

**WEXFORD COUNTY BOARD OF COMMISSIONERS**

Regular Meeting \*Wednesday, November 4, 2020

Meeting called to order at 4:00 p.m. by Vice Chairman Bengelink.

Roll Call: Present- Commissioners Joe Hurlburt, Ben Townsend, Michael Musta, Mike Bengelink, Mike Bush, and Judy Nichols. Commissioner Gary Taylor appeared via telephone.

Absent- Julie Theobald and Brian Potter.

Pledge of Allegiance.

**Additions/Deletions to the Agenda-** *None.*

**Approval of the Agenda**

**MOTION** by Comm Musta, seconded by Comm Bush to approve the agenda.

All in favor.

**Employee Recognition-** *None.*

**Presentation and Reports-** *None.*

**Public Comment-**

Paul Owens, North Flight, asked the Board to approve the re-assignment that is on the agenda. He also mentioned a desire to rewrite the contract between the County and North Flight, now MMR, after the 1<sup>st</sup> of the year.

Alaina Nyman, County Clerk, informed the Board that after an article in the paper by Rick Charmoli regarding the emergency plan that Travis Baker, Emergency Manager, had written for Election Day security, she received a request from the Bureau of Elections to share the plan with other counties.

**Consent Agenda**

1. Approval of the October 21, 2020, Regular Meeting Minutes

**MOTION** by Comm Nichols, seconded by Comm Musta to approve the Consent Agenda.

All in favor.

**Agenda Items**

1. Resolution Recognizing NDFB President Ted Meyer  
Administrator Koch informed the Board that this would be coming at a later meeting.
2. L-4029 Report

**MOTION by Comm Musta, seconded by Comm Nichols to approve the 2020 Tax Rate Request, Form L-4029, and authorize the Vice Chairman and County Clerk to sign the form on behalf of the County.**

**Roll Call: Motion passed 7-0.**

3. Resolution 20-25 2020 Winter Millage Rate for FY 2021 Budget  
**MOTION by Comm Bush seconded by Comm Musta to approve Resolution 20-25 2020 Winter Millage Rate for Fiscal Year 2021 budget.**

**Roll Call: Motion passed unanimously.**

4. Community Corrections General Ledger Number  
**MOTION by Comm Nichols, seconded by Comm Bush to approve moving Community Corrections from Fund 260 to the General Fund Department 363 effective November 15, 2020.**

**Roll Call: Motion passed unanimously.**

5. CESF Grant Contracts  
**MOTION by Comm Musta, seconded by Comm Bush to approve the three CESF Grant Contracts, Courts, Prosecutor and Sheriff, and authorize the Vice Chairman to sign the grants on behalf of the County.**

**Roll Call: Motion passed 7-0.**

6. Purchase Order Request-Sherwin Williams  
**MOTION by Comm Nichols, seconded by Comm Musta to waive Policy D-1.0 and approve a purchase order in the amount of \$18,011 to Sherwin Williams.**

**Roll Call: Motion passed 7-0.**

7. Purchase Order Request-Acme Sports, Inc.  
**MOTION by Comm Musta, seconded by Comm Bush to waive Policy D-1.0 and approve a purchase order in the amount of \$14,392 to Acme Sports, Inc.**

**Roll Call: Motion passed unanimously.**

8. EMS Agreement  
**MOTION by Comm Musta, seconded by Comm Bush to approve the Consent to Assignment of Agreement Between the County of Wexford and North Flight, Inc. to Mobile Medical Response and authorize the Vice Chairman to sign the acknowledgement on behalf of the County.**

**Roll Call: Motion passed unanimously.**

9. TKS Agreement

**MOTION by Comm Nichols, seconded by Comm Musta to approve the TKS Security Standard Commercial Security Agreements and authorize the Vice Chairman to sign the agreements on behalf of the County.**

