

Wexford County
Departmental Contact Procedures During the COVID-19 Building Closure

Courts

Circuit Court

Contact by phone at 231-779-9490 or email at circuitcourt@wexfordcounty.org

District Court

Contact by phone at 231-779-9515 or 231-779-9518 or 231-779-9519 or

Email: ddecorator@wexfordcounty.org or kdostal@wexfordcounty.org

District Court Probation

Contact by phone at 231-779-9225

Probate Court

Probate: Contact by phone at 231-779-9510 or email at bstoll@wexfordcounty.org

Family Division: Contact by phone at 231-779-9511 or email at kgurumurthy@wexfordcounty.org

Juvenile Officer: Contact by phone at 231-779-9511 or email at J01@wexfordcounty.org

Juvenile Probation Officer: Contact by phone at 231-779-9511 or email at P01@wexfordcounty.org

Juveniles on probation should contact their probation officer for any questions regarding supervision requirements.

Friend of the Court

Contact by phone at 231-779-9494

Probation & Parole (Michigan Dept. of Corrections)

Probationers and parolees must contact the agent assigned to them.

Other County Offices & Departments

Administration

Contact by phone at 231-779-9453 or email at administration@wexfordcounty.org

Animal Control

See "Sheriff's Office" below.

Building Department

Permits can be pulled by mail. Call the office at 231-779-9465 to make arrangements to drop off plans and permit applications or if you have general questions. Or contact the Building Department via email building@wexfordcounty.org

Clerk's Office

Contact by phone at 231-779-9450 or email at clerk@wexfordcounty.org

Community Corrections

Contact by phone at 231-779-9472 or email at CommunityCorrections@wexfordcounty.org

Drain Commissioner

Contact by phone at 231-779-9115 or email at draincom@wexfordcounty.org

Equalization

Contact by phone at 231-779-9470 or email at equalization@wexfordcounty.org

Prosecutor's Office

Contact by phone at 231-779-9505 or email at jelmore@wexfordcounty.org

Jason 231-878-2104

Public Defender

Contact by phone at 231-444-0480

Register of Deeds

Contact by phone at 231-779-9455 or email at register@wexfordcounty.org

Sheriff's Office

The Wexford County Sheriff's Office Administrative Lobby is closed, and all Jail programs are suspended. Please call the office at 231-779-9216 during business hours (8am-4pm) to determine if your business can be completed by phone, mail/email, or fax. **THERE WILL BE NO WALK-IN COMPLAINTS.**

If you need Law Enforcement assistance, contact 231-779-921 1 or 231-779-9216. **Emergencies dial 911.**

The following Sheriff's Office services are suspended until further notice:

- Gun permits and registrations can be mailed to the Sheriff's Office at 1015 Lincoln St. Cadillac, MI 49601. No new Purchase Permits will be processed at this time.
- Applicant Fingerprinting, both live scan and ink printing are suspended.
- Civil Process paper service is suspended until further notice. Please refer to <https://napps.org/Process-Servers/MI> for Process Servers in Michigan who may be able to provide service.

The following Wexford County Jail services are suspended until further notice:

- Inmate ONSITE visitation has been suspended until further notice. To schedule a REMOTE HOME USER inmate visit, please go to www.videovisitananywhere.com to create an account and schedule.
- All jail services and programs have been suspended until further notice.
- Inmate commissary and/or bond deposits can be made online at www.jai1ATM.com. You will be required to create an account to complete a secure transaction. For those without internet access, one individual at a time will be allowed to enter the lobby to make a deposit at the lobby teller.
- Professional visits will be allowed booth visits and by appointment only.
- Court Ordered Fingerprints will be conducted. One person allowed in the lobby at a time.

The following Wexford County Animal Shelter services are operating under the following guidelines until further notice:

- Hours of operation are Tuesday through Friday, by appointment only. Please contact 231-779-9530 to schedule.
- Animal emergencies dial 911.

Treasurer's Office

Contact by phone at 231-779-9475 or email at treasurer@wexfordcounty.org

All taxes can be paid online. There is a 2.95% fee when using a card.

If a dog license is needed, you can mail in a copy of the up to date veterinarian rabies information along with a check (\$6 for altered and \$10 for intact).

Veterans Services

Contact by phone at 231-775-6654 or email at veterans@wexfordcounty.org

- **Healthcare questions** can be addressed by your Primary Care Provider, please contact your physician's office. If you use only VA Healthcare, please reach out to your VA Healthcare Clinic. **Cadillac VA Healthcare Clinic (231)775-4401. Calling is highly recommended**

Note: Effective Monday, March 23, 2020, community based outpatient clinics (CBOCs) in the following areas will temporarily move to triage and virtual care only. This includes the VA CBOCs in Alpena, Bad Axe, Cadillac, Clare, Cheboygan, Gaylord, Grayling, Oscoda, and Traverse City. At these locations, routine appointments will be converted to virtual care, as appropriate.

For Veterans in these affected areas who have questions about routine medical care or required lab work, please contact your Community Based Outpatient Clinic Primary Care Team at the number listed below, or secure message them using MyHealtheVet.

VA LOCATION	TELEPHONE #	EXT.
	800-406-5143 or	
SAGINAW	989.497.2500	11230
COMMUNITY BASED OUTPATIENT CLINICS	TELEPHONE #	EXT.
ALPENA	989.497.2500	13510
BAD AXE	989.497.2500	13540
CADILLAC	989.497.2500	11410
CHEBOYGAN	989.497.2500	13560
CLARE	989.497.2500	13530
GAYLORD	989.497.2500	13520
GRAYLING	989.497.2500	13550
OSCODA	989.497.2500	11411
TRAVERSE CITY	989.497.2500	11412

For those needing **PHARMACY REFILLS:**

Pharmacy Call Center – Extension 11705 (open during business hours)

Automated Refill Line – Extension 13990 (requires SSN and prescription number on bottle or package).

Veteran may also request refills using MyHealtheVet.

- **Emergency Financial Assistance Applications for food, rent, heat and electricity** can be sent to you by email veterans@wexfordcounty.org and returned to our mailing address below.

Wexford County Veteran Services
401 N. Lake St
Cadillac, MI 49601

Many forms and information are available on <https://www.va.gov/>

- We ask that veterans and families receiving correspondence from the VA to reply directly back to the VA if the request is not complicated via mail or call **(800)827-1000**. Please follow the directions in the VA correspondence you received and mail directly to the address provided.
- If you are starting a new claim, you may use <https://www.va.gov/> to access forms and research benefits. You can also submit claims directly on www.ebenefits.va.gov. If you are uncertain of which benefits might apply to you (the veteran) or a surviving spouse, reach out to us at veterans@wexfordcounty.org or call **(231)775-6654**.
- If you recently received a denial letter from the VA, remember you have one year from the date on the denial letter to appeal the decision. Again, you have one year to appeal a VA decision and gather new evidence, if necessary, to support your claim and appeal. Keep all VA correspondence in a safe place so Wexford County Veteran Services can review with you at a later date.
- **Please understand many VA Regional Offices will more than likely be operating remote and with limited staff. We ask for your patience and know that collectively, we will work together to answer your very important questions.**