



Wexford County

FINANCE AND APPROPRIATIONS COMMITTEE

*Michael Musta, Chair*

**NOTICE OF MEETING**

The Finance & Appropriations Committee of the Wexford County Board of Commissioners will hold a regular meeting on Thursday, August 13, 2020 beginning at 4:00 p.m. in the Commissioners' Room, Third Floor, 437 E. Division St., Cadillac, Michigan.

**TENTATIVE AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE JULY 22, 2020, REGULAR MEETING MINUTES ..... 1
- F. PUBLIC COMMENTS  
*The Committee welcomes all public input.*
- G. AGENDA ITEMS
  - 1. Approval of Claims (*A. Nyman, County Clerk*)
  - 2. Fee for Replacement Death Certificates ..... 3
  - 3. Budget Amendment(s) ..... 4
- H. CORRESPONDENCE
- I. ADMINISTRATOR'S COMMENTS
- J. PUBLIC COMMENTS
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

**WEXFORD COUNTY FINANCE & APPROPRIATIONS COMMITTEE**  
Regular Meeting \*Wednesday, July 22, 2020

Meeting called to order at 4:00 p.m. by Chairman Musta.

Roll Call: Present- Commissioners Musta, Taylor, Potter, & Theobald.

Absent- None.

**Additions/Deletions to the Agenda**- *None*

**Approval of the Agenda**

**MOTION** by Comm Taylor, seconded by Comm Theobald to approve the agenda, as presented.

All in favor.

**Approval of the Minutes-**

**MOTION** by Comm Theobald, seconded by Comm Taylor to approve the July 9, 2020, Regular Meeting Minutes.

All in favor.

**Public Comment**- *None*.

**Agenda Items**

1. Approval of Claims

**MOTION** by Comm Theobald, seconded by Comm Potter to pay the bills in the amount of \$309,840.88.

All in favor.

2. YTD Revenue & Expense Reports

Administrator Koch stated there was nothing notable to discuss.

3. Child Care Fund Budget

**MOTION** by Comm Potter, seconded by Comm Theobald to forward the Child Care Fund Budget FY 2021 to the full board with a recommendation to approve.

Commissioner Theobald pointed out that Luther Lovell listed as the contact person will be leaving August 1<sup>st</sup>. Carrie will be the interim.

All in favor.

4. Budget Amendment-*None*.

**Correspondence**- *None*.

**Administrator's Comments**

Administrator Koch thanked Clerk Nyman for recording the minutes and reminding her of the draft motions.

She informed the Committee that a decision has come down on the Rafaeli lawsuit. At this time we do not know the full outcome, but we should not count on foreclosure money anymore.

She also informed the Committee that after a year and a half of trying to get things straightened out with AT&T, she has reached out to someone recommended by MAC in hopes of having better service.

**Public Comment**-None.

**Committee Comment**

Commissioner Potter thanked Gordy for attending.

**Chair Comment**-None.

**MOTION** by Comm Taylor, seconded by Comm Thobald to adjourn at 4:06 p.m.

**All in favor.**

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Michael Musta, Chairperson

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Alaina Nyman, County Clerk

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**BOARD OF COMMISSIONERS COMMITTEE AGENDA ITEM**

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**COMMITTEE:** Finance  
**FROM:** Janet Koch, County Administrator  
**FOR MEETING DATE:** August 13, 2020  
**SUBJECT:** Fee for Replacement Death Certificate

**SUMMARY OF ITEM TO BE PRESENTED:**

Alaina Nyman, County Clerk, has learned that Wexford County is the only county in the Michigan Association of County Clerks District II that does not impose a fee for corrected death certificates. There are eight counties in District II.

Ms. Nyman is requesting the implementation of a \$5.00 fee to issue corrected death certificates. The \$5.00 fee would cover the cost of processing a certified copy after the initial certificate has been issued. Ms. Nyman, who notes that counties are charging anywhere from \$5/copy to \$10/copy, expects to attend the meeting to answer any questions.

**RECOMMENDATION:**

A motion to forward to the full board with a recommendation to approve the fee for replacement of corrected death certificates.

8/19/2020

**G.3.**

**Wexford County Board of Commissioners  
Amendments to the 2020 Budget**

<b>Adj #</b>	<b>Acct</b>	<b>Acct Description</b>	<b>Revenue</b>	<b>Expense</b>	<b>a.</b>
20200801	<b>295.000.800.00</b>	Contracted Services		\$11,042	
	<b>295.682.930.06</b>	New Freedom		(\$7,407)	
	<b>295.682.727.00</b>	Office Supplies		(\$738)	
	<b>295.682.800.00</b>	Contracted Services		(\$2,897)	
20200802	<b>245.000.699.00</b>	Appropriated Fund Balance	86,303		b.
	<b>245.905.970.28</b>	Vehicles - Sheriff		86,303	
		Correct accounting error in 2019 for 2020 budget			