

## WEXFORD COUNTY BUILDING DEPARTMENT

401 N. Lake Street  
Cadillac MI 49601  
Phone: (231) 779-9465  
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[building@wexfordcounty.org](mailto:building@wexfordcounty.org)



BOB SCARBROUGH  
Building Official  
BRUCE FINNERTY  
Plumbing/Mechanical Inspector  
SCOTT WADDELL  
Electrical Inspector  
BROOKE FULLER  
Administrative Assistant

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### Residential Deck Requirements

[Manufactured Homes must have engineered specifications to be attached.  
Requirement waived if self-supporting]

1. **Approved Zoning Permit:** Compliance with zoning requirements of townships, city, or village:
  - Cedar Creek- Wendy Johnson 231-824-6543
  - Clam Lake- Cindy Warda 231-775-5401 Ext 6, Office Mon & Tues 9-1
  - Haring- Mike Green 231-920-2029, Office Fridays 9-1
  - Colfax and Henderson- No Zoning
  - Wexford, Hanover, Greenwood, Liberty, Springville, Antioch, Slagle, Boon, Selma, South Branch, Cherry Grove- (Wexford Joint Planning Commission) Bob Hall, 231-775-1138 Ext 6, Office: Cherry Grove Township Hall, Weds 8-5 Thurs & Fri 8-12
  - Village of Mesick- 231-885-1646                      City of Manton- 231-824-3572
  - City of Cadillac- 231-775-0181 Ext 102              Village of Buckley- 231-269-3555
2. **Completed Building Permit Application:** Obtained from this office (must be signed by the property owner, even if contractor is the applicant) *[This office does not issue building permits for the City of Cadillac, the City of Manton and Cedar Creek Township]*
3. **One (1) set of plans**, to include:
  - a. Floor Plan
  - b. Show all elevations *[front, sides and rear elevations]*
  - c. Footing detail
  - d. Exit details from deck (steps, guardrails, handrails, anchoring to house)
  - e. Cross section detail
4. Copy of signature **identification**
  - a. If licensed builder, provide copy of builder's license
  - b. For homeowner, fill out and sign the Homeowners Affidavit form
5. Located in **wetland and /or floodplain** or need determination: Sue Conradson, MDEQ 231-876- 4443 or email at [conradsons2@michigan.gov](mailto:conradsons2@michigan.gov)
6. Please contact the **DNR** if building on a river or water connecting to a river 989-732-3541
7. **Soil Erosion Permit:** obtained from this office *[Necessary ONLY IF you are building within 500' of water, lakes, rivers or streams, etc. or excavating over one (1) acre in land area]*

**Fee:** Please refer to building and soil erosion (SESC) fee schedules.

**Please Note:** Electrical permits must be individually obtained if needed for this project