



Wexford County

FINANCE AND APPROPRIATIONS COMMITTEE

Michael Musta, Chair

NOTICE OF MEETING

The Finance & Appropriations Committee of the Wexford County Board of Commissioners will hold a rescheduled meeting on Thursday, April 14, 2020 beginning at 4:00 p.m. in the 28th Circuit Courtroom, 437 E. Division St., Cadillac, Michigan.

In accordance with the Governor’s executive orders regarding shelter in place and social distancing to prevent further spread of the COVID-19 virus and allowing public meetings to be conducted remotely, this meeting can be attended remotely by Wexford County Commissioners, staff, and the general public. There are three ways to participate:

- **By Computer:** Go to the Zoom Web Site (zoom.us). Click on “Join a Call.” Join using Meeting ID 6307060616.
- **By Smartphone:** Install the Zoom application prior to the call. Launch the Zoom app at the time of the call and join using Meeting ID 6307060616.
- **By Telephone:** Dial toll free 1-646-876-9923, enter Webinar ID 6307060616#

Instructions for virtual meeting participation will be available at <https://wexfordcounty.org/> before the meeting date. This notice is given pursuant to and in accordance with the provisions of the Public Act 267 of the Public Acts of the State of Michigan, as amended, and as authorized by Michigan Executive Order No. 2020-75.

- **YouTube Viewing.** Go to <https://wexfordcounty.org/> circuit court page and click on the link.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE APRIL 1, 2020, REGULAR MEETING MINUTES..... 1
- F. PUBLIC COMMENTS
The Committee welcomes all public input.
- G. AGENDA ITEMS
 - 1. Approval of Claims (A. Nyman, County Clerk)
 - 2. Budget Amendment(s)..... 6
- H. CORRESPONDENCE
- I. ADMINISTRATOR’S COMMENTS
- J. PUBLIC COMMENTS
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

COUNTY OF WEXFORD
FINANCE & APPROPRIATIONS COMMITTEE MEETING
REGULAR MEETING MINUTES
April 1, 2020

E.

The virtual meeting was called to order by Chairman Musta at 4:00 p.m. in the 28th Circuit Court Room of the Courthouse.

Members Present: Mike Musta, Brian Potter, Gary Taylor, and Julie Theobald

Members Absent: None

Also Present: Norma Kijorski, Senior Executive Assistant; Janet Koch, County Administrator; Alaina Nyman, County Clerk; Joe Porterfield, Equalization Director (virtual); Shari Spoelman, MSUE District 6 Director (virtual) Members of the Public/Media (virtual)

ADDITIONS OR DELETIONS TO THE AGENDA

Added: G.7. Revenue Loss Discussion

Added: G.8. Code Red Discussion

APPROVAL OF THE AGENDA

A motion was made by Taylor and supported by Theobald to approve the agenda, as amended. A roll call vote was called. Motion passed 4-0

Commissioner Taylor questioned the need for roll call votes. Ms. Janet Koch explained that a temporary change in the Open Meeting's Act was made to accommodate virtual meetings and all votes should take place by roll call.

APPROVAL OF THE MINUTES

A motion was made by Theobald and supported by Potter to approve the March 12, 2020, Regular Meeting Minutes, as presented. A roll call vote was called. Motion passed 4-0

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Approval of Claims

A motion was made by Potter and supported by Theobald to pay the bills in the amount of \$445,257.77.

Ms. Alaina Nyman cited two additional claims were added; for a circuit court appellate attorney, and for a visiting judge. She reported information regarding a check for a district court conference and dues was already issued, however the conference has been cancelled due to the coronavirus. The check will be voided and a new check issued for the annual dues only.

A roll call vote was requested. Motion passed 4-0

G.2. Year-to-Date Revenue and Expense Report

Ms. Janet Koch reported no significant changes. The fringe benefits line item will be resolved.

G.3. USDA 2020 Annual Operating and Financial Plan

A motion was made by Taylor and supported by Theobald to forward the USDA 2020 Annual Operating and Financial Plan in the amount of \$4,500 for the period of March 1, 2020 through December 31, 2020.

A roll call vote was requested. Motion passed 4-0

G.4. Resolution 20-12

A motion was made by Theobald and supported by Potter to forward Resolution 20-12, Resolution Authorizing Election for a Wexford County Animal Control Fund Millage Renewal Proposal and Certifying Ballot Language to the full board for approval.

A roll call vote was requested. Motion passed 4-0

G.5. Resolution 20-13

A motion was made by Potter and supported by Theobald to forward Resolution 20-13, Resolution Authorizing Election for Wexford County Michigan State University Extension Millage Renewal Proposal and Certifying Ballot Language to the full board for approval.

