

**WEXFORD COUNTY BOARD OF COMMISSIONERS**

Regular Meeting \* Wednesday, October 3, 2018

Meeting called to order at 5:30 p.m. by Chairman Leslie Housler.

Roll call: Present – Commissioners Michael MacCready, Leslie Housler, Robert Hilty, Michael Bengelink, Michael Bush, Julie Theobald, Gary Taylor, Judy Nichols, and Bill Goodwill; Absent - None

Pledge of Allegiance.

**Additions/Deletions to the Agenda**

***Added*** – 8. MI Indigent Defender Office Rental Agreement

**Approval of the Agenda**

**MOTION** by Comm Taylor, seconded by Comm Bush to approve the agenda, as amended.

All in favor.

**Employee Recognition** - None

**Presentations and Reports** – None

**Public Comments**

Beverly Brighton, Trustee in Boon Township, expressed concern about local fire departments being forced to purchase 800MHz radios. Small townships cannot afford to purchase new radios. She would like the County to look at applying for another grant and continue using the high band system until a grant can be secured.

Jack Dontje, Trustee in Cedar Creek, would like the County to pass a countywide ordinance against injection wells. He believes a countywide ordinance will have more impact than if it was just passed by Cedar Creek township.

**Consent Agenda**

1. Approval of the September 19, 2018, Regular Meeting Minutes
2. Reappointment to the Construction Board of Appeals
3. Victim Advocate Position

**MOTION** by Comm Nichols, seconded by Comm Bush to approve the Consent Agenda, as presented.

All in favor except one, Comm Goodwill.

**Agenda Items**

1. Resolution 18-27 Recognizing Cathy Wright

**MOTION by Comm Nichols, seconded by Comm Goodwill to approve Resolution 18-27 Recognizing Cathy Wright for receiving the Frances A. Smith Prosecutor Staff Achievement Award, as presented.**

Chairman Housler read the resolution into the record.

Ms. Wright thanked the Board for the presentation. She stated that she was proud to work in the Prosecutor's Office and the work they do.

**All in favor.**

2. Resolution 18-30 EMPG Grant Agreement

**MOTION by Comm Theobald, seconded by Comm Bengelink to approve Resolution 18-30 approving the agreement between Michigan Department of State Police and Wexford County for the Emergency Management Performance Grant Agreement and authorize the Chairman to sign the agreement, as presented.**

**Roll call: Motion approved unanimously.**

3. FOC Family Resilience Grant Position

**MOTION by Comm Theobald, seconded by Comm Bush to approve the grant position, Family Resiliency, at the Friend of the Court to be funded solely by the grant, as presented.**

Sally Randal, Friend of the Court, explained the benefits the County may see with this grant. The grant will pay \$40,000 for an employee from her office to do the work. She will be looking to hire another employee to replace the grant worker. If the grant goes away, the grant worker will not continue her employment at the FOC unless another position opens.

**All in favor.**

4. Indigent Defense Position Descriptions

**MOTION by Comm Nichols, seconded by Comm Bush to approve the position descriptions for the Paralegal and Office Staff for the Indigent Defender Office, as presented.**

**All in favor.**

5. Budget Amendments

**MOTION by Comm Taylor, seconded by Comm Bush to approve the budget amendments dated 10/03/2018, as presented.**

**Roll call: Motion passed eight to one with Comm MacCready voting against the motion.**

**Wexford County Board of Commissioners  
Amendments to the 2018 Budget**

| Adj #    | Acct  | Acct Description               | Revenue   | Expense     |
|----------|---|--------------------------------|-----------|-------------|
| 20181001 | 295.000.677.12  | Memorial Wall Donations        | \$ 12,315 |             |
|          | 295.000.699.01  | Appropriated Fund Balance      | \$ 2,781  |             |
|          | 295.000.962.02  | Memorial Wall Expense          |           | \$ 15,096   |
|          | 295.000.727.00  | Office Supplies                |           | 200         |
|          | 295.000.713.00  | Per Diem                       |           | \$ (200)    |
|          | 295.000.719.00  | Social Security                |           | \$ 2,400    |
|          | 295.000.702.03  | Permanent Employee             |           | \$ 11,400   |
|          | 295.000.722.00  | Workers Comp                   |           | \$ 50       |
|          | 295.000.800.20  | Contracted Services            |           | \$ (13,850) |
|          | Additional donations for the Memorial Wall and expenses for the additional  |                                |           |             |
| 20181002 | 259-000-563.00  | STATE GRANT                    | \$140,000 |             |
|          | 259-000-677.02  | MISSAUKEE COUNTY               | \$ 14,421 |             |
|          | 259-000-699.04  | TRANSFER IN GENERAL            | \$ 21,514 |             |
|          | 259-000-702.03  | PERMANENT EMPLOYEES            |           | \$ 53,000   |
|          | 259-000-719.00  | SOCIAL SECURITY                |           | \$ 4,240    |
|          | 259-000-720.00  | RETIREMENT                     |           | \$ 3,800    |
|          | 259-000-721.00  | HEALTH INSURANCE               |           | \$ 19,000   |
|          | 259-000-722.00  | WORKERS COMPENSATION           |           | \$ 215      |
|          | 259-000-724.00  | LIFE INSURANCE                 |           | \$ 275      |
|          | 259-000-725.00  | SICK & ACCIDENT INSURANCE      |           | \$ 775      |
|          | 259-000-726.00  | POSTAGE                        |           | \$ 175      |
|          | 259-000-727.00  | OFFICE SUPPLIES                |           | \$ 10,000   |
|          | 259-000-744.00  | DUES & MEMBERSHIP              |           | \$ 2,000    |
|          | 259-000-800.04  | TRANSCRIPTS                    |           | \$ 400      |
|          | 259-000-800.05  | RENT                           |           | \$ 8,000    |
|          | 259-000-800.07  | CONTRACTED ATTORNEY            |           | \$ 45,000   |
|          | 259-000-800.02  | EXPERT / INVESTIGATOR CONT SVC |           | \$ 8,000    |
|          | 259-000-802.00  | COMPUTER SERVICES              |           | \$ 1,000    |
|          | 259-000-812.00  | ADMINISTRATION FEE             |           | \$ 2,000    |
|          | 259-000-851.00  | CELLULAR PHONES                |           | \$ 320      |
|          | 259-000-860.00  | TRAVEL & CONFERENCES           |           | \$ 2,000    |
|          | 259-000-920.00  | UTILITIES                      |           | \$ 1,000    |
|          | 259-000-979.01  | EQUIPMENT AND FURNITURE        |           | \$ 8,000    |
|          | 259-000-982.00  | CAPITAL - BUILDINGS            |           | \$ 6,735    |
|          | '(budget oct-dec for start up of indigent defense fund)                     |                                |           |             |
| 20181003 | 101-965-999.15  | TRANSFER OUT                   |           | \$ 21,514   |
|          | 101-168-899.00  | MONTHLY DRAW - COURT APT ATTY  | \$ 21,514 |             |
|          | (budget oct-dec for start up of indigent defense fund - county match share) |                                |           |             |