**Roll Call: Motion passed 7-0.**

10. Budget Amendment

**MOTION by Comm Musta, seconded by Comm Bush to approve the budget amendments dated 11/4/2020.**

11/4/2020

**Wexford County Board of Commissioners  
 Amendments to the 2020 Budget**

Adj #	Acct	Acct Description	Revenue	Expense	a.
20201101	101.301.699.00	Appropriated Fund Balance	\$ 6,711		
	101.301.970.02	Maddox Trust Equipment		\$ 6,711	
Maddox Trust is a restricted account and purchases must be specific to the trust.					
20201102	101-290-723.00	M.E.S.C.		\$7,851	b.
	101-290-802.00	Computer Services		2,000	
	101-290-808.01	Public Accountants		50	
	101-290-850.01	Phone – Courthouse		19,500	
	101-290-901.01	DP – Software Development		7,050	
	101-290-960.00	Education Program		400	
	101-290-720.00	Retirement		(13,413)	
	101-290-727.02	Copy-Supplies		(500)	
	101-290-744.00	Dues & Memberships		(300)	
	101-290-800.00	Employment Physicals		(2,000)	
	101-290-800.05	Copy-Leasing		(300)	
	101-290-808.02	County Counsel		(5,000)	
	101-290-880.00	Newspaper		(400)	
	101-290-910.00	Insurance/Pkg Liability		(6,438)	
	101-290-931.00	Equip. Maintenance & Repair		(5,000)	
	101-290-935.00	DP - Maintenance Contract		(3,500)	

To arrange the line items to reflect actual/anticipated expenditure more accurately.

**Roll Call: Motion passed 7-0.**

**Administrator's Report-**

Administrator Koch started by asking for a round of applause for the Clerk's Office for a smoothly run election.

Ms. Koch informed the Board that Granger provided a one year extension for the warranty on the roof at the jail.

She also explained that jury trials have been canceled this week because of the increase in cases. She has also presented the Board with a memo from Judge Fagerman regarding restricting access to the building. She had contacted other County Administrators and provided a list of the current status for those counties as well. The majority of the counties surrounding us are still remaining open, as of now.

A brief discussion was held with the Department Heads that were in attendance. Joe Porterfield, Equalization Director, expressed his desire to remain open. Alaina Nyman, County Clerk, also reiterated that. Kristi Nottingham, County Treasurer, also expressed that. It was noted that operations run smoother when the building is open.

As of now, Administrator Koch would be talking to the Courts about going to virtual only, and we will keep following the protocols we have set in place.

**Correspondence-** *None.*

**Public Comments-** *None.*

**Liaison Reports-**

Comm Nichols attended the District 10 Health Department meeting. The topic of discussion was the licenses for restaurants in our area and trying to reduce the fee to renew those licenses.

**Board Comments**

Comm Bengelink read a quote from Ronald Reagan.

Comm Bush congratulated everyone on winning their seats in the election.

Comm Nichols reiterated that congratulations for the Board member. She also thanked the Clerk for the work put into the election.

Comm Hurlburt congratulated all of the Commissioners and is looking forward to working together for another two years. He also congratulated Kristi Nottingham and Alaina Nyman on their wins. He commended that Clerk staff for their work on the election, as well. Comm Hurlburt also congratulated Jason Elmore on his win for Circuit Court Judge. He applauded his campaign efforts.

Comm Hurlburt also address Paul Owens and assured that very little is changing with the switch from North Flight to MMR. He announced some job openings with them also.

**Chair Comments**

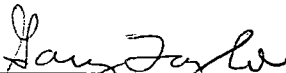
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Comm Taylor did not have a comment, but Interim Chair Bengelink also congratulated everyone, and told Comm Taylor he can gladly have his spot back now.

**Adjourn**

**MOTION** by Comm Hurlburt, seconded by Comm Bush to adjourn at 4:29 p.m.

**All in favor.**

  
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Gary Taylor, Chairperson

  
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Alaina Nyman, County Clerk