

## WEXFORD COUNTY BOARD OF COMMISSIONERS

Regular Meeting \* Wednesday, July 3, 2019

Meeting called to order at 5:30 p.m. by Chairman Gary Taylor.

Roll Call: Present- Commissioners Joseph Hurlburt, Mike Musta, Ben Townsend, Mike Bengelink, Mike Bush, Julie Theobald, Gary Taylor, Judy Nichols, and Brian Potter.

Absent- *None*.

Pledge of Allegiance.

**Additions/Deletions to the Agenda- None.**

### **Approval of the Agenda**

**MOTION by Comm Theobald, seconded by Comm Bengelink to approve the agenda, as presented.**

**All in favor.**

### **Employee Recognition-**

Ginette Haines was presented with a Certificate by Chairman Taylor celebrating her 35 years of service with the County.

### **Presentation and Reports -**

Kevin Hughes, District #10 Health Department, provided the Board with a copy of the 2019 Annual Report. The theme this year is "Moving Forward to Public Health 3.0." They are wanting to reinforce the idea of social health. The biggest issues currently are 1) PFAs, Hepatitis A outbreak, and measles. There are currently no confirmed cases of measles in our region. The Health Department is working at implementing a new strategic and work force plan to address these issues.

### **Public Comments-**

Cathy Adams, Cherry Grove Township, is thankful the County is proposing to work with the township for assessors and she is looking forward to working with them.

### **Consent Agenda**

1. Approval of the June 19, 2019, Regular Meeting Minutes

**MOTION by Comm Theobald, seconded by Comm Bush to approve the Consent Agenda, as presented.**

**All in favor.**

### **Agenda Items**

1. Resolution 19-14 Revisions to the Sanitary Code, Manistee

**MOTION by Comm Nichols, seconded by Comm Potter to approve Resolution 19-14 Revisions to the Sanitary Code for District Health Department #10. Specifically: (1) Delete Chapter 9, Body Art, and (2) Revise Terms of the Point of Sale Program for Manistee County, as presented.**

**Roll Call: Motion approved unanimously.**

2. Resolution 19-15 Revision to the Sanitary Code, Kalkaska  
**MOTION by Comm Theobald, seconded by Comm Bush to approve Resolution 19-15 Revision to the Sanitary Code for District Health Department #10. Specifically: Remove Kalkaska County for Chapter 11, Point of Sale Program, as presented.**

**Roll call: Motion approved unanimously.**

3. Memorandum of Understanding-Northern District Fair  
**MOTION by Comm Theobald, seconded by Comm Bush to approve the Memorandum of Understanding between Wexford County and Northern District Fair and authorize the Chairman of the Board to sign the memorandum, as presented.**

**Roll call: Motion approved unanimously.**

4. Business Associate Agreement-Cadillac Family Physicians  
**MOTION by Comm Musta, seconded by Comm Bush to approve the Business Associate Agreement between Wexford County and Cadillac Family Physicians regarding HIPAA and HITECH Dominance and authorize the Chairman of the Board to sign the agreement, as presented.**

**Roll Call: Motion passes 9-0.**

5. Merit Fiber Maintenance Agreement Addendum  
**MOTION by Comm Nichols, seconded by Comm Theobald to approve the addendum to the Merit Fibert Maintenance Agreement and authorize the Chairman of the Board to sign the addendum and resign the IRU and Maintenance Agreement on behalf of the County, as presented.**

Joe Porterfield, Equalization Director, explained to the Board that when Merit first presented this agreement when the new jail was being built, they were not going to charge to connect the Courthouse and the Jail. The City then wanted to take advantage of this connection and Merit came back with a cost of roughly \$23,000. Former Clerk Elaine Richardson and Mr. Porterfield looked into it further and Merit

came back with a no cost agreement. The only cost to the County is for annual maintenance fees.

**Roll call: Motion approved unanimously.**

6. Cherry Grove Assessing Agreement  
**MOTION** by Comm Bengelink, seconded by Comm Bush to approve the Assessing Contract between the Township of Cherry Grove and the County of Wexford and authorize the Chairman of the Board and Director of Equalization to sign the agreement, as presented.

