



Wexford County

**BOARD OF COMMISSIONERS**

*Gary Taylor, Chair*

**NOTICE OF MEETING**

The Wexford County Board of Commissioners will hold a regular meeting on Wednesday, August 18, 2021 beginning at 4:00 p.m. in the Commissioners’ Room of the Historic Courthouse in Cadillac, MI, 49601.

**PUBLIC PARTICIPATION**

The meeting can be attended in person or by any one of the following three ways:

- **By Telephone:** Dial toll free 1-646-876-9923, enter Webinar ID 749 610 4141#
- **By Computer:** Go to the Zoom Web Site (zoom.us). Click on “Join a Meeting.” Join using Meeting ID 749 610 4141.
- **By Smartphone:** Install the Zoom application prior to the call. Launch the Zoom app at the time of the call and join using Meeting ID 749 610 4141.

**TENTATIVE AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLEGIANCE
- D. ADDITIONS / DELETIONS TO THE AGENDA
- E. APPROVAL OF THE AGENDA
- F. EMPLOYEE RECOGNITION
- G. PRESENTATIONS AND REPORTS
  - 1. Conservation District Annual Report
- H. PUBLIC COMMENTS
- I. CONSENT AGENDA

*The Board welcomes all public input.*

The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission may ask that any item on the consent agenda be removed therefrom and placed elsewhere for full discussion. Such requests will be automatically respected.

*If any item is not removed from the consent agenda, the action noted on the agenda is approved by motion of the Commission to adopt the consent agenda.*

- 1. Approval of the August 4, 2021, Regular Meeting Minutes ..... 1

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**WEXFORD COUNTY BOARD OF COMMISSIONERS**  
Regular Meeting \* Wednesday, August 4, 2021

Meeting called to order at 4:00 p.m by Chairman Taylor

Roll Call: Present- Commissioners Joseph Hurlburt, Ben Townsend, Mike Bengelink, Michael Bush, Julie Theobald, Gary Taylor, Judy Nichols, and Brian Potter.

Absent- Mike Musta.

Pledge of Allegiance.

**Additions/Deletions to the Agenda-**

**Added J13-Resolution 21-23 Opposing MVAA Region 2 Statewide Provision Grant Award.**

**Approval of the Agenda**

**MOTION by Comm Theobald, seconded by Comm Bush to approve the agenda.**

**All in Favor.**

**Employee Recognition- *None.***

**Presentation and Reports-**

Matt McCauley, Executive Chief Officer for Networks Northwest provided the Board with their 2020 Annual Report. He gave a brief overview of Networks Northwest and the area that they cover. One of the areas he highlighted for 2020, was their assistance with small business relief grants. They helped with \$7.5 million grants, just under \$1 million of that went to Wexford County businesses.

Mr. McCauley mentioned that Networks Northwest was most known for Michigan Works. In 2020, foot traffic was down significantly, however they were able to help with over 32,000 unemployment claims.

He emphasized that one of the programs he is most proud of was the apprenticeship program. Currently there are 364 in the region and they are continuing to grow.

Mr. McCauley explained that they also underwent 2 single audits for 2020. There were no deficiencies found. They anticipate higher revenues for 2021, and an audit will be done of those as well.

**Public Comment- *None.***

**Consent Agenda**

1. Approval of the July 21, 2021 Regular Meeting Minutes

**MOTION by Comm Bengelink, seconded by Comm Bush to approve the Consent Agenda.**

**All in favor.**

**Agenda Items**

1. Revision to Policy E-3.0 County Credit Card Program  
**MOTION by Comm Bengelink, seconded by Comm Potter to approve the revisions to Policy E-3.0, County Credit Card Account Management Program.**

**Roll Call: Motion passed 8-0.**

2. FOIA Policy Revision  
**MOTION by Comm Bush, seconded by Comm Bengelink to approve the revisions to Policy C-7.0 Freedom of Information Act.**

One Commissioner questioned if this change was coming out of the general FOIA guidelines or if this was a change for the County. Administrator Koch explained that this was just to clean up policy so that the policy aligned with the statute.

**Roll Call: Motion passed 6-2 with Commissioners Theobald and Nichols voting against the motion.**

3. Deputy Treasurer 1 Part-Time to Full-Time  
**MOTION by Comm Bengelink, seconded by Comm Potter to approve the Deputy Treasurer 1 position at full-time status, post the position internally and update the roster.**

**Roll Call: Motion approved 8-0.**

4. Prosecutor's Office Clerk Part-Time to Full-Time  
**MOTION by Comm Theobald, seconded by Comm Bush to approve the Office Clerk position in the Prosecutor's Office to full-time status, post the position internally and update the roster.**

One Commissioner questioned if this was a current position and if this was for an attorney or office staff. It was explained that this was an office staff position that currently exists.

**Roll Call: Motion passed 7-1 with Commissioner Hurlburt voting against the motion.**

5. Register of Deeds II Position

**MOTION by Comm Bengelink, seconded by Comm Potter to approve the Register of Deeds II Position be increased to an L5 wage, post the position internally, and update the roster.**

One Commissioner questioned if the attachment came through Administration and if there were any stipulations or policy regarding the Register of Deeds hours of operation. Another Commissioner explained that the area needs a place to do passports during the lunch hour. There is also a policy that states that the hours of operations are 8:30 to 5pm.

**Roll Call: Motion passed 8-0.**

6. Human Resource Department

**MOTION by Comm Theobald, seconded by Comm Potter to approve the position description for a Human Resource Director with the wage to begin at the M2 level.**

One Commissioner had several questions regarding this position. The first was where did the need arise and who initiated this. It was explained that this came from a member of HR.

It was then further questioned why no discussion was held at the HR meeting regarding this. It was explained that they feel we need an HR department, as we have had in the past. It is not an unusual position. Employees would like to have private conversations, and those currently can't happen.

It was questioned where the position description came from and where the money would come from. It was explained that it came from the Clerk, who had obtained it from the previous position that the County used to have. The money will come from the same place the other changes are going to come from.

Another Commissioner went on to explain that the Administration Office currently has an HR position and that this position would be posted in compliance with county policy.

**Roll Call: Motion passed 7-1 with Commissioner Nichols voting against the motion.**

7. DHHS Grant Agreement Amendment

**MOTION by Comm Theobald, seconded by Comm Nichols to approve Amendment 1 to the Department of Health & Human Services Grant # CSPA17-83002-A22 extending the expiration date to September 30, 2023 and increase the agreement amount by \$201,457.30 and authorize the Chairman to sign the amendment.**

**Roll Call: Motion passed 8-0.**

8. Dispatch Chairs Request

**MOTION by Comm Potter, seconded by Comm Bengelink to approve the purchase of three new dispatch chairs in an amount not to exceed \$7,200.00.**

One Commissioner questioned the cost of these chairs. Administrator Koch explained that these were far from the most expensive. The current chairs we have are roughly 20 years old.