6. Committee of the Whole – Jail Update

**MOTION by Comm Theobald, seconded by Comm Taylor to form a Committee of the Whole for purposes of discussing the Jail.**

**All in favor.**

Lisa Vogler, Owner Representative, appeared before the Board to update them on the Jail walk through scheduled for September 21, 2018. The meeting identified problems that need to be taken care of before the one-year warranty runs out. Before the meeting there were ten open problems which is now down to eight: leaks in the roof; kitchen & cooler door – fix or replace; floor mat in the delivery area; water quality issue must be addressed just to name a few. Hooker DeJong has a log which can be sent to all commissioners upon request. Board members discussed what options were open to them to take care of the water issue. After further discussion it was decided that a Board member will get in touch with the City. Board members then discussed the leaking roof. Some felt part of the reason of the leaks is due to having a flat roof. The roof has been inspected; however, the report has not been provided to the Board yet. More information may be needed before a decision can be made on the Board's next step.

**MOTION by Comm Taylor, seconded by Comm Theobald to rise and report the findings for the Committee of the Whole.**

**All in favor.**

7. Committee of the Whole – 911 Center - None

8. MI Indigent Defender Office Rental Agreement

**MOTION by Comm Nichols, seconded by Comm Taylor to approve the lease agreement between Wexford County and CanDew LLC for office space for the MI Indigent Defender Office for the period beginning October 1, 2018 through September 30, 2019 and authorize the Chairman to sign the lease on behalf of the county, as presented.**

**Roll call: Motion approved unanimously.**

**Administrator's Report**

Jayne Stanton, Treasurer and Interim Administrator, explained that the 2019 budget will be presented to the next Finance Committee meeting. Elaine Richardson, County Clerk and Interim Administrator, informed the Board that the Architect RFP has been sent out on the new Dispatch Center.

A commissioner questioned when this Board would be reviewing the COA budget.

**Correspondence - None**

**Public Comments**

Brian Potter, Cherry Grove Township, stated that there are many flat roofs in the area that do not leak. He does not believe that the jail roof should be leaking less than a year after it was built.

**Liaison Reports**

Comm Nichols attended a District Health #10 meeting and the minutes will be posted on line.

Comm Housler attended a North Flight meeting.

Comm Bengelink stated the Morgue Authority was close to hiring a forensic pathologist.

Comm Theobald attended an HHS meeting and she will send out the report to all Board members. There is also some legislative information will be passed along.

**Board Comment**

Comm Nichols thanked all for coming. She also thanked Jack Dontje for coming forward requesting an ordinance for Cedar Creek and asking the County to join in.

Comm MacCready expressed concern about the problems the 2019 Board may see with new commissioners. The county will lose a lot of history from the former commissioners. He thanked Beverly Brighton for coming forward on her concern about the 800MHz radios replacing the high band system. He touched on the problems he sees with the radio and paging systems in the County.

Comm Bengelink reminded the Board that prior to a 9 to 0 vote, this Board was considering legal action against the architect and the general contractor. At that time there was a longer list that is not before this Board now. Things are being addressed.

Comm Theobald congratulated Cathy Wright on her award. She placed a "Trauma Training" flyer at administration, which is scheduled for October 30, 2018. She felt it was a very good presentation.

**Chairman's Comments**

Comm Housler thanked all for coming.

**Adjourn**

**MOTION by Comm Taylor, seconded by Comm Theobald to adjourn  
at 6:15 p.m.**

Wexford County Board of Commissioners  
Regular Meeting \* Wednesday, October 3, 2018  
Page six (6)

**All in favor.**

  
Leslie D. Housler, Chairperson

  
Elaine L. Richardson, County Clerk