

## WEXFORD COUNTY BOARD OF COMMISSIONERS

Regular Meeting \* Wednesday, May 20, 2015

Meeting called to order at 5:30 p.m. by Vice Chairman Fuscone.

Roll call: Present – Commissioners Michael MacCready, Leslie Housler, Robert Hilty, Julie Theobald, Gary Taylor, John Fuscone, and Bill Goodwill; Absent- Commissioners Gideon Mitchell and Mark Howie.

Pledge of Allegiance.

### **Additions/Deletions to the Agenda**

*Added* –G.3 – Project Manager for the Jail – Gary Bottomley  
J.13 – AAANM Report Presentation Discussion

### **Approval of the Agenda**

**MOTION by Comm Taylor, seconded by Comm Theobald to approve the agenda, as amended.**

**All in favor.**

### **Employee Recognition** - None

### **Presentations and Reports**

#### 1. District Health Dept.#10 Public Health Update

Linda Van Gills, Health Officer of District Health Dept. #10, will soon be retiring and Kevin Hughes has been selected to take her place. Mr. Hughes provided the Board with some of his background. He then reviewed the District Health Department's Annual Report with Board members. He touched on the work the Department has been doing to be recognized by the National Health Accreditation and the standards they are working to achieve.

Ms. Van Gills talked about the Health Department's financial status. After the audit, they were able to add to their fund balance, due in part to not filling vacant positions and increased collections. With the recent change in the law, schools can no longer waive students receiving immunization shots. They must come to the Health Department to receive the facts and benefits of immunization. Ms. Van Gills then touched on some of their special projects the Health Department has been active with over the past few years.

#### 2. Project Manager for the Jail – Lisa Vogler

Lisa Vogler, Attorney, provided the Board with some of her background in the building industry. She was co-owner of a construction company in the Louisiana area some time back. She is very comfortable at a job site and has been active on projects similar to this in the past. The County needs the right eyes and ears on a project of this size and she believes she can do it. She also believes her law background will be an added asset to

this project. She believes communication on a project of this size is very important between the Board and the contractors. She understands the business and will be able to provide that information to both sides. Her hourly rate is \$95 and she may agree to some kind of cap which can be revisited later. When questioned, Ms. Vogler stated she has not worked with the Rural Development Group in the past.

3. Project Manager for the Jail – Gary Bottomly

Gary Bottomly, Architect and Construction Manager, would like to be considered for the Construction Manager of the jail project. He provided the Board with his background and a listing of some of the projects he has been involved with over the past several years. He has had some experience constructing new jail facilities as well as remodeling them. He touched on the many projects he has been involved with and how each were different in their own way. His wide background provided him with the ability to work on many construction issues that may come up during the building process. Mr. Bottomly stated that he has not had any direct involvement with the Rural Development Group, but believes there is fair amount of red tape and paperwork. He believes he could do our project at half the hourly rate that was stated earlier as he is retired and lives in the community.

**Public Comments**

Don Koschmeider came before the Board asking the difference between a Bond and a millage.

Stan Fawcett raised some concern about the referendum petition drive that has been ongoing. He touched on the schools around the area that were located near a jail facility. He believes the public did not understand what they were signing. He feels the bond is a good deal for the citizens of the County. He volunteered to support financially any ads that may be placed in support of the jail project.

Undersheriff Taylor came forward to explain why the front doors were locked for a few minutes before the meeting tonight. He, with the support of the Sheriff, have a great deal of respect for Ms. Vogler as the construction manager. The Department has worked with her in the past and had a good outcome. They work well together.

**Consent Agenda**

1. Approval of the April 29, 2015, Special Meeting Minutes
2. Approval of the May 06, 2015, Regular Meeting Minutes

A correction was made to the Liaison Report from the May 6, 2015 minutes. The Liaison report given by Comm MacCready regarding the Road Commission Meeting. The minutes were corrected to read..... He also ~~suggested a light and/or gate should be put in.~~ He stated the Road Commission will be putting a gate on 14 Road by the railroad tracks.