**Roll Call: Motion passed 6-2 with Commissioners Hurlburt and Theobald voting against the motion.**

9. US District Court Substance Abuse Testing Agreement

**MOTION by Comm Nichols, seconded by Comm Theobald to approve Purchase Order 0646-22-TS20 for Substance Abuse Testing Services for the Community Corrections Department and authorize the Chairman to sign the agreement.**

**Roll Call: Motion passed unanimously.**

10. Financial Assurance Mechanism

**MOTION by Comm Bengelink, seconded by Comm Potter to approve a new letter of credit in the amount of \$911,112.28 and authorize the Treasurer and Clerk to sign the necessary paperwork.**

**Roll Call: Motion passed 8-0.**

11. Appointment to the Northern Lakes Community Mental Health

**MOTION by Comm Hurlburt, seconded by Comm Nichols to re-appoint Commissioner Ben Townsend to the Northern Lakes Community Mental Health Board with an expiration date of March 31, 2024.**

**Roll Call: Motion passed 8-0.**

12. Budget Amendment

**MOTION by Comm Theobald, seconded by Comm Bush to approve the budget amendment dated 8/4/2021.**

8/4/2021

**Wexford County Board of Commissioners  
Amendments to the 2021 Budget**

<b>Adj #</b>	<b>Acct</b>	<b>Acct Description</b>	<b>Revenue</b>	<b>Expense</b>
20210801	101.101.699.00	Appropriated Fund Balance	\$500,000	a.

	<b>101.290.720.01</b>	Retirement	\$500,000	
	<b>One-time payment to MERS unassociated surplus division.</b>			
20210802	<b>101.286.726.01</b>	CESF-Courts-Supply/Materials	(\$1,904)	b.
	<b>101.286.800.01</b>	CESF-Courts Contractual	\$937	
	<b>101.286.980.01</b>	CESF-Courts Equipment	\$967	
	<b>Correction to budget amendment dated 4-21-21 Adj# 20210402</b>			

**Roll Call: Motion passed unanimously.**

13. Resolution 21-23 Opposing MVAA Region 2 Statewide Provision Grant Award  
**MOTION by Comm Bengelink, seconded by Comm Potter to approve Resolution 21-23 Opposing Michigan Veterans Affairs Agency Region 2 Statewide Veteran Service Provision Grant Award to Grand Traverse County Veterans' Affairs for the purpose of a Regional Model of Mobile Veteran Services in Wexford County.**

One Commissioner asked why Wexford County would oppose another group assisting veterans. Kent Myers, Veteran's Director, read the resolution at the request of the Commissioner. He explained that the State will only allow provisions to one county. If we lose the American Legion, Wexford County would not be able to assist veterans from other areas. There are currently five counties being served by the American Legion and those positions would be gone.

Mr. Myers further explained that Grand Traverse County contracts services out, and they just recently lost the services of Benzie County. They are trying to expand, but the communication regarding this has been really bad, creating a big division.

Another Commissioner asked if other counties are passing resolutions like this also. Mr. Myers explained that yes, they are currently in the drafting stages, but plan to.

Another Commissioner asked if Mr. Myers supported this resolution. He said he did.

One Commissioner questioned why this Resolution was brought directly to the Board. It was explained that the Veteran's Committee supported this and requested the Board approve it.

Mr. Myers further explained that he had asked to see the application that was sent to the State and he was told no by Grand Traverse County. One Commissioner then questioned why Wexford County did not apply for this grant and why we were being reactive instead of proactive. After a debate, Comm Bengelink requested to call to question with a second from Comm Theobald.

**Roll Call for the call to question; Passed 8-0.**

**Roll Call; Motion to approve the resolution passed 7-1 with Comm Hurlburt voting against the motion and noting that he would not support anything that opposes helping veterans.**

**Administrator's Report-**

Administrator Koch explained that the engineers have been at the jail doing more testing. The issues have not become clear cut yet. She reminded the Board the roof is guaranteed until October, and the engineers are fully aware of our timeline.

She informed the Board that the Lake Street parking lot did not show any elevation change, which was good news. The next step is to wait for bids.

She also explained that one of the requirements of the Recreational Passport Grant application is an open house. More information will be coming on that.

**Correspondence-** *None.*

**Public Comments-**

Steve Bujalski, Wexford Count Airport, is hosting a special event that upcoming Saturday at 9am to honor World War II Veterans. He invited all area veterans to attend.

Joe Porterfield announced that next week he will be at a conference speaking. He announced that he was appointed as the President of the Michigan Association of Equalization Directors. He also wanted the Board to know that it was his intention to renegotiate his wages and would be bringing that to the HR Committee when appropriate.

**Liaison Reports-**

Comm Townsend attended a Networks Northwest meeting where they discussed ARPA funding. They also had a discussion on short term rentals. The State is trying to set and trying to gain control.

Comm Benglink commented that he receives complaints from his constituents regarding short term rentals.

Comm Nichols attended a District 10 Health Department meeting where the focus was covid and the new strain.

**Board Comments-**

Comm Townsend commented about how great the meeting was and how happy he was with the discussions held. He thanked Steve for updating on the airport and events.

Comm Bengelink commented about the adjustments made with wages. He explained that we cannot continue on that path. The legacy cost of these increases is over \$100,000 per



year. Budget time is the time to address those issues. He also read a quote from Clarence Darrell.

Comm Bush stated he hoped Travis Baker has plans for this upcoming strain of the new delta variant. He hoped we were ready on day one.

Comm Nichols commented regarding the few committee changes. She has concerns with some of the committees having the same members on them. She would like to see each commissioner equitably represent their areas. She also explained that he no vote was to the process, not the person.

Comm Potter thanked Joe Porterfield for all that he does.

Comm Hurlburt commended Comm Bengelink on his call to order. He also commented that he was happy to see Comm Bush make the comment about being proactive. He also commented that Wexford County should have applied for the grant despite what the chair stated. He will not support anything that opposes helping veterans.

**Chairman's Comments-**

Comm Taylor thanked everyone for coming.

**Adjourn**

**MOTION by Comm Theobald, seconded by Comm Nichols to adjourn at 5:02 p.m.**

**All in favor.**

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Gary Taylor, Chairperson

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Alaina Nyman, County Clerk

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**BOARD OF COMMISSIONERS AGENDA ITEM**

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**FROM:** Executive Committee  
**FOR MEETING DATE:** August 18, 2021  
**SUBJECT:** HR Office Set-Up

SUMMARY OF ITEM TO BE PRESENTED:

The board approved the position description for a Human Resources Director at the August 4, 2021 meeting. The next step was discussed at the Executive Committee meeting on August 10, 2021. The committee discussed the location of the office and some office equipment. The location is suggested to be the current second floor copy room of the historic courthouse. It was also discussed that no more than \$4,000 be set aside to equip the office with furniture and technology.

RECOMMENDATION:

The Executive Committee advises the BOC approve the location and the amount to set-up the office.



# Wexford County

## Request for Board of Commissioner Action

J.2.

