063 mill (\$.1063 on each \$1,000.00 of taxable value), against all taxable property within Wexford County for a period of six (6) years, 2023 to 2028 inclusive, for the purpose of funding, operating, equipping, purchasing, and making capital improvements for the Cadillac Wexford Public Library and all other library purposes authorize by law? The estimate of the revenue the County will collect if the millage is approved and levied in the first year (2023) is approximately \$118,000. By law, revenue from this millage may be subject to capture by the City of Cadillac Brownfield Redevelopment Authority.

Yes

No

81756:00001:6044830-1

LIBRARY BOARD



Wexford County

Request for Board of Commissioner Action

Committee: Finance Committee

Committee Meeting Date: February 10, 2022

BOC Meeting Date: February 16, 2022

Department: Central Dispatch

Submitted by: Duane Alworden

Subject: VHF Equipment/Building – Cadillac Water Tower Site

Action Request:

The City of Cadillac has offered to take over the building and the VHF equipment at the site of the Cadillac Water Tower.

Financial Information:

There is no value for the equipment. It would cost more to have the equipment removed from the site.

Summary (explain why the action is necessary and the desired outcome after implementation):

Allowing the City of Cadillac to take over the building and VHF equipment would save the county from having to have specialized tower climbers remove the equipment and having someone tear down and remove the existing building.

We're working with the involved parties to determine if there are any contractual agreements regarding this issue that need to be addressed. Information on that will be brought to the committee meeting.

Timeline (if request is approved at BOC meeting date noted above):

The City of Cadillac is requesting that this be completed as soon as all of the required County approvals are obtained.

List of Attachments:

- None



OFFICE OF THE SHERIFF • WEXFORD COUNTY

Trent J Taylor
Sheriff

Richard R. Doehring
Undersheriff

February 4, 2022

Administrator Koch,

Wexford County Administrator's Office

437 E. Division St

Cadillac, MI 49601

RE: **Purchase Order**

Attached is a quote (MI DEAL) Pricing for a replacement patrol unit that was recently totaled out by our insurance carrier. The insurance carrier issued a \$40,000 check for the damaged/totaled vehicle.

The attached quote is for \$33,699.00

The line items too purchase this vehicle is unknown at this time. Not sure of the line items the issued check was placed.

Vehicle is quoted from Signature Ford,

2022 Ford Police Interceptor Utility AWD

\$33699.00

Thank you


Lt. Richard Denison



February 4, 2022

Wexford County Sheriff Department
Attn: Lieutenant Richard H. Denison II
437 East Division Street
Cadillac, MI 49601

Dear Lieutenant Richard H. Denison II:

Price on 2022 Vehicle Macomb County Contract Bid:

2022 Ford Police Interceptor Utility AWD in Black \$33,699.00 ea

Service Contract: 36,000 miles or 36 months factory bumper to bumper warranty and 100,000 miles or 60 months powertrain warranty.

Delivery date: About 120 days from receipt of your PO.

Order Cutoff Date: Incoming Stock Unit.

Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. An \$8.00 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-Fleet (888-923-5338).

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales

1960 East Main St, Owosso, MI 48867
888-92-FLEET or 888-923-5338, Fax 517-625-5832