

**WEXFORD COUNTY BOARD OF COMMISSIONERS**  
Regular Meeting \* Wednesday, November 20, 2019

Meeting called to order at 5:30 p.m. by Chairman Gary Taylor.

Roll Call: Present- Commissioners Joseph Hurlburt, Mike Musta, Ben Townsend, Mike Bengelink, Mike Bush, Gary Taylor, Julie Theobald, Judy Nichols, and Brian Potter.

Absent- *None*.

Pledge of Allegiance.

**Additions/Deletions to the Agenda-**

1. Added J6c-Progress Update-Bob Scarbrough
2. Added-J7-Grant Agreement with Michigan Indigent Defense Commission
3. J8- Item I2-Approval of Remaining in the Negotiation Class
4. Delete I3-Approval of the Request to Solicit

**Approval of the Agenda**

**MOTION by Comm Theobald, seconded by Comm Bush to approve the agenda, as amended.**

All in favor.

**Employee Recognition-** *None*.

**Presentation and Reports-** *None*.

**Public Comments-**

Jack Donjte, Cedar Creek Township Trustee, informed the Board that Jim Leggett, who was introduced as the Cedar Creek Supervisor at the last meeting, will be resigning as Supervisor. He wants to honor his prior commitment on the Road Commission Committee.

**Consent Agenda**

1. Approval of the November 6, 2019, Regular Meeting Minutes  
**MOTION by Comm Theobald, seconded by Comm Bush to approve the Consent Agenda, as amended.**

All in favor.

**Agenda Items**

1. Emergency Management Performance Grant Work Agreement  
**MOTION by Comm Theobald, seconded by Comm Bengelink to approve the first quarter of Fiscal Year 2020 Emergency Management Performance Grant Work**

**Agreement and authorize the Chairman to sign the agreement on behalf of the County.**

**Roll Call: Motion approved unanimously.**

2. Resolution 19-25 MDOC Grant No. CPS-2020-1-33

**MOTION by Comm Nichols, seconded by Comm Theobald to approve Resolution 19-25 Approving the Grant Between Michigan Department of Corrections and Wexford County for the Comprehensive Plans and Services Agreement changing the existing cognitive program to an enhanced out-patient program and authorize the Chairman to sign the grant on behalf of the County.**

**Roll Call: Motion passed 9-0.**

3. Bid Award-HVAC System Controls

**MOTION by Comm Musta, seconded by Comm Potter to award the bid for HVAC System Controls for the Courthouse Annex to Control Solutions Inc. in the amount of \$25,060 utilizing 1.B. of the Request for Proposals which states, "to accept a proposal which best meets the needs of the County, irrespective of the bid price."**

**Roll Call: Motion approved unanimously.**

4. Laserfiche Cloud Document Management System Agreement

**MOTION by Comm Theobald, seconded by Comm Nichols to approve the Laserfiche Cloud Document Management System Agreement and authorize the Chairman to sign the agreement on behalf of the County.**

**Roll call: Motion passed unanimously.**

5. Budget Amendment

**MOTION by Comm Theobald, seconded by Comm Musta to approve the budget amendment dated 11/20/2019 for budget amendments 1101, 1102, 1103.**

11/20/2019

**Wexford County Board of Commissioners**

**Amendments to the 2019 Budget**

Adj #	Acct	Acct Description	Revenue	Expense
20191101	101.301.674.02	Contributions/Donations	\$ 2,000	(a)
	101.301.699.00	Fund Balance	\$ 5,500	
	101.301.980.00	Equipment		\$ 7,500
	Less dangerous equipment for law enforcement			
20191102	101.253.695.01	Transfer in/Land Reutilization	\$ 22,416	(b)

	101.290.971.04	Land Purchase	\$	22,416	
		Purchase of land next to the Dispatch Building			
20191103	101.229.702.02	Supervisory Staff	\$	(630)	(c)
	101.229.744.00	Dues & Memberships	\$	630	

**Roll Call: Motion passed 8-1 with Comm Nichols voting against the motion.**

6. Committee of the Whole-Central Dispatch-911 Center  
**MOTION by Comm Theobald, seconded by Comm Bengelink to form a Committee of the Whole for the purposes of discussing the Central Dispatch 911 Center.**

**Roll call: Motion passes 9-0.**

Administrator Koch explained that the change order coming is for temporary heaters to help with weather conditions. The heaters will be rented and will only be run for minimal working temperature.