Ms. Shari Spoelman inquired about the approximate dollar amount. It was stated that a revised copy was distributed with the corrected information.

A roll call vote was requested. Motion passed 4-0

G.6. Budget Amendment(s)

None.

G.7. Revenue Loss Discussion

Ms. Janet Koch mentioned COVID-19 will likely affect our 2020 budget. She will inquire with Department Heads to estimate the amount of lost revenue and any increased expenditures.

G.8. Code Red Discussion – Attachment 1

A motion was made by Taylor and supported by Theobald to forward to the full board to approve a 5-year contract with OnSolve for the CodeRed notification system using fund balance.

Mr. Travis Baker explained the system and mentioned some of the larger companies, Delta, CDC, NASA, using CodeRed. He also stated that he is working with Joe Porterfield regarding 911 data and individuals who only have a Land line. A notification can be sent to those individuals also. CodeRED would be used for severe weather and law enforcement activity. It would replace the tornado sirens which currently do not work since the change to the 800 MHz. The five sirens, four in Cadillac and one in Manton, only cover the city not the entire county. Once implemented anyone in the county can sign up and receive notifications.

A roll call vote was requested. Motion passed 4-0

CORRESPONDENCE

None.

ADMINISTRATOR’S COMMENTS

Ms. Koch the following:

- On April 7 State legislators will meet and make a decision regarding an extension of the State of Emergency.
- She thanked all who volunteered to assist Travis Baker with inventory and/or delivery of emergency supplies.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

None.

