

WEXFORD COUNTY BOARD OF COMMISSIONERS

Regular Meeting * Wednesday, January 6, 2021

Meeting called to order at 4:00 p.m by Clerk Nyman.

Roll Call: Present- Commissioners Joseph Hurlburt, Mike Musta, Ben Townsend, Mike Bengelink, Gary Taylor, Julie Theobald, Judy Nichols, and Brian Potter.

Absent- Michael Bush.

Pledge of Allegiance.

Election of Board Chairperson

Alaina Nyman, County Clerk, began the meeting by opening the floor to nominations for Board Chair.

Comm Potter nominated Comm Taylor. This nomination was supported by Comm Hurlburt.

No other nominations were made. The floor was then closed to any further nomination.

A roll call vote was called for Comm Taylor.

Roll call: Unanimous vote for Comm. Taylor.

Election of Board Vice Chairperson

Chairman Taylor called for nominations for Board Vice Chair.

Comm Hurlburt nominated Comm Bengelink. The nomination was supported by Comm Musta

A roll call vote was called for Comm Bengelink.

Roll call: Unanimous vote for Comm Bengelink.

Additions/Deletions to the Agenda- None.

Approval of the Agenda

MOTION by Comm Musta, seconded by Comm Bengelink to approve the agenda.

All in favor.

Public Comment- None.

Employee Recognition- None.

Presentation and Reports- None.

Consent Agenda

1. Approval of the December 16, 2020, Regular Meeting Minutes
MOTION by Comm Bengelink, seconded by Comm Musta to approve the Consent Agenda, as presented.

Roll Call: Motion passed 8-0

Agenda Items

1. Board Organization Matters
 - a. Designation of Committee Chairs
Chair Taylor named the following as Committee Chairs:
Michael Musta-Chair of Finance and Appropriations Committee
Mike Bengelink-Chair of Human Resources/Public Safety Committee
Joe Hulburt-Chair of Recreation and Building Committee

MOTION by Comm Bengelink, seconded by Comm Potter to accept the decision of the Board Chairman designating committee chairs to the Finance & Appropriations, Human Resources & Public Safety, and Recreation & Building Committees.

Roll Call: Motion passed 8-0.

- b. Assignment of Committee Members
Chair Taylor named the following as Committee Members:
Finance and Appropriations Committee-Gary Taylor, Julie Theobald, and Brian Potter

Human Resources/Public Safety Committee- Gary Taylor, Michael Bush, and Brian Potter.

Recreation and Building Committee-Julie Theobald, Judy Nichols, and Ben Townsend.

MOTION by Comm Bengelink, seconded by Comm Potter to accept the decision of the Board Chairman designating the committee members to the Finance & Appropriations, Human Resources & Public Safety, and Recreation & Building Committees.

Roll Call: Motion passed unanimously.

- c. 2021 Meeting Schedule
MOTION by Comm Bengelink, seconded by Comm Musta to accept the 2021 Board and Committee Meeting Schedule.

One Commissioner questioned if the Board meeting would remain at 4pm. It was discussed that the time seemed to be working for all involved, so the time would stay the same for 2021.

One Commissioner raised a question about the time for the Recreation and Building Committee. It was decided that would be discussed further with the committee.

Roll Call: Motion passed 8-0.

2. Code of Ethics-Commissioners

MOTION by Comm Bengelink, seconded by Comm Musta to affirm Policy A-0.0, Code of Ethics and Conduct for Wexford County Commissioners and add signature and date from each Commissioner and submit to the County Clerk.

Roll Call: Motion passed 8-0.

3. Adoption of Board and Committee Policies and Procedures

MOTION by Comm Bengelink, seconded by Comm Musta to adopt the Board and Committee Policies and Procedures, Sections A-1.0 through A-7.0.

One Commissioner commented on a change made to the Administrator's Evaluation. The score range will now be 1-5 so that there were no longer any zeroes or not applicable scoring. He also thanked the Policy Committee that worked to revise those policies.

Roll Call: Motion approved unanimously.

4. Board and Liaison Appointment

Chairman Taylor stated he was going to keep all Board and Liaisons appointments the same from 2020, with the exception of Comm Theobald would be added to Area Agency on Aging.