**Department: Emergency Management**

**Submitted by: EM Director Travis Baker**

**Subject: Drone Insurance**

**Committee: Finance**

**Committee Meeting Date: August 10, 2021**

**BOC Meeting Date: August 18, 2021**

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**Action Request** (proposed motion for the Board to consider):

Request a budget amendment from the general fund to pay for insurance on the drone. This insurance is good for one (1) year from signing date. (Quote is attached)

**Financial Information** (note the total cost, if the cost is budgeted, if there will be any future costs, e.g., maintenance contracts, and any other information that would assist the commissioners with this decision):

Total cost for 1 year of coverage is \$2,803.00. Will expire one (1) year after signing date.

For 2022 budget, I put in request so this will be budgeted in August 2022, come time to renew.

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**Summary** (explain why the action is necessary and the desired outcome after implementation):

This insurance is needed in the unfortunate event that something happens to the drone while in flight or is involved in an accident in transport. This also covers if the drone is shot down while being used for police situations. There is a deductible as well as noted in the attached quote. There is liability and personal injury included in this as well.

**Timeline** (if request is approved at BOC meeting date noted above):

Once approved, will be sending PO ASAP to the company to get insurance started and the drone in service.

**List of Attachments:**

Aviation Insurance Quote- Unmanned Aircraft Systems (UAS Policy Form)  
From Global Aerospace



**Aviation Insurance Quote  
Unmanned Aircraft Systems (UAS Policy Form)**

Producer:  
MUSIC FILM AND ENTERTAINMENT INSURANCE  
SERVICES LLC DBA INSUREMYDRONE.NET  
1019 E. 4th Pl.  
LOS ANGELES, CA 90013

Application Number: **851989**  
Contact:  
PETER GYBEN  
213-634-2500  
pete@mfeinsurance.com

**No insurance will be afforded through Global Aerospace, Inc. until the online application is completed and a policy has been purchased. The policyholder shall not consider any coverage to be in force, until they receive confirmation from the producer or from Global Aerospace, Inc. that a policy is in effect. This submission does not require the applicant to purchase or the company to afford any insurance.**

The offer of insurance described in this Summary is valid through 31 Aug 2021

**Applicant**

**Wexford County**  
Travis Baker  
971 Lincoln St, Cadillac, MI, 49601  
tbaker@wexfordcounty.org  
(231)306-2130

Coverage Date: **08 Aug 2021** For one year with effect from 12:01 A.M. local time at address of applicant  
Current Insurance Carrier: **NEW TO MARKET**

**Unmanned Aircraft Systems (UAS) Premium**

<u>Year, Make, Model</u>	<u>Flight Hours</u>	<u>Deductible</u>	<u>Insured Value</u>	
2021 DJI INNOVATIONS MATRICE 300 RTK 1ZNBJ400C00WB	50	<b>InMotion: 5% NotInMotion: 5%</b>	\$13,200	\$1,085

**UAS Ground Equipment Premium**

<u>Make, Model</u>	<u>Deductible</u>	<u>Insured Value</u>	
DJI Hard Case 3I-2424-14BE	<b>InMotion: 10% NotInMotion: 10%</b>	\$800	\$24

**UAS Payload Premium**

<u>Make, Model</u>	<u>Deductible</u>	<u>Insured Value</u>	
DJI H20T 1W9DJ3H0010356	<b>InMotion: 10% NotInMotion: 10%</b>	\$11,209	\$1,176

<u>Spare Engines and Spare Parts</u>	<u>Deductible</u>	<u>Insured Value</u>	
	10%	\$3,099	\$54

**War, hi-jacking and other perils Physical Damage Coverage for Drones, Ground Equipment and Payload** **Included**

**Liability Coverage** **\$1,000,000** **\$464**

*\* The Liability Premium shown above is the total for all units on the policy.*

Single Limit Body Injury and Property Damage Liability:

Also includes Liability arising from:

- + occasioned by or in consequence of war hi-jacking and other perils
- + the operation of UAS you rent/lease/borrow for periods of less than 30 days
- + UAS operated on your behalf by others

**Additional Benefits (Subject to conditions)** **Included**

Medical Expense Coverage	<b>\$5,000</b>	
Bail Bonds	<b>\$5,000</b>	
Fire Legal	<b>\$100,000</b>	
Contractual Liability	<b>Policy Limit</b>	
Product liability arising out of sale of scheduled aircraft	<b>Policy Limit</b>	

**Personal Injury** **\$1,000,000** **Included**

*\* The Personal Injury Premium shown above is the total for all units on the policy.*

**Acts of Terrorism under the TRIPRA** **Included**

**Premium** **Coverage Premium:** **\$2,803**

**Operations**

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Will the UAS be operated in accordance with applicable regulations at all times? **Yes**  
 Will the UAS be operated indoors in proximity to any persons not directly participating in the operation of the UAS? **No**  
 Will the UAS ever be intentionally operated over any persons not directly participating in its operation without an appropriate waiver? **No**  
 Do you intend to publish by any means data or images that were obtained or created by the operation of any UAS operated by you or on your behalf? **No**  
 Do you require a quote for liability limits greater than \$10 Million? **No**

**Intended Uses**

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**Law Enforcement**  
**Search and Rescue**  
**Wildlife/Conservation/Environmental**

**Operators**

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Operators of Unmanned Aircraft Systems (UAS) 15 to 55lbs

Minimum Experience	Total Model Hrs	Total UAS Hrs	Pilot Certification	Remote Pilot sUAS
	<b>100</b>	<b>100</b>	<b>Commercial</b>	<b>Yes</b>

**Insurance and Claims History**

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Do any of the operators named above have any medical waivers other than corrective lenses or color blindness? **No**  
 In the last 5 years, have any of the operators named above  
 (a) been cited for violation of any aviation regulation, or  
 (b) had their pilot's or driver's license suspended or  
 (c) been convicted of driving while intoxicated or  
 (d) been convicted of any felony charge? **No**  
 In the last 5 years, have you been involved in any aircraft or UAS accidents, incidents or losses? **No**

Insurance applies to the insured's declared use of aircraft. See the policy form and any accompanying endorsements for the complete coverage details.

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**PLEASE NOTE:** The following separate licensed insurers, whose liability is several and not joint, provide the insurance afforded by policies issued through Global Aerospace, Inc.

American Alternative Insurance Corporation Wilmington, Delaware	59.24%
American Commerce Insurance Company Columbus, Ohio	10.00%
National Indemnity Company Omaha, Nebraska	18.39%
Tokio Marine America Insurance Company New York, New York	12.37%

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**Coverage(s) and Limit(s):****Part 1 - Liability****Coverage A - Bodily Injury and Property Damage Liability**

1. Each **Occurrence** Limit: **\$1,000,000**
2. Each **Occurrence** sub-limit and deductible applicable to damaged property:
  - Damage to **Cargo** Limit: **NIL**
  - Cargo** Deductible: **NIL**

The sub-limit described above is part of and not in addition to the Each **Occurrence** Limit.
3. Supplementary payment limits for emergencies and search and rescue operations related to **scheduled aircraft**:
  - (a) **NIL** is the most we will pay for expenses incurred under an emergency condition for:
    - (1) Application of foam on a runway;
    - (2) Fire and crash control and rescue; or
  - (b) The lesser of **NIL** or the **insured value** of the **scheduled aircraft** is the most we will pay for repositioning expenses incurred following a landing made under emergency conditions at a location where a safe takeoff cannot be made.
  - (c) **NIL** is the most we will pay for expenses incurred for search and rescue operations.

