

**WEXFORD COUNTY BOARD OF COMMISSIONERS**

Regular Meeting \*Wednesday, November 18, 2020

Meeting called to order at 4:00 p.m. by Chairman Taylor.

Roll Call: Present- Commissioners Joe Hurlburt, Ben Townsend, Michael Musta, Mike Bengelink, Mike Bush, Julie Theobald, Brian Potter and Gary Taylor.

Absent- Judy Nichols.

\*Commissioner Nichols did appear beginning at J6.

Pledge of Allegiance.

**Additions/Deletions to the Agenda-**

1. J14-Community Corrections Grant Agreement FY21

**Approval of the Agenda**

**MOTION by Comm Theobald, seconded by Comm Bengelink to approve the agenda.**

**Roll Call: Motion passed unanimously.**

**Employee Recognition- None.**

**Presentation and Reports- None.**

**Public Comment- None.**

**Consent Agenda**

1. Approval of the November 4, 2020, Regular Meeting Minutes  
**MOTION by Comm Theobald, seconded by Comm Bush to approve the Consent Agenda.**

**Roll Call: Motion passed 8-0.**

**Agenda Items**

1. Resolution 20-26 Honor & Appreciation of Ted Meyer  
**MOTION by Comm Theobald, seconded by Potter to approve Resolution 20-26 In Honor & Appreciation of the Dedicated Service of Theodore "Ted" Raleigh Meyer.**

**Roll Call: Motion passed 8-0.**

2. Revised Apportionment Reports  
**MOTION by Comm Musta, seconded by Comm Potter to approve the revised Apportionment Reports and authorize Joe Porterfield, Equalization Director, to sign the Certification Statement on behalf of the County.**

**Roll Call: Motion passed 8-0.**

3. COAM CBA Resolution and Letter of Understanding  
**MOTION by Comm Bengelink, seconded by Comm Bush to approve the Letter of Understanding between the County, the Sheriff, the COAM and the POAM along with authorizing the Chairman of the Board and the Sheriff to sign the LOU on behalf of the County.**

**Roll Call: Motion passed unanimously.**

**MOTION by Comm Bengelink, seconded by Comm Theobald to approve Resolution 20-27 Wexford County Board of Commissioners Resolution to Ratify the Tentative Agreement for the Command Officers Unit.**

**Roll Call: Motion passed 8-0.**

4. CDBG Coronavirus Aid Funding  
**MOTION by Comm Musta, seconded by Comm Theobald to approve the CDBG Program Grant Agreement and authorize the Chairman of the Board to sign the grant on behalf of the County.**

**Roll Call: Motion passed unanimously.**

5. Infrastructure Alternatives Inc. Agreement  
**MOTION by Comm Musta, seconded by Comm Bush to approve the five year Infrastructure Alternatives Inc. agreement for Operations and Maintenance Services of the Cedar Creek Water System and authorize the Chairman of the Board to sign the agreement on behalf of the County.**

**Roll Call: Motion passed 8-0.**

6. MSUE Annual Agreement  
**MOTION by Comm Bengelink, seconded by Comm Musta to approve the MSUE Annual Agreement along with their FY2021 Budget and authorize the Chairman of the Board to sign the agreement on behalf of the County.**

Commissioner Nichols was able to call in at this time.

**Roll Call: Motion passed 9-0.**

7. Sentinel Offender Services Agreement

**MOTION by Comm Bengelink, seconded by Comm Musta to approve the Sentinel Offender Monitoring Services Agreement for November 1, 2020 through October 31, 2021 and authorize the Chairman of the Board to sign the agreement on behalf of the County.**

**Roll Call: Motion passed unanimously.**

8. Mitel Support Renewal Agreement

**MOTION by Comm Bengelink, seconded by Comm Bush to approve the 3-year installment term in the amount of three annual payments of \$6,016 for the Mitel Support Renewal proposal.**

**Roll Call: Motion passed unanimously.**

9. Veterinarian Services Agreement

**MOTION by Comm Nichols, seconded by Comm Theobald to approve the third option to renew the Veterinarian Services Agreement with an expiration date of December 31, 2021 and authorize the Board Chair to sign a notification letter to Dr. Meyer.**

**Roll Call: Motion passed 9-0.**

10. List of Assets to Dispose

**MOTION by Comm Theobald, seconded by Comm Musta to approve the List of Assets to Dispose dated November 18, 2020 through a publicly advertised garage sale.**

**Roll Call: Motion passed 9-0.**

11. Animal Control Vehicle

**MOTION by Comm Musta, seconded by Comm Theobald to approve purchasing an Animal Control Vehicle along with a transport container utilizing the MI Deal program in an amount not to exceed \$58,000.**

One Commissioner questioned what will be happening to the vehicle that they currently have. It was explained it would be added to the list of assets to be disposed of.

