

WEXFORD COUNTY BOARD OF COMMISSIONERS

Regular Meeting * Thursday, January 2, 2020

Meeting called to order at 5:30 p.m.

Roll Call: Present- Commissioners Joseph Hurlburt, Mike Musta, Ben Townsend, Mike Bengelink, Mike Bush, Gary Taylor, Julie Theobald, Judy Nichols, and Brian Potter.

Absent- *None*.

Pledge of Allegiance.

Election of Board Chairperson

Alaina Nyman, County Clerk, began the meeting by opening the floor to nominations for Board Chair. She explained this could be done by a secret ballot or open roll call.

Comm Theobald nominated Comm Taylor. This nomination was supported by Comm Potter.

No other nominations were made. The floor was then closed to any further nomination.

A roll call vote was called for Comm Taylor.

Roll call: Unanimous vote for Comm. Taylor.

Election of Board Vice Chairperson

Chairman Taylor called for nominations for Board Vice Chair.

Comm Theobald nominated Comm Bengelink. The nomination was supported by Comm Potter.

A roll call vote was called for Comm Bengelink.

Roll call: Unanimous vote for Comm Bengelink.

Additions/Deletions to the Agenda-

1. Added L11-Purchase Order 19-2860

Approval of the Agenda

MOTION by Comm Musta, seconded by Comm Theobald to approve the agenda, as amended.

All in favor.

Public Comment- *None*.

Employee Recognition- *None*.

Presentation and Reports- None.

Consent Agenda

1. Approval of the December 18, 2019, Regular Meeting Minutes

MOTION by Comm Theobald, seconded by Comm Musta to approve the Consent Agenda, as presented.

All in favor.

Agenda Items

1. Board Organization Matters
 - a. Designation of Committee Chairs
Chair Taylor named the following as Committee Chairs:
Michael Musta-Chair of Finance and Appropriations Committee
Mike Bengelink-Chair of Human Resources/Public Safety Committee
Julie Theobald-Chair of Recreation and Building Committee

MOTION by Comm Bengelink, seconded by Comm Bush to accept the decision made by the Board Chairman designating the committee members to the Finance and Appropriations Committee, the Human Resources and Public Safety Committee, and the Recreation and Building Committee.

Roll Call: Motion passed 9-0.

- b. Assignment of Committee Members
Chair Taylor named the following as Committee Members:
Finance and Appropriations Committee-Gary Taylor, Julie Theobald, and Brian Potter

Human Resources/Public Safety Committee- Gary Taylor, Michael Bush, and Brian Potter.

Recreation and Building Committee-Joseph Hurlburt, Judy Nichols, and Ben Townsend.

MOTION by Comm Bengelink, seconded by Comm Bush to accept the decision made by the Board Chairman designating the committee members to the Finance and Appropriations Committee, the Human Resources and Public Safety Committee, and the Recreation and Building Committee.

Roll Call: Motion passed unanimously.

- c. 2020 Meeting Schedule
MOTION by Comm Nichols, seconded by Comm Bush to accept the 2020 Board and Committee Meeting Schedule, as amended.

One Commissioner raised a question about the time for the Recreation and Building Committee. It was decided that would be discussed further with the committee.

Roll Call: Motion passed 9-0.

2. Code of Ethics-Commissioners

MOTION by Comm Bush, seconded by Comm Bengelink to affirm Policy A-0.0, Code of Ethics and Conduct for Wexford County Commissioners and add signature and date from each Commissioner and submit to the County Clerk.

One Commissioner had a concern with perception. What is not ethical to one person, may be to another. Another Commissioner explained this was done with a general intent. This is already included in the policy and procedures book, but it is lumped together with employees. It was felt that Commissioners should be separate from employees.

Roll Call: Motion passed 9-0.

3. Adoption of Board and Committee Policies and Procedures

MOTION by Comm Nichols, seconded by Comm Bush to to adopt the Board and Committee Policies and Procedures, Sections A-1.0 through A-7.0.

Roll Call: Motion approved unanimously.

