

WEXFORD COUNTY BOARD OF COMMISSIONERS

Regular Meeting * Wednesday, February 19, 2014

Meeting called to order at 5:00 p.m. by Chairman Housler.

Roll call: Present - Commissioners Robert Colvin, Robert Hilty, Mark Howie, Alan Devereaux, Gideon Mitchell, Gary Taylor, John Fuscone, and Leslie Housler; Absent – Commissioner Bill Goodwill.

Pledge of Allegiance.

Additions/Deletions to the Agenda

Added – 10. EMPG Availability of additional funds

Approval of the Agenda

MOTION by Comm Taylor, seconded by Comm Mitchell to approve the agenda as amended.

All in favor.

Employee Recognition - None

Presentations and Reports - None

Public Comments

Crystal Johnson, Cadillac, would like the Board of Commissioners to work toward staffing the Animal Control Shelter. It has been closed numerous days over the past couple of months due to vacations and staffing problems.

Dee Robinson, Marion, would also like to see better staffing of the Animal Shelter. When the shelter is not open animals are not being adopted out.

Consent Agenda

1. Approval of the February 5, 2014, Regular Meeting Minutes

MOTION by Comm Taylor, seconded Comm Mitchell to approve the consent agenda as presented.

All in favor.

Agenda Items

1. MMRMA Board/Committee Participation

MOTION by Comm Devereaux, seconded by Comm Taylor to approve the Administrator to apply, and serve if chosen, for a vacant MMRMA position, as presented.

Roll call: Motion passed six to two with Commissioners Howie and Mitchell voting against the motion.

2. Resolution 14-05, Supporting Governor Snyder's 2015 Revenue Sharing Recommendation

MOTION by Comm Devereaux, seconded by Comm Taylor to approve Resolution 14-05, Supporting Governor Snyder's 2015 Revenue Sharing Recommendation, as presented.

Roll call: Motion approved unanimously.

3. Lake Street Office Space Discussion

The Executive Committee was approached by the American Legion about office space to meet with veterans. Steve Birdwell of the Veterans Trust would also like more room. Adm. Hinton informed the Board there is space available at the Lake Street building. He believes this space would serve both departments and make it easier for our veterans. Adm. Hinton will pursue getting a contract in place with County Counsel.

4. Prosecution Services Agreement with the City of Cadillac

MOTION by Comm Taylor, seconded by Comm Mitchell to approve the Prosecution Services Agreement with the City of Cadillac for calendar year 2014, as presented.

Roll call: Motion approved unanimously.

5. Bid Award for Housing Council Project W12-20

MOTION by Comm Taylor, seconded by Comm Mitchell to award the bid for Housing Council Project W 12-20 to Nichols Construction in an amount not to exceed \$22,800, as presented.

Roll call: Motion approved unanimously.

6. Bid Award for Housing Council Project W12-23

MOTION by Comm Taylor, seconded by Comm Mitchell to award the bid for Housing Council Project W 12-23 to Norman's Well Drilling in an amount not to exceed \$1,570.75, as presented.

Roll call: Motion approved unanimously.

7. Commissioners' Chair/Budget Amendment

MOTION by Comm Taylor, seconded by Comm Devereaux to approve a budget amendment transferring from reserves the amount of \$2500 to cover the purchase of 10 chairs for the Commissioners' room, as presented.

Adm. Hinton would also like the Board to amend their motion to include AV equipment with a LED display to be placed in the Commissioners room, which would cost approximately \$3000. Commissioners decided to make the motions separately.

Other Board members questioned why new chairs were being purchased. Another Board member asked if the old chair would be sold to the public.

Roll call: Motion passed five to three with Commissioners Colvin, Hilty and Housler voting against the motion.

MOTION by Comm Devereaux, seconded by Comm Taylor to approve a budget amendment transferring from reserves the amount of \$3000 to cover AV equipment for the Commissioners' room, as presented.

Roll call: Motion approved unanimously.

