

WEXFORD COUNTY BOARD OF COMMISSIONERS

Regular Meeting * Wednesday, August 20, 2014

Meeting called to order at 5:00 p.m. by Chairman Housler.

Roll call: Present – Robert Colvin, Leslie Housler, Robert Hilty, Mark Howie, Gideon Mitchell, Alan Devereaux, Gary Taylor, John Fuscone, and Bill Goodwill; Absent – None.

Pledge of Allegiance.

Additions/Deletions to the Agenda - None

Approval of the Agenda

MOTION by Comm Taylor, seconded by Comm Fuscone to approve the agenda as presented.

All in favor.

Employee Recognition - None

Presentations and Reports

1. MSUE Annual Report

Shari Spoelman, District Coordinator for MSUE appeared before the Board to present the annual report. She began by explaining the Agreement entered into by the County. The Agreement mandates local dollars from the County in order to keep Extension in the County. The amount of money is determined by the County's population. The County also agrees to provide office space, utilities and a part time clerical staff member. Ms. Spoelman introduced staff members that were present at the meeting and the services they provide. Board members were provided with a copy of the 2013 Annual Report and she reviewed it in detail. Ms. Spoelman reminded Board members of the MSU new commissioner training that will be held in Big Rapids and Gaylord around November and December.

2. Northern Michigan Substance Services Update

Dawn Ewald, Liaison to the Northern Michigan Substance Service, directed Board Members to the handout entitled "Disbursement of Liquor Tax Balances". Recently Mental Health and Substance Abuse services were combined and will be responsible for disbursing the remaining liquor tax money available in the amount of \$43,000. Ms. Ewald would like this remaining money to be directed to substance abuse services. She also pointed out that the money could go to the County with some strings attached.

MOTION by Comm Howie, seconded Comm Devereaux that Wexford County agrees to disburse remaining liquor tax balances to the regional entity in Grand Traverse County.

Roll call: Motion approved unanimously.

Public Comments

Michael MacCready, Manton, suggested that the Board should consider the CWTA Board and what they are doing.

Consent Agenda

1. Approval of the August 06, 2014, Regular Meeting Minutes
MOTION by Comm Taylor, seconded by Comm Howie to approve the August 06, 2014 Consent Agenda, as presented.

All in favor.

Agenda Items

1. CWTA Board Discussion

A Board member stated it was suggested that the entire CWTA Board should be replaced. However, other Board members felt the current vacant positions should be replaced first and another position that would be expiring soon. The public needs to have the confidence in the CWTA if the millage is to pass. The services are good for the community. The next scheduled meeting for the CWTA is tomorrow and they will be looking at an appointment of an interim director.

Adm. Hinton explained that the Board appointees serves at the will of this Board. The position has been advertised. Human Resources will interview the applicants and then follow the policy in making the appointment. Some Board members expressed concern that the CWTA will have a shortage on their Board before appointments will be made. Currently, Administration has four applications of people interested in serving on the CWTA Board. A Board member stressed that the Board should follow the policy in making the appointments properly.

The current CWTA Board members have the right go through the appointment process and allow the Board of Commissioners to make the appointment to select the correct persons. If the entire Board is released of their position will there be appointees willing to step forward. Human Resources will start the process needed to interview the candidates for the vacant position and other applicants may be looked upon for other CWTA vacancies.

The Human Resources Committee will be meeting next week and they will review the applications at that time. It was also stated in the Interlocal Agreement there is no provision for temporary appointments. After being contacted by Administrator, the City is interested in reviewing the terms of the Interlocal Agreement. Candidates shall represent certain quadrants of the County.

2. Proposed Donation of Real Property to the County

MOTION by Comm Taylor, seconded by Comm Goodwill to accept the offer of donated Real Property from Mr. Fawcett and commence with obtaining an independent appraisal for fair market value, as presented.

Roll call: Motion approved unanimously.

3. Resolution 14-27, Emergency Management Performance Grant Agreement
MOTION by Comm Mitchell, seconded by Comm Taylor to approve Resolution 14-27, Emergency Management Performance Grant Agreement in the amount of \$15,938 for the period of October 01, 2013 to September 30, 2014 and authorize the Chairman of the Board to sign the agreement on behalf of the County, as presented.

Roll call: Motion approved unanimously.

4. Food Services Contract for Wexford County correctional Facility
MOTION by Comm Taylor, seconded by Comm Goodwill to approve the food services contract between Canteen Services of Northern Michigan and Wexford County at a cost of \$2.92 per meal for the period of July 30, 2014 through August 31, 2017, and authorize the Chairman of the Board to sign the contract on behalf of the County, as presented.

Roll call: Motion approved unanimously.

5. Benzie County Housing Wexford County Prisoner Agreement
MOTION by Comm Mitchell, seconded by Comm Devereaux to approve the agreement between Benzie County and Wexford County for housing Wexford County Prisoners for the period of August 1, 2014 through July 31, 2016 in an amount of \$32.50 per bed/per day, and authorize the Chairman of the Board to sign the agreement on behalf of the County, as presented.

Roll call: Motion approved unanimously.

6. Bid Award – MI Community Development Block Grant Administrative
MOTION by Comm Devereaux, seconded by Comm Mitchell to award the bid for the Michigan Community Development Block Grant Administrative Services to Northwest Michigan Community Action Agency for an 18% administration fee plus project delivery fee, as presented.

Roll call: Motion approved unanimously.