**MOTION by Comm Taylor, seconded by Comm Theobald to approve the Consent Agenda, as amended.**

**All in favor.**

**Agenda Items**

1. Monumentation Surveyor Agreements

**MOTION by Comm Taylor, seconded by Comm Housler to approve the Professional Services Agreement with Axis Land Surveyors in the amount of \$24,200 for the period of March 26, 2015 through December 11, 2015, and authorize the Vice Chairman to sign the agreement on behalf of the County, as presented.**

**Roll call: Motion approved unanimously.**

**MOTION by Comm Taylor, seconded by Comm Housler to approve the Professional Services Agreement with CC Land Surveying in the amount of \$19,800 for the period of March 26, 2015 through December 11, 2015, and authorize the Vice Chairman to sign the agreement on behalf of the County, as presented.**

**Roll call: Motion approved unanimously.**

2. Peer Review Surveyor Agreements

**MOTION by Comm Taylor, seconded by Comm Theobald to approve four Professional Services Agreements for Peer Review Surveyors, Craig McVean, Jim Ray, Bill Sikkema and George Smith, in the amount of \$650 each for a total of \$2,600 and authorize the Vice Chairman to sign the agreements on behalf of the County, as presented.**

**Roll call: Motion approved unanimously.**

3. L-4046 Taxable Valuations

**MOTION by Comm Taylor, seconded by Comm Housler to approve the statement of taxable valuation in the year 2015 and authorize the Vice Chairman to sign the forms on behalf of the County, as presented.**

**All in favor.**

4. Michigan Works Lease Agreement

**MOTION by Comm Taylor, seconded by Comm Theobald to approve the Michigan Works Lease beginning July 01, 2015 through June 30, 2017, and authorize the Vice Chairman to sign the lease on behalf of the County, as presented.**

**Roll call: Motion approved unanimously.**

5. Resolution 15-06, Amendment Allowing Prepayment of Orthodontia Expenses  
**MOTION by Comm Theobald, seconded by Comm Taylor to approve Resolution 15-06, Amendment Allowing Prepayment of Orthodontia Expenses, as presented.**

**Roll call: Motion approved unanimously.**

6. Salvage Vehicle Inspection Agreement Extension  
**MOTION by Comm Taylor, seconded by Comm Theobald to approve the Salvage Inspection Vehicle Agreement Extension with a new expiration date of April 30, 2016, as presented.**
7. Budget Amendments

5/20/2015

**Wexford County Board of Commissioners  
Amendments to the 2015 Budget**

<b>Adj #</b>	<b>Acct</b>	<b>Acct Description</b>	<b>Revenue</b>	<b>Expense</b>
2015050	101.257.800.0			
2	0	Contracted Services		870 (a)
	101.257.702.0			
	3	Permanent Employees		(870)
		To reallocate wages for temporary help at MSUE		
2015050	677.000.695.0			
3	0	Transfer In/ General	100,000	(b)
	677.000.721.0			
	0	Health Ins		100,000
	101.101.699.0			
	0	Appropriated Fund Balance	100,000	
	101.965.999.1			
	5	Transfer Out/ Other		100,000
		A supplemental appropriation is requested to fund the internal service fund used to allocate health care expenditures. The fund balance was reduced when actual expenditures exceeded the amounts used to calculate illustrative rates in the self-insured portion of the County health insurance benefit.		
2015050	101.101..699.0			(c)
4	0	Appropriated Fund Balance	4,000	)
	101.965.999.1			
	1	Transfer Out. PIC		4,000
	245.900.695.0			
	0	Transfer In / General	4,000	
	245.902.970.1			
	3	Data Processing Prosecutor		4,000
		A supplemental appropriation is requested to provide for the replacement of a computer server used in the office of the Prosecutor. A security issue could result from continued use of the existing equipment beyond July 2015.		
2015050	101.426.534.0			
5	0	Homeland Security Grant	8,000	(d)
	101.426.980.0			
	0	Equipment		8,000
		This budget amendment reflects additional revenues anticipated from the 2013 Homeland Security Grant Funding with the stipulation that the		

purchase must be acquired prior to the reimbursement of funds. The budget amendment is in the amount of \$8,000 and is cost neutral.

