

**WEXFORD COUNTY BOARD OF COMMISSIONERS**  
Regular Meeting \* Wednesday, May 19, 2021

Meeting called to order at 4:00 p.m by Chairman Taylor

Roll Call: Present- Commissioners Joseph Hurlburt, Mike Musta, Ben Townsend, Mike Bengelink, Michael Bush, Julie Theobald, Gary Taylor, Judy Nichols, and Brian Potter.

Absent- *None*.

Pledge of Allegiance.

**Additions/Deletions to the Agenda**-*None*.

**Approval of the Agenda**

**MOTION** by Comm Theobald, seconded by Comm Potter to approve the agenda.

All in Favor.

**Employee Recognition**- *None*.

**Presentation and Reports**- *None*.

**Public Comment**

Gordy Maxwell addressed the Board to say that he supported the appointment of Craig Hewett to the Airport Authority.

**Consent Agenda**

1. Approval of the May 5, 2021 Regular Meeting Minutes
2. Acceptance of the Resignation-Airport Authority
3. Approval of the Appointment-Airport Authority

**MOTION** by Comm Musta, seconded by Comm Theobald to approve the Consent Agenda.

All in favor.

**Agenda Items**

1. Cadillac Janitorial Contract

**MOTION** by Comm Theobald, seconded by Comm Nichols to approve extending the Cadillac Janitorial contract by one month, expiring June 30, 2021.

Roll Call: Motion passed 9-0.

2. Medical Examiner Agreement

**MOTION by Comm Bengelink, seconded by Comm Potter to approve the Medical Examiner Agreement with Dr. Paul Wagner for the period of four years, June 1, 2021 through May 31, 2025, and authorize the Chairman to sign the agreement.**

**Roll Call: Motion passed 9-0.**

3. TelNet Phone Services Contract-Lake Street

**MOTION by Comm Hurlburt, seconded by Comm Musta to approve the TelNet Service Agreement for 401 N. Lake Street and authorize the Chairman to sign the agreement.**

**Roll Call: Motion approved unanimously.**

4. MGT Consulting Services Agreement

**MOTION by Comm Musta, seconded by Comm Potter to approve the MGT Services Agreement for the Friend of the Court beginning January 1, 2022 and authorize the Chairman to sign the agreement.**

**Roll Call: Motion passed unanimously.**

5. Memorandum of Understanding-Wonderland Humane Society

**MOTION by Comm Nichols, seconded by Comm Bush to approve the Wonderland Humane Society Memorandum of Understanding and authorize the Chairman and Sheriff to sign the agreement.**

Comm Nichols commented that she is not a member of the Wonderland Humane Society, she is a member of the Wexford County Shelter shares, which is separate.

**Roll call: Motion passed unanimously.**

6. Building Department Fee Structure

**MOTION by Comm Musta, seconded by Comm Bengelink to approve the Building Department's request for an increase to the fee schedule, as presented.**

Comm Nichols commented that she appreciated the detail the Commissioners were given by Brooke Fuller.

**Roll Call: Motion passed 9-0.**

7. Resolution 21-17 Marine Safety Grant Agreement

**MOTION by Comm Bengelink, seconded by Comm Bush to approve Resolution 21-17 Supporting Wexford County 2021 Marine Safety Program Grant Agreement and authorize the Chairman to sign the grant agreement.**

**Roll call: Motion passed unanimously.**

8. Resolution 21-20 Regarding Revenue Sharing Payments

**MOTION by Comm Theobald, seconded by Comm Nichols to approve Resolution 21-20, Resolution In Support Of The State Of Michigan To Fulfill Its Statutory Obligations With Regard To State Revenue Sharing Payment Amounts.**

**Roll call: Motion passed 9-0.**

9. Budget Amendment

**MOTION by Comm Nichols, seconded by Comm Musta to approve the budget amendment dated 5/19/2021 and increase the Animal Shelter Attendant roster from 0.5 FTE's to 0.73 FTE's, effective May 23, 2021.**

**Roll Call: Motion passed 9-0.**

5/19/2021

**Wexford County Board of Commissioners  
 Amendments to the 2021 Budget**

Adj #	Acct	Acct Description	Revenue	Expense	
20210503	225.000.702.04	Temp/Part-time Employee		\$ 4,200	a.
	225.000.702.05	Overtime		(\$2,500)	
	225.000.931.00	Equip. Maint. & Repair		(\$1,000)	
	225.000.727.00	Office Supply		(\$500)	
	225.000.799.00	Janitor Supplies		(\$200)	
		Increase of hours for the Part-time Animal Shelter Attendant			

**Administrator's Report-**

Administrator Koch mentioned that the 2020 Audit final version will be completed soon. She thanked the Clerks Office, the Treasurers Office and Corinna for all their hard work. Steve Peacock will be appearing in person at the meeting on June 16<sup>th</sup> for a presentation. She also mentioned that she, along with Steve Shugart, is working on updating the lease for Michigan Works in the Lake Street building. She informed the Board that Karl

Kovacs is taking a leave of absence from Northern Lakes CMH and that Joanie Blamer will be Acting CEO until he returns.

Administrator Koch also said she learned from an email from NACO that we will be receiving a flag box for proper disposal of flags. Kathy Cline from the Veterans Office has agreed to assist in that process.

**Correspondence-**

1. Prosecutor's Report-April 2021

**Public Comments-** *None.*

**Liaison Reports-**

Comm Nichols attended an Area Agency on Aging meeting. Also, she attended an MSU Extension virtual meeting where they discussed their website and the "Ask an Expert" option.

Comm Potter attended a DDA meeting.

Comm Townsend attended an Airport Authority meeting-commented that the manager is doing an excellent job and he also shared that the airport is selling jet fuel. Also attended a meeting at the library.

**Board Comments-**

Comm Nichols said that she knows Craig Hewett and thinks he is a good addition to the Airport Authority.

Comm Hurlburt mentioned that he thinks Brooke Fuller is doing a wonderful job in the Building Department. He also said that Melanie Danforth has done a good job handling the Board Meeting today.

Comm Townsend also said he likes the job that Brooke Fuller is doing.

Comm Bengelink commented that he likes that the courthouse is open and without masks. He finished his comment with a quote from Theodore Roosevelt.

**Chairman's Comments-**

Comm Taylor thanked everyone for coming.

**Adjourn**

**MOTION** by Comm Theobald, seconded by Comm Potter to adjourn at 4:14 p.m.

**All in favor.**

Wexford County Board of Commissioners  
Regular Meeting \* Wednesday, May 19, 2021

  
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Gary Taylor, Chairperson

  
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Melanie Danforth, Chief Deputy Clerk