It was also asked if this was going to be coming out of the money that was donated to the Animal Shelter. Administrator Koch explained it is coming out of the general fund currently but could be taken out of the donated funds.

**Roll Call: Motion passed 9-0.**

12. Interlocal Agreement-Designated Assessor

**MOTION by Comm Musta, seconded by Comm Bush to approve the Interlocal Agreement for Wexford County to Approve the Designated Assessor for the period of January 1, 2021 through December 31, 2025 and authorize the Chairman of the Board to sign the agreement on behalf of the County.**

**Roll Call: Motion passed unanimously.**

13. Budget Amendments

**MOTION by Comm Theobald, seconded by Nichols to approve the budget amendment dated 11/18/2020.**

**Roll Call: Motion passed unanimously.**

11/18/2020

**Wexford County Board of Commissioners  
 Amendments to the 2020 Budget**

<b>Adj #</b>	<b>Acct</b>	<b>Acct Description</b>	<b>Revenue</b>	<b>Expense</b>	<b>a.</b>
<b>20201103</b>	<b>101.101.699.00</b>	Appropriated Fund Balance	\$ 500,000		
	<b>101.290.720.01</b>	Retirement One-time payment to MERS unassociated surplus division.		\$ 500,000	
<b>20201104</b>	<b>101.286.528.03</b>	CESF-Courts	\$ 64,089		b.
	<b>101.286.726.01</b>	CESF-Courts-Supply/Materials		\$ 49,314	
	<b>101.286.800.01</b>	CESF-Courts Contractual		3,600	
	<b>101.286.802.01</b>	CESF-Courts Other		2,175	
	<b>101.286.980.01</b>	CESF-Courts Equipment To account for the CESF Grant for the Courts.		9,000	
<b>20201105</b>	<b>101.286.528.04</b>	CESF-Prosecutor	\$ 22,500		c.
	<b>101.286.726.02</b>	CESF-Prosecutor-Supply/Materials		\$ 19,100	
	<b>101.286.800.02</b>	CESF-Prosecutor-Contractual To account for the CESF Grant for the Prosecutor.		3,400	
<b>20201106</b>	<b>101.286.528.05</b>	CESF-Sheriff	\$ 54,720		d.
	<b>101.286.726.03</b>	CESF-Sheriff-Supply/Materials		\$ 38,311	

<b>101.286.800.03</b>	CESF-Sheriff-Contractual	4,031
<b>101.286.980.03</b>	CESF-Sheriff-Equipment	12,378
To account for the CESF Grant for the Sheriff.		

14. Community Corrections Grant Agreement

**MOTION by Comm Potter, seconded by Comm Theobald to approve Community Corrections Grant # CPS-2021-1-33 in the amount of \$114,715 and authorize the Chairman of the Board to sign the agreement on behalf of the County.**

**Roll Call: Motion passed 9-0.**

**Administrator's Report-**

Administrator Koch explained the courts are currently at appointment only. The Clerk's Office had been closed for a few days for training and will be going to appointment only after the closure. The Sheriff's Department and the Animal Shelter are also currently at appointment only. She added that Travis and Duane are currently working remotely.

She also explained that she and the Judges interviewed for the Chief Public Defender's position.

**Correspondence-**

1. Letter from Prosecutor Jason Elmore

**Public Comments-** *None.*

**Liaison Reports-**

Comm Townsend attended a library meeting where they will be going to curbside service only.

Comm Theobald explained that there is a new president for the Fair Board and it is Yvonne Meyer.

**Board Comments**

Comm Townsend said he missed everyone and appreciated the Christmas tree in Commissioner Potter's screen.

Comm Bush wished everyone a happy Thanksgiving.

Comm Theobald thanked everyone for the resolution for Ted Meyer.

**Chair Comments**

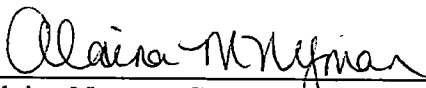
Comm Taylor thanked everyone for attending.

**Adjourn**

**MOTION by Comm Theobald, seconded by Comm Musta to adjourn at 4:21 p.m.**

**All in favor.**

  
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Gary Taylor, Chairperson

  
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Alaina Nyman, County Clerk