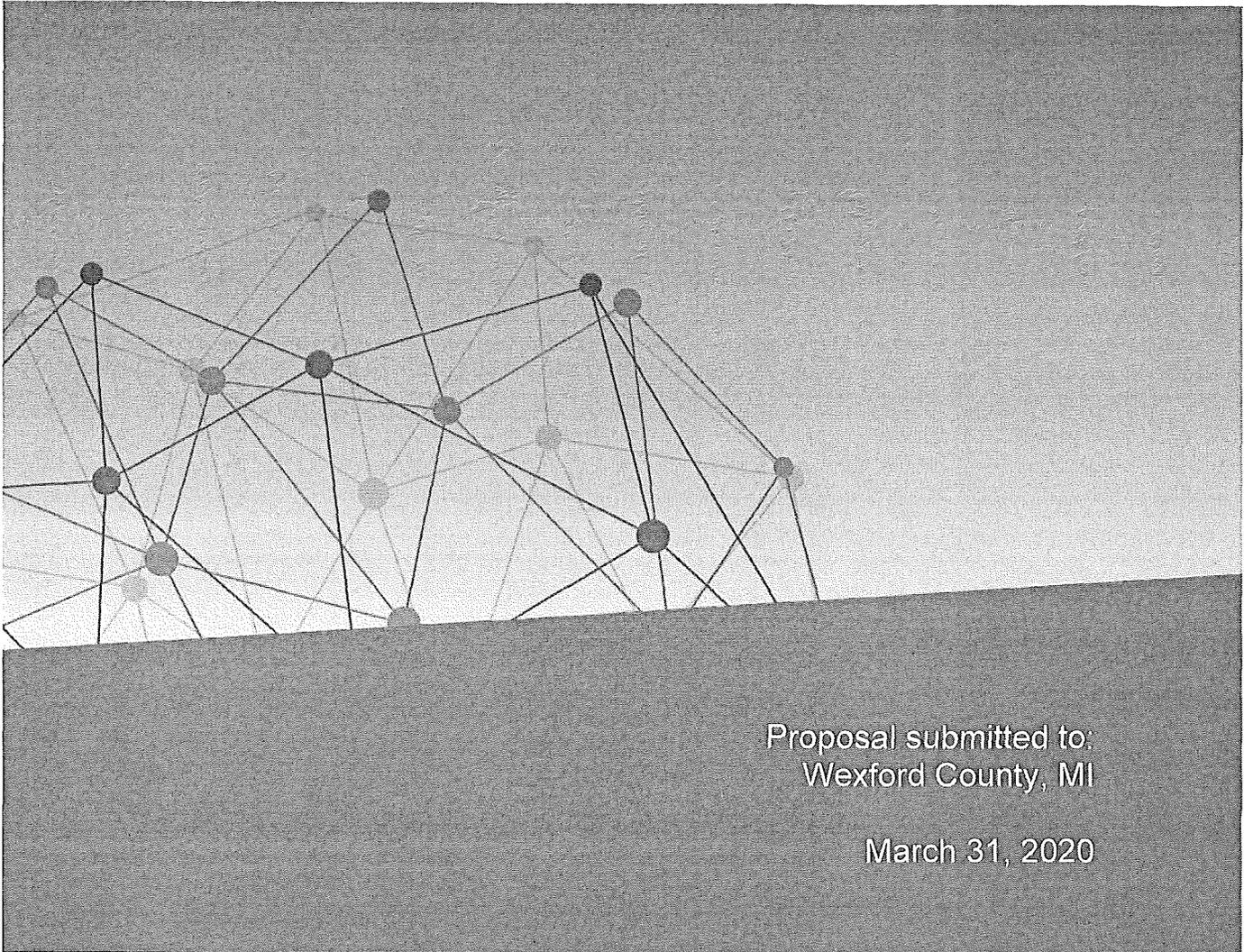
ADJOURN

A motion to adjourn was made by Taylor and supported by Theobald at 4:18 p.m. A vote was called. All in favor.

Michael Musta, Chairman

Norma Kijorski, Recording Secretary

ATTACHMENT 1



Proposal submitted to:
Wexford County, MI

March 31, 2020

John Abbruzzese
Regional Sales Manager

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407 579 3868 (m)

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Ormond Beach, FL 32174

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Proposal Date
3/31/2020

Proposal Expiration Date
6/29/2020

Prepared For:

Wexford County

Keep staff and residents safe and informed with the CodeRED system with quick notifications of time-sensitive information, emergencies and day-to-day operational updates. Send targeted emergency and community notifications to mobile subscribers located in specific geographic areas within your jurisdiction.

CodeRED Emergency Mass Notification System Proposal	Population	Annual Cost
Annual Cost-Standard Features (Based on the population shown)	32,735	\$6,500.00
<p>The CodeRED System Includes:</p> <ul style="list-style-type: none"> 50,000 system minutes, replenished annually (system designed to be 3 times more than normal usage) Unlimited text (SMS), email, and social media messaging for both external and internal calling applications Unlimited CodeRED Mobile App messaging CodeRED Launcher Mobile application giving you access to CodeRED via mobile device Unlimited initiator passcodes OnSolve standard ESRI-based mapping Custom Geocoder Validata® Data Cleansing Program-unique process of de-duplicating "like numbers" within your database, increasing call speeds and connection rates Universal ANI® technology for streamlined call-backs and relief of inbound calling pressure during an emergency event Two way messaging Detailed Job Statistics CodeRED enterprise system set-up, on-going operation and custom training modules Live 24/7/365, dedicated client and technical support team, unlimited Live web based training Managed data services with integration and geo-coding of OnSolve and client-supplied data Design and hosting of custom web pages for community enrollment Social media sharing, residential level Templated and scenario creation for frequently used messages Voice-based polling system utilized for shift fulfillment and dispatch Website Widget with enrollment link Data management All Call (initial full system-wide test to set expectations) 		
Optional Premium Services		
Unlimited, Automatic, NWS-based, polygon-driven, Severe Weather Warnings		included
Initial premium residential and business calling database supplied by OnSolve		ask for details
IPAWS Alert and Origination Tool – Unlimited use for WEA, EAS, NWEM, COG-to-COG, Public Alerts Feed, IPAWS Launch Validation, and Message Viewer Report		ask for details
Foreign language message translation (voice, email and text)		ask for details
TOTAL ANNUAL COST WITH ONE YEAR CONTRACT		\$6,500.00
TOTAL ANNUAL COST WITH 3 YEAR CONTRACT		\$5,500.00
TOTAL ANNUAL COST WITH 5 YEAR CONTRACT		\$4,990.00

All information contained within this document is Confidential and Proprietary to OnSolve, LLC

5/20/2020

G.2.

**Wexford County Board of Commissioners
Amendments to the 2020 Budget**

Adj #	Acct	Acct Description	Revenue	Expense	a.
20200503	245.000.699.00	Appropriated Fund Balance	\$25,060		
	245.904.970.11	Courthouse Improvement		\$25,060	
		Courthouse Upgrade for the Electronic HVAC			
20200504	101.253.410.00	Personal Property Tax	\$38,250		
	101.301.702.03	Employee Wages-Deputy		\$18,750	b.
	101.351.702.03	Employee Wages-Corrections		\$18,000	
	225.000.702.03	Employee Wages-Animal Control		\$1,500	

COVID-19 - Compensation for First Responders, Active Sheriff Deputies, Active Corrections Officers, Active Comman Staff, Active Animal Control Staff