**Roll call: Motion approved 9-0.**

7. Budget Amendment  
**MOTION** by Comm Theobald, seconded by Comm Musta to approve the budget amendment dated 7/3/2019, as presented.

7/3/2019  
 Wexford County Board of Commissioners  
 Amendments to the 2019 Budget

Adj #	Acct	Acct Description	Revenue	Expense	
20190701	292.000.699.01	Appropriated Fund Balance	\$ 160,000		(a)
	292.000.850.01	State/Midland DHS Child Care Expenses increased from Midland DHS-Child Care		\$ 160,000	
20190702	101.290.802.00	Computer Services		\$ (470)	(b)
	243.000.800.00	Security Services		\$ 470	
		Additional TKS services requested			

**Roll call: Motion approved unanimously.**

8. Committee of the Whole-Dispatch Center  
**MOTION** by Comm Nichols, seconded by Comm Bush to form a Committee of the Whole for the purposes of discussing the Central Dispatch 911 Center.

**Roll call: Motion approved unanimously.**

Administrator Koch informed the Board that funds had been received. The hope is that surveying of the property would be done the following week, with dirt being moved shortly after, hopefully. There will be a groundbreaking and a ribbon cutting ceremony. A date will be discussed for both at a later time.

**MOTION** by Comm Theobald, seconded by Comm Bush to rise and report the finding for the Committee of the Whole.

**All in favor.**

- 8b. Construction Contract  
**MOTION by Comm Theobald, seconded by Comm Nichols to approve the revised language to Article 4, payments, to the construction contract with Orshal Construction for the construction of the dispatch center, as presented.**

**Roll call: Motion approved unanimously.**

9. Administrator's Report  
Administrator Koch informed the Board that Dan Straub had emailed her regarding the PFAS issue in the area. Even with the new requirements by the EGLE, the County is at a good level.

**Correspondence-**

1. Public Act 202 of 2017 Pension Report/Health Care Report

**Public Comments-**

Don Koshmider, Cadillac, explained the Governor Whitmer had just signed Emergency Rules regarding Adult-Use Marihuana Establishments that same day. He was excited and happy to see these rules established. There is no capitalization requirement and there is room for growth. A full copy of the rules was provided by Mr. Koshmider to the County Clerk and forwarded to the full Board at a later date.

**Liaison Reports**

Comm Bengelink attended the Morgue Authority meeting with Administrator Koch.

Comm Theobald attended the Northern District Fair Board meeting. She had placed fair books downstairs at the Courthouse for the public. The Fair Board is looking for volunteers to help mow and weed whip before the Fair begins.

Comm Nichols attended the Northwest Community Action Agency meeting, the District 10 Health Department meeting, as well as the quarterly MSU Extension meeting in Big Rapids.

**Board Comments**

Comm Bush was pleased to see the Dispatch Center going so well and wished everyone a Happy 4<sup>th</sup>.

Comm Theobald extended her appreciation to the administration office for the newsletter.

Comm Nichols congratulated everyone on the new Dispatch Center. She also raised the concern of a few campers out at the fair ground and questioned who had authorized those to be there.

Com Potter remembered that he had a liaison report. He and Administrator Koch went to the airport for a tour and meeting.

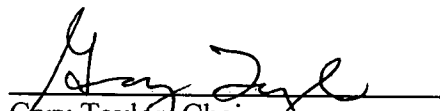
**Chairman's Comments**

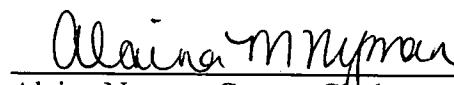
Comm Taylor thanked everyone for coming and wished everyone a Happy 4<sup>th</sup>.

**Adjourn**

**MOTION** by Comm Theobald, seconded by Comm Bengelink to adjourn at 5:53 p.m.

All in favor.

  
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Gary Taylor, Chairperson

  
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Alaina Nyman, County Clerk