

WEXFORD COUNTY BOARD OF COMMISSIONERS
Regular Meeting *Wednesday, October 7, 2020

Meeting called to order at 4:00 p.m. by Chairman Taylor.

Roll Call: Present- Commissioners Joe Hurlburt, Ben Townsend, Michael Musta, Mike Bengelink, Mike Bush, Gary Taylor, Judy Nichols and Brian Potter.

Absent- Julie Theobald

*Commissioner Theobald appeared after roll call was taken.

Pledge of Allegiance.

Additions/Deletions to the Agenda- *None.*

Approval of the Agenda

MOTION by Comm Musta, seconded by Comm Bush to approve the agenda.

All in favor.

Employee Recognition-

Marsha Mellish will be presented with an award for her 10 years of service with the County.

Presentation and Reports-

Matt McCauley, CEO of Networks Northwest presented the 2019 annual report. Networks Northwest is a 10 county agency that helps with economic development. In 2019, they saw over 40,000 visitors in the center. One of their biggest areas is the apprenticeship program. These are programs that require an education more than a high school diploma or GED, but do not require a college degree.

One of their most impactful programs is their adult education program. They also see an impact with their Offender Success Program. They help with housing, finding employment, and substance abuse counseling.

For 2019, their revenue was approximately \$9 million dollars. Next year it is anticipated the revenue will be higher. The greater the need is for their assistance, the greater the need is for revenue.

Public Comment- *None.*

Consent Agenda

1. Approval of the September 16, 2020, Regular Meeting Minutes
2. Reappointment to the Construction Board of Appeals

MOTION by Comm Musta, seconded by Comm Nichols to approve the Consent Agenda.

All in favor.

Agenda Items

1. Old Jail Utilities

MOTION by Comm Musta, seconded by Comm Bengelink to approve the Maintenance Director turning off the utilities at the old jail at his discretion.

Roll call: Motion passed unanimously.

2. Draft Personnel Policies

MOTION by Comm Bengelink, seconded by Comm Bush to approve the revisions made to various Personnel Management Policies as presented.

Roll Call: Motion passed 9-0.

3. Resolution 20-21 Remonumentation Grant Administrator

MOTION by Comm Bengelink, seconded by Comm Theobald to approve Resolution 20-21, Designating the Register of Deeds, Roxanne Snyder, as the Grant Administrator for the Remonumentation Program effective January 1, 2021.

Roll Call: Motion passed unanimously.

4. Council on Aging FY 2021 Budget

MOTION by Comm Musta, seconded by Comm Bush to approve the Council on Aging Fiscal Year 2021 Budget.

Roll Call: Motion passed unanimously.

5. Emergency Management Performance Grant FY 2020

MOTION by Comm Nichols, seconded by Comm Theobald to approve Resolution 20-22 Approving the Agreement Between Michigan Department of State Police and Wexford County for the Emergency Management Performance Grant Agreement and authorize the Chairman of the Board to sign the grant on behalf of the County.

Roll Call: Motion passed 9-0.

6. Emergency Management Performance Application FY 2021

MOTION by Comm Musta, seconded by Comm Bengelink to approve the EMPG Application for Fiscal Year 2021 including the Quarterly Reports containing various quarterly training and exercises and authorize the Chairman of the Board to sign the quarterly reports on behalf of the County.

Roll Call: Motion passed 9-0.

7. Clarification of MERS Contribution

MOTION by Comm Potter, seconded by Comm Nichols to clarify the 9/16/2020 Board motion regarding MERS and to approve the full board’s recommendation that the first MERS payment be 50% of the originally intended contribution made immediately and that the second payment amount be determined at the December 16th board meeting.

Roll Call: Motion passed unanimously.

8. Lake Street Server Room AC Unit

MOTION by Comm Nichols, seconded by Comm Bush to approve the quote received from Maveric Mechanical in the amount of \$5,248 for the replacement of the Lake Street Server Room air conditioner from 101.890.999.10.

Roll Call: Motion passed 9-0.

9. Ottawa County Juvenile Bed Rental Agreement

MOTION by Comm Bengelink, seconded by Comm Musta to approve the Ottawa County Juvenile Detention Center Bed Rental Agreement beginning October 1, 2020 and authorize the Chairman of the Board to sign the agreement on behalf of the County.

Roll Call: Motion passed unanimously.

10. Budget Amendment

MOTION by Comm Musta, seconded by Comm Bengelink to approve the budget amendments dated 10/7/2020.

10/7/2020

Wexford County Board of Commissioners

Amendments to the 2020 Budget

Adj #	Acct	Acct Description	Revenue	Expense	a.
20201001	249.000.699.00	Appropriate Fund Balance	\$ 500		
	249.000.727.00	Office Supplies		\$ 500	
		Under budgeted office supply line item.			
20201002	101.265.800.00	Contracted Services - B&G		\$ (80,300)	b.
	101.266.800.00	Contracted Services -Lk. St.		\$ 46,900	
	101.268.800.00	Contracted Services -DHD#10		\$ 33,400	
		Courthouse, Lk. St. and DHD#10 were budgeted under the Courthouse. Splitting out the three costs will give a clearer budget for 2021.			

Roll Call: Motion passed 8-0.

Administrator's Report-

Administrator Koch thanked the Board for approving the air conditioner for the Lake Street server room.

Ms. Koch provided the Board an update on the new windows. Right now, delivery was scheduled for December 2nd. There are two installation options. City Glass could install the windows without the sliders in November, or they could install all at once in December.

There will be three crews that can work at once. They will start on the first floor and work their way up. It is anticipated each window will take approximately two hours.

One Commissioner questioned the Clerk and the Treasurer which option they preferred. Both advised the one interruption is better to handle than two.

Ms. Koch also advised the Board that the apportionment report depends upon the November Election which will not be certified until close to the end of the month. That report needs to be approved by December 1st, so a special meeting may be needed.

Correspondence-

1. Department of Labor and Economic Growth

Public Comments- *None.*

Liaison Reports-

Comm Hurlburt informed the Board that North Flight has gone into partnership with Mobile Medical Response. There will be new ambulances on the road now.

Comm Townsend attended a library meeting.

Board Comments

Comm Theobald thanks everyone for their patience with her.

Comm Bengelink read a quote from John F. Kennedy.

Comm Potter pointed out that the draft motion for J9 said forward when it should be approve.

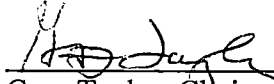
Chairman's Comments

Comm Taylor thanked everyone for coming.

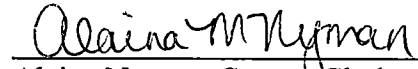
Adjourn

MOTION by Comm Hurlburt, seconded by Comm Nichols to adjourn at 4:30 p.m.

All in favor.



Gary Taylor, Chairperson



Alaina Nyman, County Clerk