**Part 2 - Physical Damage****Coverage B - Physical Damage to Scheduled Aircraft**

- (a) Subject to Paragraph (b) below, the limit of insurance for a **scheduled aircraft** is its **insured value**, less any applicable deductible.
- (b) The **insured value** of any **newly acquired aircraft** or any **scheduled aircraft** modified during the policy period is subject to the Maximum **Insured Value** Limit which shall be the highest **insured value** of any **scheduled aircraft** insured at the time such **newly acquired aircraft** is acquired or such modified **scheduled aircraft** is modified.

**Endorsements:**

E041	Electronic Data Event Liability Exclusion	
A121	Additional Insured	
A125	Amendment of Defined Terms	
C022	Limited Liability War Exclusion Limited Coverage	
C023	Limited Physical Damage War Exclusion Limited Coverage	
C025	Electronic Date Recognition Exclusion Limited Coverage	
C036	Expenses for Medical Services	\$5,000 each occurrence
C039	Liability for Sale of Aircraft, Aircraft Parts or Services	
C041	Physical Damage to Spare Engines and Spare Parts	\$3,099, 10.0000%
C054	Terrorism (TRIA) Coverage - Hull & Liability	
C061	Aviation Personal And Advertising Injury Liability	\$1,000,000 each occurrence/aggregate
C064	Premises Coverage	
C066	Fire Legal Liability	\$100,000 each occurrence
C095	Expanded Contractual Liability Endorsement	
C096	Ground Equipment Physical Damage Endorsement	
C097	Payload Physical Damage Endorsement	
N004	Non-Owned Aircraft Liability - UnManned Aircraft System	
D004	TRIA Disclosure	
S043	Michigan Amendatory	

**Payment Plan:**

100% of the Annual Premium Due on Inception

**Approved Pilots for Scheduled Aircraft:**

The policy shall not apply while a **scheduled aircraft** is in **flight** unless the **pilot in command** is approved by the Named Insured and appropriately licensed for the flight being conducted.



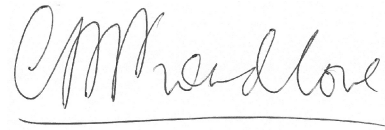
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**Special Notices:**

- State Amendatory Endorsement and Disclosure notice included as required.
- This quotation does not apply to the extent that trade or economic sanctions or other laws or regulations prohibits Global Aerospace from offering or providing insurance. To the extent any such prohibitions apply, this policy is void ab initio.
- The producer warrants that they are properly licensed to solicit or sell insurance, as applicable, in their state of domicile and in all other jurisdictions where they transact business.
- It is the producer's responsibility to comply with any applicable laws regarding disclosure to the policyholder of commission or other compensation we pay, if any, in connection with this policy or program.

**Dated:** July 28, 2021

**Underwriter:**



A handwritten signature in cursive script, appearing to read "C. M. Wendt", is written over a horizontal line.

## TERMS AND CONDITIONS

All representations herein are declared to be true and complete to the best of my/our knowledge and no information has been withheld or suppressed. I/we agree that this application and the terms and conditions of the policy in use by the insurers shall be the basis of any contract between me/us and the insurers. I hereby authorize the insurers to investigate all representations contained herein.

Insurance through Global Aerospace, Inc. will not be effective until the application and premium payment in full have been received and the applicant is in receipt of a written confirmation from the producer or from Global Aerospace, Inc. that the policy is in effect.

**SUBMISSION OF THIS APPLICATION DOES NOT COMMIT THE INSURER TO ANY LIABILITY NOR MAKE THE APPLICANT LIABLE FOR ANY PREMIUM UNLESS AND UNTIL THE INSURER AGREES TO EFFECT THIS INSURANCE.**

**THE APPLICANT FULLY UNDERSTANDS THAT THE POLICY WILL INCLUDE TERMS, CONDITIONS AND EXCLUSIONS WITH RESPECT TO THE INSURANCE AFFORDED.** Any questions about the insurance afforded under this program should be directed to the insurance producer.

Global Aerospace, Inc. underwrites on behalf of the Global Aerospace Underwriters Pool. Policies are issued by US affiliates or subsidiaries of Global Aerospace Underwriters pool members. Details on the US policy issuing companies is published on the Global Aerospace, Inc. website at the following location: [www.global-aero.com/about/financial security](http://www.global-aero.com/about/financial%20security)

## FRAUD STATEMENTS

**Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects that person to criminal and civil penalties (In Oregon, the aforementioned actions may constitute a fraudulent insurance act which may be a crime and may subject the person to penalties). (In New York, the civil penalty is not to exceed five thousand dollars (\$5,000) and the stated value of the claim for each such violation). (Not applicable in AL, AR, AZ, CO, DC, FL, KS, LA, ME, MD, MN, NM, OK, PR, RI, TN, VA, VT, WA and WV).**

### **APPLICABLE IN AL, AR, AZ, DC, LA, MD, NM, RI and WV**

Any person who knowingly (or willfully in MD) presents a false or fraudulent claim for payment of a loss or benefit or who knowingly (or willfully in MD) presents false information in an application for insurance is guilty of a crime and may be subject to fines or confinement in prison.

### **APPLICABLE IN COLORADO**

It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the department of regulatory agencies.

### **APPLICABLE IN FLORIDA and OKLAHOMA**

Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony (In FL, a person is guilty of a felony of the third degree).

### **APPLICABLE IN KANSAS**

Any person who, knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer, broker or any agent thereof, any written statement as part of, or in support of, an application for the issuance of, or the rating of an insurance policy for personal or commercial insurance, or a claim for payment or other benefit pursuant to an insurance policy for commercial or personal insurance which such person knows to contain materially false information concerning any fact material thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act.

**APPLICABLE IN MAINE, TENNESSEE, VIRGINIA and WASHINGTON**

It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

**APPLICABLE IN MINNESOTA**

A person who files a claim with intent to defraud, or helps commit a fraud against an insurer, is guilty of a crime.

**APPLICABLE IN PUERTO RICO**

Any person who knowingly and with the intention of defrauding presents false information in an insurance application, or presents, helps, or causes the presentation of a fraudulent claim for the payment of a loss or any other benefit, or presents more than one claim for the same damage or loss, shall incur a felony and, upon conviction, shall be sanctioned for each violation by a fine of not less than five thousand dollars (\$5,000) and not more than ten thousand dollars (\$10,000), or a fixed term of imprisonment for three (3) years, or both penalties. Should aggravating circumstances be present, the penalty thus established may be increased to a maximum of five(5) years, if extenuating circumstances are present, it may be reduced to a minimum of two (2) years.

**APPLICABLE IN VERMONT**

Any person who knowingly presents a false statement in an application for insurance may be guilty of a criminal offense and may be subject to penalties under state law.