MOTION by Comm Musta, seconded by Comm Hurlburt to accept the Chairman's 2021 Board and Liaison appointments to other Boards and Committees.

Roll Call: Motion approved unanimously.

5. Resolution 21-01, Wexford County Depository

MOTION by Comm Bengelink, seconded by Comm Musta to approve Resolution 21-01, Wexford County Depository.

Roll Call: Motion approved unanimously.

6. Resolution 21-02, reaffirming Policy No. E-1.0, Investment Policy

MOTION by Comm Bengelink, seconded by Comm Musta to approve Resolution 20-02, Reaffirming Policy No. E1.0, Investment Policy.

Roll Call: Motion passed 8-0.

7. Resolution 21-03 Civil Rights, ADA & Family Leave Act
MOTION by Comm Musta, seconded by Comm Bengelink to approve Resolution 21-03 Civil Rights Act/Americans with Disabilities Act and Family Medical & Family Leave Act.

Roll Call: Motion approved unanimously.

8. Resolution 21-04, Fair Housing
MOTION by Comm Musta, seconded by Comm Potter to approve Resolution 21-03, Fair Housing.

Roll Call: Motion passed 8-0.

9. Fair Housing Policy Statement
MOTION by Comm Bengelink, seconded by Comm Potter to approve the Fair Housing Policy Statement.

Roll Call: Motion passed 8-0.

10. Revised and New Personnel Policies
MOTION by Comm Bengelink, seconded by Comm to approve the revised and new personnel policies.

Roll Call: Motion approved unanimously.

11. PO Request-Cameras for 2020 Patrol Cars
MOTION by Comm Potter, seconded by Comm Bengelink to approve the request from the Sheriff's office for a purchase order in the amount of \$5,860 for two in-car cameras utilizing 2020 funds.

Roll Call: Motion approved unanimously.

12. PO Request-Animal Control Building Roof
MOTION by Comm Musta, seconded by Comm Potter to approve the request from the Sheriff's office for a purchase order in the amount of \$18,500 utilizing donation funds.

One Commissioner asked if the City should be handling the repair because they own the building. It was explained that it is part of the lease agreement that the County is responsible for repairs.

Roll Call: Motion approved unanimously.

13. Telnet Proposals & Addendum

MOTION by Comm Musta, seconded by Comm Potter to approve the two TelNet proposals and Addendum and authorize the Chair to sign the addendum on behalf of the County.

Roll Call: Motion approved unanimously.

Administrator's Report-

Administrator Koch provided a written report to the Board.

Correspondence- None.

Public Comments-None.

Liaison Reports-None.

Board Comments

Comm Potter asked when the evaluations of the Administrator were going to be due. It was explained that they would be due on January 25th. He told Comm Nichols he was glad to hear she was improving, and he hoped Comm Bush is getting better also.

Comm Hurlburt was also glad to hear Comm Nichols was doing better. He is looking forward to the next two years.

Comm Musta echoed what Comm Potter and Hurlburt had said. He is also looking forward to the next two years.

Comm Townsend also echoed what the other Commissioner had said.

Comm Bengelink stated he was also happy to hear Comm Nichols was doing well. He thanked everyone for the confidence in him for Vice Chair. He reminded everyone that Commissioners are responsible for passing a balanced budget and policies and procedures.

Comm Nichols joked that falling is easy but getting up is hard. She thanked everyone for their thoughts and prayers. She congratulated Comm Taylor and Comm Bengelink on their reappointments.

Chairman's Comments

Comm Taylor thanked his fellow Board members for the bode of confidence for another year and was also glad to hear Comm Nichols was doing better. He also thanked everyone for coming.

Adjourn

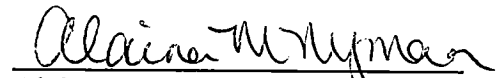
MOTION by Comm Potter, seconded by Comm Bengelink to adjourn at 4:23 p.m.

All in favor.

Wexford County Board of Commissioners
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Gary Taylor, Chairperson



Alaina Nyman, County Clerk