7. Resolution 14-29, Secondary Road Patrol Grant Application
MOTION by Comm Taylor, seconded by Comm Fuscone to approve Resolution 14-29, Secondary Road Patrol Grant Application for the period of October 1, 2014 through September 30, 2015 in an amount of \$51,615, and authorize the chairman of the board to sign the application on behalf of the County, as presented.

Roll call: Motion approved unanimously.

8. Radio Purchase Agreement
MOTION by Comm Devereaux, seconded by Comm Taylor to approve the purchase of the 800 MHz radios and equipment from Motorola Solutions in an amount not to exceed \$232,000 for the Sheriff's Department, as presented.

Roll call: Motion approved unanimously.

9. Tyler Technology Agreement
MOTION by Comm Devereaux, seconded by Comm Taylor to award the bid to Tyler Technology for the Register of Deeds office technology for a period of 4 ½ years in the amount of \$104,910.00 for software; \$35,659.00 for hardware and \$18,600 for yearly maintenance and authorize the Chairman of the Board to sign the agreement on behalf of the County, as presented.

Lorie Sorensen, Register of Deeds, came forward to explain the financing of this purchase. The Register's Association are able to keep \$5 from each document filing and put it into a technology fund. This money allows her department to continue to update technology.

Roll call: Motion approved unanimously.

10. Request for Additional Hours for the Victim Rights Grant Employee
MOTION by Comm Taylor, seconded by Comm Fuscone to approve the increase in hours from 17 to 30 hours per week for the Victim Advocate position subject to availability for grant funding for the position, as presented.

Prosecutor Badovinac was present and explained why the State increased the grant employee from 17 hours to 30 hours per week. These funds come from the State after the completion of a State audit in Wexford County. This position operates on State funds, no County funds are used.

Roll call: Motion approved unanimously.

11. Budget Amendments

08/20/2014

**Wexford County Board of Commissioners
 Amendments to the 2014 Budget**

Adj #	Acct	Acct Description	Revenue	Expense	
20140803	101.101.699.00	Appropriated Fund Balance	\$ 7,300		(a)
	101.101.713.00	Per Diem		\$ 3,000	
	101.101.719.00	Social Security		\$ 300	
	101.101.860.00	Travel and Conferences		\$ 4,000	
	To provide for additional per diem claims and travel expenses of Commissioners				
20140804	208.000.660.00	Sponsored Event Revenue	\$ 4,790		(b)
	208.000.677.01	Misc. Income	\$ 272		
	208.000.695.00	Transfer In/General	\$ 7,000		
	208.000.921.00	Utilities - Electric		\$ 12,062	
	101.101.699.00	Appropriated Fund Balance	\$ 7,000		
	101.965.999.12	Transfer Out/Civic Center		\$ 7,000	
Budget additional revenues, general fund appropriations and electric costs					
20140805	590.000.699.00	Appropriated Fund Balance	\$ 14,291		(c)
	590.000.804.00	Engineering		\$ 14,291	
	A budget amendment request from the BPW				

MOTION by Comm Devereaux, seconded by Comm Taylor to approve the budget amendments dated August 20, 2014, as presented.

Roll call: Motion approved unanimously.

12. Committee of the Whole – Jail Project – Nothing to report.

Administrator's Report

Adm. Hinton touched on the following:

- He will be off Friday;
- Tuesday is the second meeting with the Sheriff's Department and the Architect for further discussion on the jail;
- The hearing at Benzie County has been rescheduled and the date is unknown;
- The Courthouse will be closed on 9/1 for Labor Day;

- With the resignation of the DWP, the BPW is looking at putting a union employee in that position temporarily; a meeting has been scheduled with the Union;
- The Budget is being worked on and will be going to the Finance Committee
- An appraisal in the Stan Fawcett property is being worked on;
- The City and the County are looking at getting a committee set up to work on the Interlocal Agreement with the CWTA

Correspondence

Cash/Investment Report from the Wexford County Treasurer, Jayne Stanton.
Resignation letter from Charlene Nesbit.

Public Comments

Michael MacCready, Manton, questioned the appointments that were suggested for the CWTA Board. He stated that the NW corner of the county lacked a radio tower. He suggested contacting the Zoning Board regarding radio tower matters.

Liaison Reports

Comm Mitchell attended a MSUE meeting at the Lake City Research Center. Recently they received cattle from Wyoming and they are doing well. They do beef reports and rainfall report display.

Comm Fuscone attended a BPW meeting last Tuesday but the meeting was postponed until Thursday. One of the main topics was the filling of the director's position. Bob Hilty, as Board chair will oversee the management DPW.

Comm Colvin attended a COA meeting. Director, Bonnie Forbes announced that she would be resigning on 8/31/2014 due to illness. She has been the director for the past 28 years.

Comm Housler attended a joint meeting on August 4th with Northwest Council of Government and the Work Force Development Board. The group now has a 63 member board and are looking at making some changes to their by-laws.

Board Comment

Comm Goodwill strongly recommended Board members attend the "New Commissioner Training" workshop offered by MSU. One of the presenters will be John Amrhein.

Chairman's Comments

Comm Housler felt the "New Commissioner Training" would be a good refresher course.

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Adjourn

**MOTION by Comm Devereaux, seconded by Comm Taylor to
adjourn at 6:20 p.m.
All in favor.**

Leslie D. Housler, Chairperson

Elaine L. Richardson, County Clerk