**MOTION by Comm Theobald, seconded Comm Bengelink to rise and report the findings for the Committee of the Whole.**

**All in favor.**

- 6a. Contract Change Order-Orshal Construction  
**MOTION by Comm Theobald, seconded by Comm Musta to approve the Contract Change Order #5 in the amount of \$2,750 for temporary heat and authorize the Chairman to sign the change order.**

**Roll Call: Motion passes 9-0.**

- 6b. Purchase Order 19-2854  
**MOTION by Comm Musta, seconded by Comm Potter to approve Purchase Order 19-2854 sold by IT Right in the amount of \$27,324.91 for the Core Redundant Network, a Server and Dispatch Workstation Build and authorize the Administrator to sign the purchase order.**

One Commissioner questioned if this money was already accounted for in the construction budget. It was explained this is coming out of the current Dispatch budget, not the construction budget.

**Roll Call: Motion approved unanimously.**

- 6c. Progress Update-Bob Scarbrough  
 Mr. Scarbrough provided the Board with a written and verbal update of the construction at the new Dispatch Center. He advised the there has been difficulty getting an easement figured out with Consumer's Energy and getting electricity run to the building. There should be power by the middle of December. Orshal Construction is hoping to be able to

work through this weekend to get the roof completed. As of right now, the projected move in date of February 15<sup>th</sup> is looking more and more difficult. This is because of delays due to weather and the electricity.

7. Grant Agreement with Michigan Indigent Defense Commission  
**MOTION by Comm Nichols, seconded by Comm Theobald to approve the grant agreement with the Michigan Indigent Defense Commission, the Department of Licensing and Regulatory Affairs and Wexford County for the period of October 1, 2019 through September 30, 2020, with a State contribution of \$810,930.51 and authorize the Chairman to sign the grant agreement.**

**Roll call: Motion approved 9-0.**

8. Remaining in the Negotiation Class-Opiate Litigation  
**MOTION by Comm Theobald, seconded by Comm Bush to opt in the opiate litigation negotiation class.**

Administrator Koch explained this was just maintaining the direction of the Board. She was questioned by one Commissioner why the motion was worded the way it was instead of saying continuing in the litigation negotiation class. Another Commissioner questioned if this even needed to be done since the Board had already approved this. It was explained that the attorney requested the motion be worded this way.

**Roll call: Motion passed unanimously.**

#### **Administrator's Report-**

Administrator Koch thanked the Board for passing the agreement with Laserfiche. That will save a lot of time in her office. She also partook in a free webinar regarding human resources. It gave her a good insight of different ways to advertise, and she learned that benefits aren't always the selling point for job postings anymore. She also was invited to join the Board for the Cadillac Area Symphony Orchestra.

#### **Correspondence-**

1. Notice of Public Hearing, City of Cadillac, Rehabilitation District No. 1
2. Notice of Public Hearing, City of Cadillac, Redevelopment District No. 1

**Public Comments-None.**

#### **Liaison Reports**

Comm Bush attended the CAMA meeting. They were able to see the new bridges put in place after they were affected by the rain. They will not be meeting in December, but they will be back in January.

Comm Potter attended the DDA for the first time in a while. He also attended the Airport Authority. They are currently running on a deficit and are hoping to get their budget reorganized. They are not wanting to have to go into their reserves again next year.

Comm Musta attended the Wexford Transit Authority meeting. They have changed from a defined benefit plan to a defined contribution.

Comm Townsend attended the opening of the Mesick Library. They had a very successful opening ceremony, and it was great to see.

### **Board Comments**

Comm Nichols congratulated Johanna Carey on her great department and on her son's quartet.

Comm Townsend thought the policy committee meeting went very well. He appreciates all the work put in to making the changes.

Comm Bengelink wanted it to be known that the dates that the County received from Consumer's Energy for the Dispatch Center, are due to the work of Michele Hoytenga and Curt VanderWall. There were several difficulties, and they were contacted for assistance. They both got on the phone and pushed for the electricity to be started for the County.

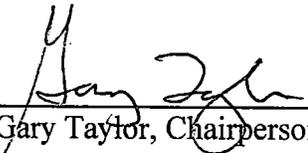
### **Chairman's Comments**

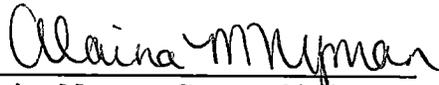
Comm Taylor thanked everyone for coming.

### **Adjourn**

**MOTION** by Comm Theobald, seconded by Comm Potter to adjourn at 5:55 p.m.

All in favor.

  
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Gary Taylor, Chairperson

  
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Alaina Nyman, County Clerk