

WEXFORD COUNTY BOARD OF COMMISSIONERS

Regular Meeting * Wednesday, September 21, 2016

Meeting called to order at 5:30 p.m. by Chairman Leslie Housler.

Roll call: Present – Commissioners Michael MacCready, Leslie Housler, Robert Hilty, Gideon Mitchell, Julie Theobald, Gary Taylor, John Fuscone, and Bill Goodwill; Absent – Commissioner Mark Howie;

Pledge of Allegiance.

Additions/Deletions to the Agenda - None

Approval of the Agenda

MOTION by Comm Taylor, seconded by Comm Goodwill to approve the agenda, as presented.

All in favor.

Employee Recognition- None

Presentations and Reports

1. CWTA Update

Carrie Thompson, Executive Director of the CWTA, appeared before the Board to update them on CWTA activities. They are going to be open later and on Saturdays at the request of the focus group. In order to handle the financials that will come with the additional transportation service, CWTA has applied for a grant and received it. The grant amount is \$159,000 for 1 year with no millage money or county dollars requested. The grant is flexible and can be used for anything dealing with commuter related. Ms. Thompson explained they are looking into other areas to expand, including transportation to hotels, trails, community ski bus, and others. She also touched on getting more involved in rural areas. They are looking at a fixed route, among other things.

Public Comments

Christal Johnson, Cadillac, encouraged the Board to approve the grant requested at tonight's meeting for the Octagon Building. The grant money will help in the restoration. Ms. Johnson spoke on the veterinary contract at the Animal Shelter. She believes that the contract has expired and it needed to be renewed as soon as possible.

Mary Stark, Cadillac, also encouraged the Board to approve the Cadillac Rotary charities Grant Application for \$1,000. This money could be used to stabilize the building to get it through the winter.

Donald Koschmider, Cadillac, would like Wexford County to look into removing the Michigan State Police post in Cadillac. He reminded the Board that MSP-Cadillac is

missing \$10,000 from the evidence room. He would like to see the County's support go towards the Sheriff's Department rather than the Michigan State Police post.

Consent Agenda

1. Approval of the September 7, 2016 Regular Meeting Minutes
MOTION by Comm Theobald, seconded by Comm Taylor to approve the Consent Agenda, as presented.

All in favor with Comm MacCready voting against the motion.

Agenda Items

1. Substance Abuse Testing Services
MOTION by Comm Theobald, seconded by Comm Taylor to approve the Non-competitive Purchase order for substance abuse testing for a period of 12 months, beginning October 1, 2016, as presented.

Roll call: Motion approved unanimously.

2. Resolution 16-35 Grant Agreement between MDOC and Wexford County
MOTION by Comm Taylor, seconded by Comm Theobald to approve Resolution 16-35 approving the Grant between Michigan Department of Corrections and Wexford County for the Comprehensive Plans and Service Agreement, as presented.

Roll call: Motion approved unanimously.

3. Resolution 16-34 Approving Agreement with Friend of the Court
MOTION by Comm Theobald, seconded by Comm Taylor to approve Resolution 16-34 approving the agreement between Michigan Department of Health and Human Services and Wexford County Friend of the Court for Title IV-D Standards, as presented.

Roll call: Motion approved unanimously.

4. County Child Care Budget
MOTION by Comm Taylor, seconded by Comm Goodwill approve the annual Child Care Budget submitted by Judge Kenneth Tacoma for the period of October 1, 2016 through September 30, 2017, as presented.

Roll call: Motion approved unanimously.

5. Housing Council Project W 15-06

MOTION by Comm Mitchell, seconded by Comm Goodwill to approve project W15-06 in an amount not to exceed \$31,000 for a roof, porch, siding, windows, drywall, electrical and test & tune, as presented.

Roll call: Motion approved unanimously.

6. Housing Council Project W 15-09

MOTION by Comm Mitchell, seconded by Comm Fuscone to approve project W15-09 in the amount of \$16,636.81 for a roof replacement provided by Nichols Construction, as presented.

Roll call: Motion approved unanimously.

7. Bid Award Lake Street Partial Roof Replacement

MOTION by Comm Goodwill, seconded by Comm Taylor to award the bid to J. Stevens Construction in the amount of \$48,000 for a partial roof replacement to the Lake Street building, as presented.

Board members discussed this roof replacement being just a partial. Some members felt that another part of the roof was replaced/fix earlier. They then discussed the parking lot and the need for repairs. Adm. Jordan explained that it is being looked at during the 2017 budget process. A commissioner would like to see the County take out the offices and release the space.

Roll call: Motion passed seven to one with Comm MacCready voting against the motion.