**PAYMENT**

Payment for certain insurance products available on this website may be made with selected credit cards or using PayPal. These payments are processed by a third-party payment processing service ("Payment Service"). Any payment made using the Payment Service will be deemed complete only when:

- (a) you have submitted your name, the details of a current and valid credit card of a type that the Payment Service accepts or your PayPal account information and all other required information (the "Information");
- (b) all Information from you has been received;
- (c) a charge against your selected credit card or PayPal account has been made; and
- (d) we have received full payment for all applicable amounts due for the policy.

IF ANY PAYMENT IS REVERSED OR DISHONORED FOR ANY REASON WHATSOEVER, NO PAYMENT WILL BE DEEMED TO HAVE BEEN MADE TO US, AND WE WILL RESCIND OR CANCEL YOUR POLICY IN ACCORDANCE WITH ITS TERMS.

By providing and submitting the Information you warrant that:

- (a) we are authorized to use the Information to request and obtain payment from your credit card issuer or PayPal;
- (b) the credit card or PayPal account is issued in your name and that you are authorized to incur charges against it; and
- (c) the Information you have provided is accurate and complete.

We may, in our sole discretion and at any time without prior notice change the credit cards or other payment methods that we accept.

We make no warranties, representations or guarantees that the Payment Service will operate as intended, remain secure, or that its operation will be continuous or be uninterrupted. All implied terms, conditions and warranties regarding the functionality and security of the Payment Service are disclaimed to the fullest extent possible.

**ELECTRONIC CONSENT**

By opening your account, you agree to receive all documents and communications (including, but not limited to: the policy, endorsements, certificates or other documents concerning this transaction) through electronic means. You agree that electronically delivered documents and communications will have the same legal status, to the extent permitted by law, as paper documents.

You also agree that:

- (a) your decision to receive documents electronically is voluntary, but can be revoked at any time by you by contacting your licensed insurance producer (we retain the right to impose charges or fees for the delivery of paper copies of documents that could have been sent to you electronically);
- (b) in order to access and retain copies of your documents and communications, you have Internet access with a compatible browser; and
- (c) you have provided us with a current and active email address for you, and that you will notify us of any change in your email address.

### **CHANGES**

We reserve the right to terminate or change the Online Transaction Terms and Conditions, in whole or in part, at any time, without prior notice to you.

### **TERRORISM RISK INSURANCE ACT OF 2002 (As amended and extended by The Terrorism Risk Insurance Extension Act of 2005 and The Terrorism Risk Insurance Program Reauthorization Acts of 2007, 2015 and 2019)**

**NOTICE TO PRODUCER:** The applicant must be made aware of the opportunity to purchase the coverage contained in the Applicant Disclosure described below. Any request from you to bind the coverage offered in this quote must include advice to us regarding the applicant's choice for terrorism insurance coverage. The premium stated in the disclosure is for terrorism insurance coverage only.

#### **APPLICANT DISCLOSURE: NOTICE AND OFFER OF TERRORISM INSURANCE COVERAGE**

You are hereby notified that under the Terrorism Risk Insurance Act of 2002, as amended, hereinafter referred to as 'the Act,' you have a right to purchase insurance coverage for losses arising out of acts of terrorism, *as defined in Section 102(1) of the Act*: "The term "act of terrorism" means any act that is certified by the Secretary of the Treasury — in consultation with the Secretary of Homeland Security, and the Attorney General of the United States — to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property; or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of an air carrier or vessel or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion."

**PURCHASE OF THE INSURANCE OFFERED IN THIS DISCLOSURE HAS THE EFFECT OF NULLIFYING TERRORISM EXCLUSIONS CONTAINED IN NEW OR RENEWAL POLICIES FOR ACTS OF TERRORISM, AS DEFINED IN THE ACT. HOWEVER,**

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED, AND YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS THAT MIGHT AFFECT YOUR COVERAGE. IF THIS COVERAGE IS NOT PURCHASED, THE COVERAGE AFFORDED BY THE POLICY WILL BE THAT WHICH WOULD APPLY IN THE ABSENCE OF THE ACT.**

**IF PURCHASED, COVERAGE AFFORDED FOR LOSSES CAUSED BY CERTIFIED ACTS OF TERRORISM MAY BE PARTIALLY REIMBURSED BY THE U.S. GOVERNMENT UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. UNDER THIS FORMULA, IF THE AGGREGATE INSURED LOSSES EXCEED A TRIGGER AMOUNT (\$200,000,000 BEGINNING ON JANUARY 1, 2020), THE U.S. GOVERNMENT GENERALLY PAYS A PERCENTAGE (80% BEGINNING ON JANUARY 1, 2020) OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURANCE COMPANY PROVIDING THE COVERAGE. THE PREMIUM CHARGE FOR THIS COVERAGE DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS COVERED BY THE U.S. GOVERNMENT UNDER THE ACT.**

**YOU SHOULD ALSO KNOW THAT THE ACT, CONTAINS A PROGRAM CAP OF \$100,000,000,000 THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS' LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ONE CALENDAR YEAR EXCEEDS THE PROGRAM CAP. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEEDS THE PROGRAM CAP, YOUR COVERAGE MAY BE REDUCED.**

PREMIUM FOR TERRORISM INSURANCE COVERAGE (which is in addition to the “Total Premium”, and is subject to any applicable state taxes and surcharges) IS \$0.

In accordance with the provisions of the Act, the Terrorism Risk Insurance Program shall terminate on December 31, 2027. Unless the program is renewed, extended or otherwise continued by the federal government, insurance coverage purchased for losses arising out of acts of terrorism shall terminate as of the date when any one or more of the following first occurs: (a) the policy period ends; (b) the federal Terrorism Risk Insurance Program, established by the Act, has terminated either in its entirety or as respects the type of insurance afforded by this policy; or (c) renewal, extension or continuation of the Terrorism Risk Insurance Program has become effective without a requirement to make terrorism coverage available as respects the type of insurance afforded by this policy.

If the insurance is not terminated upon the occurrence of b. or c. above, insurance will remain in force without change for the remainder of the policy period, unless the company notifies you of any such change in response to any change in the federal law.

If the insurance is terminated upon the occurrence of b. or c. above, pro rata unearned premium will be returned to you.



# Wexford County

## Request for Board of Commissioner Action

J.3.

**Committee:** Finance  
**Committee Meeting Date:** 8/12  
**BOC Meeting Date:** 8/18  
**Department:** Drain Commissioner  
**Submitted by:** Mike Solomon  
**Subject:** Clam River dam repair

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**Action Request:**

Recommend to BOC the approval of \$3,027 as the County's half of the cost. A budget amendment from general fund, fund balance will be necessary.

**Financial Information:**

\$3027

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**Summary** (explain why the action is necessary and the desired outcome after implementation):

The Clam River dam has developed a problem with closing of the left gate where it sticks and requires 3 people to get it closed. This is unacceptable and especially in case of any emergency.

**Timeline** (if request is approved at BOC meeting date noted above):

As soon as Cadillac Fabrication can schedule and they are prioritizing the project.

