

WEXFORD COUNTY BOARD OF COMMISSIONERS

Regular Meeting * Wednesday, March 6, 2019

Meeting called to order at 5:30 p.m. by Chairman Gary Taylor.

Roll call: Present – Commissioners Joseph Hurlburt, Mike Musta, Benjamin Townsend, Michael Bengelink, Michael Bush, Gary Taylor, Judy Nichols, and Brian Potter; Absent – Commissioner Julie Theobald

Pledge of Allegiance.

Additions/Deletions to the Agenda

Added: 1.2 Training Session Minutes from February 21, 2019

I.7.a. DK Design Invoice 3626

J. DNR Public Notice of Proposed Oil & Gas Lease Auction

Approval of the Agenda

MOTION by Comm Nichols, seconded by Comm Potter to approve the agenda, as amended.

All in favor.

Employee Recognition - None

Presentations and Reports –

1. MSU Extension 2018 Annual Report

Shari Spoelman, District Director for MSUE, presented the Board with her annual report for 2018 and reviewed it with them. She also introduced her staff who were able to attend tonight's meeting. She was very encouraged with the way MSUE is heading.

Public Comments - None

Consent Agenda

1. Approval of the February 20, 2019, Regular Meeting Minutes

2. Approval of Training Session Minutes from February 21, 2019.

MOTION by Comm Bush, seconded by Comm Potter to approve the Consent Agenda, as amended.

All in favor.

Agenda Items

1. Cadillac Wexford Public Library Board Request

MOTION by Comm Musta, seconded by Comm Bengelink to amend Kathleen Kline's Cadillac Wexford Public Library Board expiration date of December 31, 2020 to December 31, 2022, and have

Administration send a letter informing the library board, as presented.

All in favor.

2. Public Defender Request to Add a Position to the Roster
MOTION by Comm Nichols, seconded by Comm Potter to amend the Public Defender's Roster to vacate the M2, Paralegal position and add a full-time, L6, Office Staff position, as presented.

Roll call: Motion approved unanimously.

3. ORV Grant
MOTION by Comm Musta, seconded by Comm Bengelink to approve the FY 2018-2019 Off-Road Vehicle Law Enforcement Program Grant Agreement in an amount not to exceed \$34,000 and authorize the Chairman to sign the grant, as presented.

Roll call: Motion approved unanimously.

4. Vehicle Purchase with ORV Grant
MOTION by Comm Nichols, seconded by Comm Bush to approve the purchase of an ATV side-by-side in an amount not to exceed \$16,000 and instruct the Sheriff to submit a budget amendment to the Finance Committee using Appropriated Fund Balance and when the reimbursement from the grant is received have the Treasurer create a journal entry putting the funds back in Appropriated Fund Balance, as presented.

Roll call: Motion approved unanimously.

5. Wage Rate Request – Sheriff's Department
MOTION by Comm Bengelink, seconded by Comm Bush to approve the Sheriff's wage rate request of \$21.53 for both the part-time, irregular, non-union Court Bailiff and Transport Officer, as presented.

Roll call: Motion approved unanimously.

6. Budget Amendments

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Wexford County Board of Commissioners

Amendments to the 2019 Budget					
Adj #	Acct	Acct Description	Revenue	Expense	
20190301	225.000.699.01	Appropriated Fund Balance	\$ 1,000		(a)
	225.000.962.04	Pet Spay Education		\$ 1,000	
		Additional funds needed for animals to be spay/neutered			

MOTION by Comm Nichols, seconded by Comm Potter to approve a budget amendment in the amount of \$1,000 by increasing the revenue account 225.000.699.01, Appropriated Fund Balance, and increase expenditure account 225.000.962.04, Pet Spay Education, as presented.

Roll call: Motion approved unanimously.

7. Committee of the Whole – Dispatch Center
MOTION by Comm Bengelink, seconded by Comm Musta to form a Committee of the Whole for the purposes of discussing the Central Dispatch 911 Center.

Roll call: Motion approved unanimously.

Board members were provided with the most recent invoice from DK Design, the architect involved with the 911 Central Dispatch building project. They submitted a bid earlier and this is the second invoice we have received. They are well within their budget.

MOTION by Comm Bengelink, seconded by Comm Potter to rise and report the findings for the Committee of the Whole.

All in favor.

MOTION by Comm Bengelink, seconded by Comm Potter to approve The DK Design Invoice 3626 in the amount of \$20,450 for Project 118163 – Wexford 911, as presented.

Roll call: Motion approved unanimously.

Administrator’s Report

Board members were provided with a written report from Adm. Koch. She also added that she and Duane Alworden had recently met with DK Design to review the plan. Some minor changes were suggested. Adm. Koch also touched on some new legislation that will have some impact on part-time employees and sick time eligibility.

Correspondence

DNR Public Notice of Proposed Oil & Gas Lease Auction – *Added*

Public Comments –None

Liaison Reports

Comm Nichols attended a Northwest Michigan Community Action Agency Meeting and learned that they have an excellent tax program for those in the community that qualify. They have also received a Rotary Grant for the youth program which will be used to help homeless youth. She also attended a District Health Department #10 and the minutes can be accessed through the website.

Comm Potter attended his first Clam Lake DDA meeting and he believes he has a lot to catch up on.

Comm Hurlburt attended a Road Commission meeting. He praised them for the great job they are doing with the roads this year, with the amount of snow received.

Comm Townsend attended a Northern Lakes Community Mental Health meeting.

Board Comment

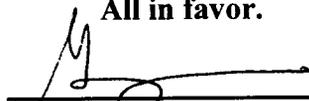
Comm Townsend recognized the new supervisor in Boon Township, Tim Porter. He is on his way to meet his new granddaughter, who will be born today.

Chairman's Comments – None

Adjourn

MOTION by Comm Nichols, seconded by Comm Bush to adjourn at
5:53 p.m.

All in favor.



Gary Taylor, Chairperson



Elaine L. Richardson, County Clerk