8. County Personnel Policy Ad Hoc Committee Discussion

The Finance Committee would like to discuss updating the County Personnel Policy either through Administration or set up an ad hoc committee. They would like to make it a priority and look at having it completed by the end of the year, if possible. Adm. Hinton and a staff member would begin working on updating sections of the policy book. Once a draft has been completed it will go to the appropriate committee and then sent on to legal for review. Once they have completed their review it will come before the Board of Commissioners for review and approval. Adm. Hinton suggested that they would also look to other county policies for comparison.

9. Budget Amendments

2/19/2014

**Wexford County Board of Commissioners
 Amendments to the 2014 Budget**

Adj #	Acct	Acct Description	Revenue	Expense
20140201	101-148-729.00	Legal Publications		(2,731) (a)
	101-229-729.00	Legal Publications		(3,379)

	101-965-999.01	Law Library		(6,110)	
	269-000-695.00	Transfer in/General	6,110		
	269-000-279.00	Publications: Law Library		6,110	
	Probate Court (148) and Prosecutor's Office (229) portion of combining subscriptions to the Law Library.				
20140202	225-000-699.01	Appropriated Fund Balance	5,400		(b)
	225-000-920.00	Utility – Heat		5,400	
	Budget was erroneously set at \$600.00 and should have been \$6,000.00				
20140203	292-000-539.00	State/Midland DHS	162,500		
	292-000-850.01	Midland/DHS Child Care		325,000	
	292-000-850.00	DHS Child Care		(162,500)	
	DHS child care funding transactions were consolidated by the state of Michigan and our accounts necessary for the funds movement.				

MOTION by Comm Taylor, seconded by Comm Fuscone to approve the budget amendments dated 02/19/2014, as presented.

Roll call: Motion approved unanimously.

10. EMPG Availability of Additional Funds - *Added*

MOTION by Comm Devereaux, seconded by Comm Taylor to approve the fiscal year 2012 EMPG additional funding in the amount of \$4,405.78, as presented.

Administrator's Report

Adm. Hinton updated the board as follows:

- On 2/14 the County received the \$75,000 from American Waste Management and the additional \$75,000 should be coming soon. They have acknowledged that it is due;
- On 2/18 depositions were taken on the pending case against the county. In the afternoon Adm. Hinton and Treasurer Stanton met with the firm conducting our cash flow analysis. Information should be ready to present at the Finance meeting scheduled for 3/19;
- On 2/25 Adm. Hinton will be in Traverse City for the 911 Connect Conference with Comm Housler and Taylor. Adm. Hinton plans on being back for the 4:00 p.m. meeting;

- On 2/26 a tour will be given of the Civic Center for all those that are interested in submitting an RFP. The tour will begin at 2:00 p.m.;
- On 2/27 the Local Planning Team Meeting will be discussing a large scale exercise here in Michigan;
- On 2/28 the final meeting to complete the community tech plan will be held, which will allow Wexford County to be certified as a connected community;
- On 3/5 the RFP is due on the Civic Center and will be presented to the Recreation and Building committee;
- On 3/6 MMRMA will be having a conference in Lansing on risk management that Adm. Hinton will be attending.

Correspondence - None

Public Comments

Crystal Johnson, Cadillac, suggested that if the chairs were sold to county employees like the computers, the county should give some thought of donating it to the shelter.

Gordy Maxwell, Cadillac, would like the Board to use the \$75,000 they received from American Waste for the Cedar Creek Water Fund. This will become very costly to the county over the years with no user fees coming into it.

Liaison Reports

Comm Colvin attended a COA meeting with The Manton Retirees. He felt it was a very good meeting. Questions were asked and answered to everyone's satisfaction. The contract was signed and the budget and reports have been faxed over to the COA. He stressed again what a good meeting they had.

Board Comment

Comm Devereaux agrees with Crystal Johnson that the County should maybe look at volunteers to staff the shelter when there is down time.

Comm Mitchell agreed with Comm Devereaux and would not like to prolong the situation of closing the shelter at different times during the month. Look at getting volunteers the County can trust.

Chairman's Comments

Comm Housler touched on the \$75,000 to be set aside for the water system. The host fees will be received by the county for a period of 10 years.

Adjourn

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**MOTION by Comm Taylor, seconded by Comm Mitchell to adjourn
at 6:40 p.m.**

All in favor.

Leslie Housler, Board Chairperson

Elaine L Richardson, County Clerk