**List of Attachments:**

- Quote Cadillac Fabrication Inc.



# Cadillac Fabrication Inc.

1340 Marty Paul  
Cadillac, MI 49601  
Phone: 231-775-1600  
Fax: 231-775-8280

## Quotation

**Quote** Wexford Co. Drain Commision  
**To:** 401 N Lake St  
Cadillac, MI 49601  
United States

<b>Quote Number:</b> 14141	<b>Contact:</b>
<b>Quote Date:</b> 08/02/2021	<b>Expires:</b> 08/12/2021
<b>Customer:</b> WEXFORD DC	<b>Inquiry:</b>
<b>Salesman:</b> Dave VanHouten	<b>Terms:</b> Net 30 Days
<b>Ship Via:</b>	<b>Phone:</b>
	<b>FAX:</b>

Thank you for the opportunity to quote this project.  
Due to fluctuations in cost of materials, quoted price is valid only until stated expiration date.  
MI Sales tax is NOT included in the quote.  
Please allow 3-4 weeks for fabrication ARO, subject to change and a shorter lead time may be available upon request.

<u>Item</u>	<u>Part Number</u> <u>Description</u>	<u>Revision</u>	<u>Quantity</u>	<u>Price</u>
1	CLAM RIVER DAM STOP LOG SYSTEM Fabricate and install stop log system on winter control side of dam.  Inspect/ adjust side seal on gate to determine seal or trunnion binding source.  Removal of stop logs upon completion of gate binding mitigation. Seals or trunnion replacement.		1	\$3,903.00000 /EA
2	CLAM RIVER DAM TRUNNION REPLACEMENT Replace steel pivot bushing with new grease-able bronze bushing in a stainless mount. Clean up of shafts and final measurements at time of disassembly.		1	\$2,151.00000 /EA
			<b>Total:</b>	<b>\$6,054.00</b>

By VanHouten, David L  
Cadillac Fabrication Inc.

Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan on the eighteenth day of August 2021 at 4:00 p.m.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following preamble and resolution were offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

**RESOLUTION NO. 21-24  
SUPPORTING WEXFORD COUNTY SECONDARY ROAD PATROL AND TRAFFIC ACCIDENT  
PREVENTION PROGRAM GRANT APPLICATION**

**BE IT RESOLVED**, that the Wexford County Board of Commissioners supports the Secondary Road Patrol and Traffic Accident Prevention Program Application for the period October 1, 2021 to September 30, 2022 in the amount of \$26,640 on this date of August 18, 2021.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

\_\_\_\_\_  
Gary Taylor, Chairman, Wexford County Board of Commissioners

\_\_\_\_\_  
Alaina M. Nyman, County Clerk

STATE OF MICHIGAN     )  
  ) ss.  
COUNTY OF WEXFORD    )

I hereby certify that the foregoing is a true and complete copy of Resolution 21-24 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on August 18, 2021, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
Alaina M. Nyman, County Clerk





STATE OF MICHIGAN  
DEPARTMENT OF STATE POLICE  
LANSING

GRETCHEN WHITMER  
GOVERNOR

COL. JOSEPH M. GASPER  
DIRECTOR

July 28, 2021

Received by Wexford County

AUG 05 2021

Sheriff Trent Taylor  
Wexford County Sheriff's Office  
1015 Lincoln Street  
Cadillac, Michigan 49601

Administration Office

Dear Sheriff Taylor:

Enclosed is the Secondary Road Patrol and Traffic Accident Prevention Program (SRP) application for fiscal year (FY) 2022 (October 1, 2021 through September 30, 2022). Appropriate forms to certify compliance are enclosed. These forms, along with others, are also available on the Secondary Road Patrol website at [www.michigan.gov/ohsp-srp](http://www.michigan.gov/ohsp-srp); click on SRP Forms. Applications received after September 1, 2021, may jeopardize the county's eligibility for funding.

Due to the nature of teleworking, please note the new policy changes regarding submissions of required reports. We will no longer be requiring original signatures to be mailed to our office. Instead, all required documentation with scanned or electronic signatures shall be emailed to [MSP-SRP@michigan.gov](mailto:MSP-SRP@michigan.gov).

Estimated program funding for FY 2022 is \$4,800,000.00 from the Secondary Road Patrol and Training Fund.

Your county's total allocation for FY 2022 is \$26,640.00. Your reimbursement from the fund may not exceed this amount. The amount being allocated to each county for FY 2022 is based on current citation revenue collections in the SRP and Training Fund. The FY21 citation revenue collected through the month of June is 10.71% less than the amount collected during the same period in 2020.

P.A. 416, as amended, requires a "Maintenance of Effort" by the county. Your attention is directed to Section 77(1), which states, in part:

"An agreement entered into under this section shall be void if the county reduces its expenditures or level of road patrol below that which the county was expending or providing immediately before October 1, 1978, unless the county is required to reduce general services because of economic conditions and is not merely reducing law enforcement services."

County level of effort must not include positions and expenditures funded from the SRP. If the level of county funded road patrol is less than your "Maintenance of Effort" requirement, your application cannot be processed. Should this occur, and you subsequently come into compliance during the year, a partial year application will be processed at that time.

If you have any questions, please call Julie Roth at 517-284-3121 or Emily Upton at [UptonE1@michigan.gov](mailto:UptonE1@michigan.gov).

Sincerely,

Michael L. Prince  
Division Director  
Office of Highway Safety Planning

Attachment  
By email

**SECTION C: SECONDARY ROAD PATROL AND  
TRAFFIC ACCIDENT PREVENTION PROGRAM APPLICATION**

**I. Application and Contract Signature Page**

This application is made under P.A. 416, as amended, in the amount and for the purpose set forth. On the basis of the information provided in this application and detailed budget submitted by the county, an award will be made to the county in the amount and for the period stated, and is subject to the Contract Conditions and Requirements. This agreement becomes effective as of the date county representatives are notified by OHSP.

We certify that the information contained in this application including, but not limited to, the Methods and Procedures and Budget Detail, is accurate to the best of our knowledge. We agree to comply with P.A. 416, the Contract Conditions and Requirements, Generally Accepted Accounting Principles, and OHSP policies with the understanding that failure to do so is cause for termination of the grant.