4. Board and Liaison Appointment

Chairman Taylor stated he was going to keep all Board and Liaisons appointments the same from 2019.

MOTION by Comm Theobald, seconded by Comm Bush to accept the Chairman's 2020 Board and Liaison appointments to other Boards and Committees.

Roll Call: Motion approved unanimously.

5. Resolution 20-01, Wexford County Depository

MOTION by Comm Musta, seconded by Comm Bush to approve Resolution 20-01, Wexford County Depository.

Roll Call: Motion approved unanimously.

6. Resolution 20-02, reaffirming Policy No. E-1.0, Investment Policy

MOTION by Comm Bengelink, seconded by Comm Potter to approve Resolution 20-02, Reaffirming Policy No. E1.0, Investment Policy.

Roll Call: Motion passed 9-0.

7. Resolution 20-03, Fair Housing

MOTION by Comm Bush, seconded by Comm Theobald to approve Resolution 20-03, Fair Housing.

Roll Call: Motion passed 9-0.

8. Fair Housing Policy Statement

MOTION by Comm Potter, seconded by Comm Nichols to approve the Fair Housing Policy Statement which designates the County Administrator as the person to contact regarding housing discrimination.

Roll Call: Motion passed 8-1 with Comm Hurlburt voting against the motion.

9. Resolution 20-04 Civil Rights, ADA & Family Leave Act

MOTION by Comm Theobald, seconded by Comm Nichols to approve Resolution 20-04 Civil Rights Act/Americans with Disabilities Act and Family Medical & Family Leave Act.

Roll Call: Motion approved unanimously.

10. 211 Referral Service

MOTION by Comm Nichols, seconded by Comm Musta to renew the annual fee-for-service contract in the amount of \$2,000 for 2-1-1- Information Referral Service. One Commissioner asked if this was something the Board could receive a report on. Administrator Koch advised she would ask them to.

Roll Call: Motion approved unanimously.

11. Purchase Order 19-2860

MOTION by Comm Bengelink, seconded by Comm Musta to approve Purchase Order 19-2860 utilizing 2019 funding in Department 351 in the amount of \$5,528 and authorize the County Administrator to sign the Purchase Order. One Commissioner asked if this was something that was already being done. It was explained this was not being fixed by Granger, as it was on the pole barn.

Roll Call: Motion approved unanimously.

Administrator's Report-

Administrator Koch explained there was not a written report for the meeting because she has been busy doing budget amendments. Everything was completed in house, and she looked forward to them being better next year.

Correspondence- None.

Public Comments-None.

Liaison Reports-None.

Board Comments

Comm Hurlburt wished everyone a Happy New Year. He is looking forward to the new year. He thought the Code of Ethics was interesting and encouraged everyone to see where they themselves fall.

Comm Townsend prepared the Code of Ethics. There were not typos in the packet. Only the pamphlet.

Comm Bengelink explained he received a book of quotes for Christmas and would be sharing them periodically. He shared one from Theodore Roosevelt.

Comm Theobald thanked the Chairman for appointing her as chair for Recreation and Building. She thanked Comm Townsend for his work on the Code of Ethics book.

Comm Nichols appreciated the book from Comm Townsend and the Chairman for her liaison appointments. She found a cheat sheet for Roberts Rules and offered a copy to anyone who would like it.

Comm Potter wanted everyone to know he had already signed his Code of Ethics sheet.

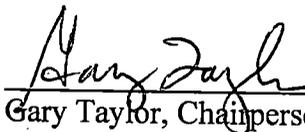
Chairman's Comments

Comm Taylor thanked his fellow Board members for the bode of confidence for another year and thanked everyone for coming.

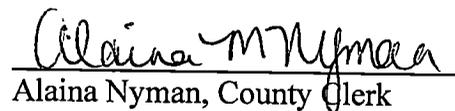
Adjourn

MOTION by Comm Theobald, seconded by Comm Bengelink to adjourn at 5:54 p.m.

All in favor.



Gary Taylor, Chairperson



Alaina Nyman, County Clerk