2015056	595.000.401.0			(e
	0	Revenue	3,000	)
	595.000.743.0	Inmate Commissary		
	0	Supplies	3,000	

To establish a budget line item for cash received for inmates to purchase supplies.

**MOTION by Comm Theobald, seconded by Comm Taylor to approve the budget amendments dated 05/20/2015, as presented.**

**Roll call: Motion passed six to one with Comm MacCready voting against the motion.**

8. AED Bid Award – Emergency Management

**MOTION by Comm Taylor, seconded by Comm Housler to award the bid submitted by Physio-Control to purchase four Automated External Defibrillators (AED's) for use by the Cadillac Police Department, in the amount of \$7,948.00, as presented.**

**All in favor.**

9. Housing Council Project #14-17

**MOTION by Comm Theobald, seconded by Comm Taylor to approve the Housing Council Project #14-17 in the amount of \$5,540 using CDBG funding for a loan to provide for a new well, as presented.**

**All in favor.**

10. Jail Project – Legal Services Agreement

**MOTION by Comm Taylor, seconded by Comm Housler to approve the Legal Services Agreement between Wexford County and Cohl, Stoker, and Toskey, PC to perform all legal services necessary to the organization, financing, construction and initial operation of a new jail facility in the amount of \$175.00 per hour plus expenses and authorize the Vice Chairman to sign the agreement on behalf of the County, as presented.**

**Roll call: Motion approved unanimously.**

11. Jail Project – Proposal of Project Manager

**MOTION by Comm MacCready, seconded by Comm Taylor to hire Lisa Vogler for the position of Construction Manager for the Jail Project.**

A commissioner questioned if this topic has been through a committee before it came to the Board for approval. The process as outlined in the Policy needs to be followed.

Comm MacCready called the question. Roll call vote was taken and passed.

Commissioners then voted on the motion.

**Roll call: Motion passed six to one with Comm Goodwill voting against the motion.**

12. Emergency CDBG Spending Authority Discussion

Some Board members felt it was important for the Housing Council to have a policy in place that would allow them to act on emergency projects. Currently, all projects must come before this Board for approval before the work is started. The by-laws allow them to spend \$7500; however, a staff member must authorize the expenditure. Board members discussed who that staff member may be. Again, a commissioner stated that procedure has not been followed. After further conversation, it was decided that the Housing Council would provide a list of possible candidates to the Human Resources Committee and their recommendation would then come to the Board for approval.

13. AAANM Annual Report Presentation Discussion

**MOTION by Comm Taylor, seconded by Comm Theobald to approve the request from the Agency on Aging of Northwest Michigan to present its report on a bi-annual basis.**

Rather than reporting yearly, they are asking to report once every two years.

**All in favor.**

**Administrator's Report** - None

**Correspondence** - None

**Public Comments**

Don Koschmeider encouraged the Board to follow Robert's Rules and the Michigan Constitution.

**Liaison Reports** - None

**Board Comment**

Comm MacCready hopes the Board begins to make themselves aware of issues that will be coming before the Board. Touched on the petition being circulated and he hopes the jail process will continue.

Comm Theobald raised some concern about the referendum petitions that have been circulating.

**Chairman's Comments**

Vice Chair Fuscone was glad the Board was moving forward on the jail project. He also stated that he mis-commented about the amount of money the Road Commission is adding to their retirement account. They are contributing an extra \$13,000 per month for the next nine years to catch them up. Earlier he stated \$1,500 per month. He also thanked Board members for working with him as acting chair. Comm Mitchell will be returning for the next meeting.

**Adjourn**

**MOTION by Comm Taylor, seconded by Comm Theobald to adjourn  
at 7:00 p.m.  
All in favor.**

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John Fuscone, Vice Chairperson

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Elaine L. Richardson, County Clerk