**A. REQUESTOR INFORMATION**

1. Applicant County Wexford County Sheriff's Office	2. Federal Employer ID Number 38-6007337
3. Fiscal October 1, 2021 to September 30, 2022	

**B. CHAIRPERSON, COUNTY BOARD OF COMMISSIONERS**

4. Name Gary Taylor	5. Telephone Number 231-779-9453	
6. Street Address 437 E. Division St	7. City Cadillac	8. ZIP Code 49601
9. State Agency with which County EEO is on file:		
10. Signature of Chairperson		11. Date

**C. SHERIFF**

12. Name Trent J Taylor	13. Telephone Number 231-779-9216	14. Email Address <a href="mailto:ttaylor@wexfordcounty.org">ttaylor@wexfordcounty.org</a>
15. Street Address 1015 Lincoln St	16. City Cadillac	17. ZIP Code 49601
18. Signature of Sheriff 		19. Date 8-5-2021

**D. FINANCIAL OFFICER**

20. Name Kristi Nottingham	21. Telephone Number 231-779-9476	
22. Street Address 437 E. Division St	23. City Cadillac	24. ZIP Code 49601
25. Signature of Financial Officer		26. Date

**E. PRIMARY CONTACT PERSON FOR SRP PROGRAM**

27. Name and Title Lt. Richard Denison	28. Telephone Number 231-779-9216	
29. E-mail Address <a href="mailto:rdenison@wexfordcounty.org">rdenison@wexfordcounty.org</a>	30. Fax Number 231-779-0218	

Only original signatures will be accepted

**FOR OHSP USE ONLY**

Date Application Received	Contract Number	
AUTHORITY: MCL 28.31, MCL 51.76, MCL 51.77, as amended	COMPLIANCE:	Voluntary; however, failure to complete will result in a denial of funding

## II. Maintenance of Effort Base Data

### County-Funded Deputies

Report the number of county-funded, full-time certified deputies employed by, or budgeted for, the sheriff's department as of the dates indicated below. The source of funding for the deputies (i.e., other grants, local contractual arrangements, etc.) is not a deciding factor in determining whether the county meets the maintenance of effort requirement. **Do not include P.A. 416-Funded Road Patrol Deputies.**

County-Funded, Full-Time Certified Deputies	1) As of 9/30/78	2) Current	3) Budgeted for Upcoming Fiscal Year (October 1 – September 30)
Total Number	9	24	26
Number Whose Primary Duty is Road Patrol	9	16	18

### III. Methods and Procedures

**INSTRUCTIONS:** Indicate how your department will utilize the funds allocated by selecting each box that describes an activity engaged in by your county's SRP Deputies. If "other" is selected, provide a description of the activity. All activities must be allowable under the provisions of P.A. 416 and must be consistent with the submitted budget.

Patrol and monitor traffic violations on secondary roads.

Investigate crashes involving motor vehicles on secondary roads.

Provide emergency assistance to persons on secondary roads.

Enforce violations of criminal laws which are observed by or brought to the attention of the sheriff's department while patrolling secondary roads.

Enforce laws in state parks and county parks within the county.

Provide a vehicle inspection program.

Provide traffic safety information and education programs.

Other (please describe)

---

Additional Information: |

|

#### IV. Resolutions, Contracts, and Law Enforcement Plan

- A. List each city or village which has requested, by resolution, that the sheriff's department provides services within its boundaries. If none, note N/A.

**Note: Include a copy of each resolution. If any new resolutions are adopted during the fiscal year, immediately forward a copy to OHSP.**

N/A

- B. List each township, city, or village that contracts with the sheriff's department to provide law enforcement services. If none, note N/A.

**Note: Include a copy of each contract. If any new contracts are acquired during the fiscal year, immediately forward a copy to OHSP.**

N/A

- C. Include a copy of your most current Law Enforcement Plan with MSP for the unincorporated areas of the county.

**Note: Law Enforcement Plans shall be updated at least every four years, following a sheriff's election.**



### VI. Budget Detail

**INSTRUCTIONS:** The budget must be completed in detail and shall only cover the period for which this application is made.

**Note:** Round to whole dollar amounts (except in rates and calculations).

#### A. PERSONNEL

SALARIES AND WAGES			
POSITION TITLE	SALARY RATE	% OF TIME ON P.A. 416 ACTIVITIES	COST
SRP Deputy	25.42	100	52874
Holiday Pay			2440
Sick Pay			1220
			\$
			\$
OVERTIME			\$200
LONGEVITY   \$30.00 x years of service			450
SUBTOTAL			57184

FRINGE BENEFITS		
FICA	PERCENT 7.65	4375
RETIREMENT	1290 x 12	15480
HOSPITALIZATION	AVG/EMPLOYEE/MONTH \$1408.75 x 12	16905
WORKERS COMPENSATION	RATE/\$100 IN WAGES \$3.35	\$1878
OTHER INSURANCE (please identify) Sick and Accident	40 hrs wage x 70% x .0735 x 12	\$628
		\$
		\$
		\$
		\$
SUBTOTAL		\$39266
TOTAL PERSONNEL		\$96450

## B. AUTOMOTIVE EXPENSES

**INSTRUCTIONS:** The County may choose to account for Automotive Expenses using ONE of the two following methods: Actual Automotive Expenses OR Mileage Reimbursement. The same method must be used to account for the costs in the SRP general ledger accounts.

ACTUAL AUTOMOTIVE EXPENSES		
DESCRIPTION OF EXPENSE (Include fuel, maintenance, insurance, etc.)	RATE	COST
		\$
		\$
		\$
		\$
		\$
TOTAL AUTOMOTIVE EXPENSES		\$

**OR**

MILEAGE REIMBURSEMENT		
COUNTY COST PER MILE OF PATROL OPERATION	ESTIMATED MILES	COST
.50	15000	7500
		\$
		\$
		\$
		\$
TOTAL AUTOMOTIVE EXPENSES		\$7500



**C. EQUIPMENT**

Must include detailed description of equipment to be purchased

DESCRIPTION	QUANTITY	PURCHASE PRICE	COST
			\$
			\$
			\$
TOTAL EQUIPMENT			\$

**D. OPERATING EXPENSES**

DESCRIPTION OF EXPENSE	RATE	COST
PRINTING/SUPPLIES		\$
CLEANING/CLOTHING ALLOWANCE		\$500
TRAINING		\$
RADIO MAINTENANCE CONTRACTS		\$
MISCELLANEOUS (describe)		\$
TOTAL OPERATING EXPENSES		\$500

TOTAL DIRECT COSTS (Personnel, Automotive, Equipment, and Operating)	\$104450
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**E. INDIRECT COSTS**

NOT TO EXCEED 5% OF TOTAL DIRECT COSTS	\$
--	----

TOTAL PROJECT COSTS (Direct + Indirect)	\$104450
STATE ALLOCATION	\$26640

## F. BUDGET NARRATIVE

**INSTRUCTIONS:** Provide a narrative justifying and detailing the basis for determining the cost of the items included in each budget category. INCLUDE CALCULATIONS THAT AREN'T APPARENT ON PREVIOUS PAGES. Additional pages may be attached as needed.

Equipment:

There are no equipment purchases in this years budget

Operating Cost:

2022 budget consists of \$500.00 for uniform cleaning

Indirect Costs:

There are no charges for indirect cost to the SRP Program

Name and Title of Person Completing the Budget Lt. Richard Denison	231-779-9216
---	--------------

Email Address

rdenison@wexfordcounty.org



## OFFICE OF THE SHERIFF • WEXFORD COUNTY

Trent J Taylor  
Sheriff

Richard R. Doehring  
Undersheriff

### *LAW ENFORCEMENT PLAN*

#### *Secondary Road Patrol & Traffic Accident Prevention (SRP) program*

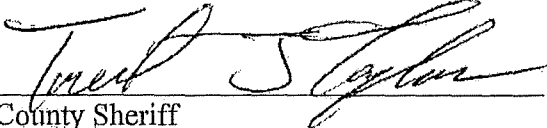
This Law Enforcement Plan is written to the provisions of Public Act 416 of 1978, as amended by Act 313 of the Public Acts of 1982, being sections 51.76 and 51.77 of the Michigan Compiled Laws. This Plan exists between the Wexford County Sheriff's Office and the Michigan Department of State Police (MSP) post at Cadillac (71) as represented by the undersigned parties, and as referred to herein as the "Agencies".

The established principle of mutual cooperation and assistance between the two Agencies has served to enhance the level of law enforcement. It is, therefore, agreed between the Agencies that the following is the official policy with regard to patrolling roads within Wexford County:

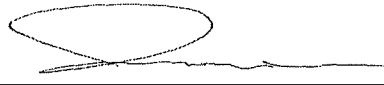
1. The efficient, courteous, professional service to the public shall be the primary concern of both Agencies.
2. Both Agencies shall respond to any request for law enforcement services within their respective jurisdictions.
3. Whenever this Plan conflicts with an existing Central Dispatch Agreement, the Agreement shall take precedence.
4. When either Department receives an emergency call, such as a personal injury accident or a crime in progress, and is unable to respond immediately because of unavailability of personnel or distance to the scene, the call shall be referred to the other Department which may be better able to respond promptly.
5. When it can be expected that the other Agency can respond more quickly, or be of assistance, it shall be practice of both Agencies to promptly notify each other of all such emergency calls.
6. To the extent practical, the law enforcement officers of the Sheriff's Office who are assigned to the Secondary Road Patrol (SRP) program shall be directed to the county road system.

7. In those instances where county roads, because of geographic location, are more accessible to the Michigan State Police, that Department shall, to the extent practical, incorporate into their patrol schedules those areas in a manner necessary to meet the needs of the public.
8. In those instances where state trunk lines or freeways, because of geographic location, are more accessible to the Sheriff's Office, that Department shall, to the extent practical, incorporate into their patrol schedules those areas in a manner necessary to meet the needs of the public.
9. Whenever unusual conditions exist which require increased law enforcement services in their respective jurisdictions, both Agencies shall cooperate to meet such needs.

This plan shall be reviewed periodically by the administrative heads of the two agencies and revised as agreed upon by both Agencies. A copy of this Plan, signed by both Agencies, shall be forwarded to the Office of Highway Safety Planning.

  
\_\_\_\_\_  
County Sheriff

3-11-2021  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
MSP Post Commander

03/15/21  
\_\_\_\_\_  
Date

01/08/01

8/18/2021

**J.5.**

**Wexford County Board of Commissioners  
Amendments to the 2021 Budget**

<b>Adj #</b>	<b>Acct</b>	<b>Acct Description</b>	<b>Revenue</b>	<b>Expense</b>	
20210803	<b>101.101.699.00</b>	Appropriated Fund Balance	\$2,803		a.
	<b>101.426.931.00</b>	Equipment Maintenance & Repair		\$2,803	
		<b>One-time payment to cover the insurance on the Drone</b>			
20210804	<b>101.890.999.10</b>	Reserve/Other		(\$3,050)	b.
	<b>101.275.931.00</b>	Equipment Maintenance & Repair		\$3,050	
		<b>Clam River Dam repair</b>			



K.

**Administrator's Report to the BOC** **For the meeting of August 18, 2021**

**Completed Projects/Tasks**

FOIA Requests: The Administration Office received 21 new Freedom of Information requests between July 17 and August 13.

New Employees: One new Friend of the Court employee started at the County since the previous report; one Clerk at the Treasurer's Office has moved from part time to full time.

Web Security Purchase: On June 16, the Board approved the purchase of a web filter to increase cybersecurity at the Courthouse and the Lake Street Building. IT Right has installed the hardware and completed the necessary programming. Thank you to the Board for approving this added layer of security for our server/computer network.

**Current Projects/Tasks**

ARPA (American Rescue Plan Act): The Board has until December 31, 2024 to obligate the funds and until the end of 2026 to expend the funds. The funds can be used to respond to the public health emergency with respect to the COVID-19 or its negative economic impacts, respond to workers performing essential work during the COVID-19 public health emergency, make provision for government services to the extent of the reduction in revenue due to the public health emergency, and make necessary investments in water, sewer, or broadband infrastructure.

The US Treasury's Final Rules have, at the time of this writing, not yet been released. As soon as humanly possible after the Final Rules are published, they will be forwarded to the Board of Commissioners.

2022 Budget: The Board approved the budget calendar on July 7 and the elected and appointed department heads were sent the final version the following day. Per the calendar, budget entry was opened in BS&A on July 12 and department heads had until the end of July to complete their budgets. There are a couple of stragglers, but I have high hopes that all budgets will be completed by August 13. I've already reviewed a few of the budgets and will review the remainder in the coming days.

The first draft budget will be provided to the Finance Committee in their packets on Friday, August 20 and the Committee will begin reviewing the budget at their regular August 25 meeting.

**Additional Notes/Meetings**

Networks Northwest County Administrator's Meeting: On Monday, August 16, I will be attending the first in-person administrator's meeting since February 2020. The only real discussion topic is expected to be ARPA funding. All ideas and insight discussed at the meeting will be brought back to the ad hoc committee for discussion and potential proposal to the Executive Committee and ultimately the Board of Commissioners.

- Current Career Opportunities at Wexford County:
- Assistant Prosecuting Attorney - position open until filled
  - Assistant Public Defender - position open until filled
  - Corrections Officer - positions open until filled

Respectfully,  
Janet Koch, County Administrator

**Janet Koch**

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**From:** Wright-Geddes, Abigail <abigail.wrightgeddes@redcross.org>  
**Sent:** Monday, July 26, 2021 4:24 PM  
**To:** administration  
**Subject:** American Red Cross volunteers needed!

To Whom it May Concern,

My name is Abigail Wright-Geddes and I am a Senior Volunteer Recruitment Specialist for the American Red Cross Michigan Region. I am reaching out because we have a great need for volunteers in Wexford county for the following positions:

- **Disaster Action Team Members** respond to local disasters across Wexford county and provide immediate assistance, including shelter, food and comfort following a home fire or other emergency.
- **Service to the Armed Forces** volunteers offer support to military members, veterans, and their families. Virtual positions available!

**Is there a way that you can distribute this information in an upcoming newsletter or on social media?** I would be happy to provide any assets needed – a short blurb, photos, a video, etc...

Please let me know if you have any questions and I look forward to hearing from you!

**Abigail Wright-Geddes, CNP | Senior Volunteer Recruitment Specialist  
American Red Cross Michigan Region**

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Facebook | [facebook.com/AmericanRedCrossMichiganRegion](https://www.facebook.com/AmericanRedCrossMichiganRegion)

[www.redcross.org/volunteer](http://www.redcross.org/volunteer)



**American Red Cross**

**Ranked #1 Volunteer Organization by LinkedIn**

based upon the highest number of monthly volunteers in the U.S.