8. 2017 Refunding Bonds

MOTION by Comm Theobald, seconded by Comm Taylor to move forward with bond refunding, authorizing the Administrator to work with the Treasurer, Bond Counsel, and Finance Consultant and bring bond resolution to the BOC next month.

The cost saving to the County would be approximately \$30,000 per year – totaling \$450,000 over the term of the bond. This bond payment is for the courthouse expansion.

Roll call: Motion passed seven to one with Comm Fuscone voting against the motion.

9. Victim Rights Grant Agreement

MOTION by Comm Theobald, seconded by Comm Mitchell to approve the Victim Rights Grant Agreement between Michigan Department of Health and Human Services and Wexford County in the amount of \$38,000, for the period of October 1, 2016 through September 30, 2017 and authorize the Chairman to sign on behalf of Wexford County, as presented.

Roll call: Motion approved unanimously.

10. Child Support Services Agreement

MOTION by Comm Mitchell, seconded by Comm Taylor to approve the Child Support Services grant agreement between Michigan Department of Health and Human Services and Wexford County for the period of October 1, 2016 through September 30, 2021, in the amount of \$444,910.75 and authorize the Chairman to sign on behalf of Wexford County, as presented.

Roll call: Motion approved unanimously.

11. Cadillac Rotary Charities Grant Application – Octagon Building

MOTION by Comm Fuscone, seconded by Comm Goodwill to approve the Octagon Committee to submit the grant application to the Cadillac Rotary Charities for funds needed to temporarily stabilize the Octagon Building, as presented.

Roll call: Motion approved unanimously.

12. Policy C-6.0 Amendment Payment of Claims Outside of the Normal Business Process

MOTION by Comm Taylor, seconded by Comm Goodwill to amend policy C-6.0 Payment of Claims outside the Normal Business Process, as presented.

Adm. Jordan explained that initially he was going to request the Board give him the authority to approve all jail construction bills, but the USDA has a process in place now where the Board reviews the bills and the Chairperson signs off. However, he is requesting Board approval to allow him to sign off on change order up to \$20,000. He believes this will help to move the project along.

Roll call: Motion approved six to two with Commissioners MacCready and Fuscone voting against the motion.

13. Correction Officers Discussion

Trent Taylor, Undersheriff, and Greg Webster, Jail Administrator appeared before the Board to request additional staffing in the Jail. They would like to hire three officers yet this year and get them schooled before hiring additional officers to accommodate the new jail facility. There will be a training early next year in Grand Traverse County. The training will be for one month/5 days a week. The employees will be paid their hourly rate and use of a county vehicle. Mr. Webster believes he has enough in his 2016 budget to cover hiring the three officers this year.

Lt. Webster pointed out that minimum staffing at the new facility will be five officers on each shift. He also mentioned that there are many officers at the department who have

20/25 years in and get vacation time that must also be covered. They also believe that in the next five years they may have some staff members retiring.

Undersheriff Taylor said that they have two application; one is an ex-employee who would not need additional training. Currently, they have eight dispatch positions. If dispatch is removed those employees could apply to be corrections officers.

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When asked about the transition process to the new facility, Lt. Webster explained there are many unknowns; however, they have started working on it.

14. 911 Letter to Municipalities

The Executive Committee would like to have the Administrator sent out letters to all municipalities on options the County may be considering on dispatch. The request has been moved to the Board level for consideration. The letter will be informational, looking at the possibility of forming an authority or out sourcing. The Board would like to pass on to the municipalities that they may be asked to help fund the 911 Dispatch Service. Adm. Jordan assured the Board that he would circulate a draft to all Board members before sending it out. Some Board members felt the contract entered into in 1991 between the City and the County would be null and void. The County never fulfilled their end of the contract by billing the City for the maintenance and repair of 911 equipment.

The majority of the Board members agreed to have the administrator draft a letter to send to all municipalities that may be involved outlining their options. The Board will be provided with a copy to review.

In conclusion, the Board discussed the study that is going to be done by MSP throughout the County to check radio service among other things.

15. AT&T Fiber Broadband Bundle Express Agreement

MOTION by Comm Taylor, seconded by Comm Theobald to approve the agreement between Wexford County and AT&T Corp. for a period of two years, as presented.

Adm. Jordan explained that AT&T has quite a turn over with representatives working our area. He recently met with a new representative and, with her enthusiasm and outlook, he believes she will be here long term. Board member were asked to review a new AT&T two year contract. With the new wiring and phone systems that will soon be in place she has estimated that we will save approximately \$3,227.65 monthly. Adm. Jordan explained the County could have looked at a different carrier, but the out clause with AT&T was very high.

Roll call: Motion approved unanimously.

*MOTION by Comm Taylor, seconded by Comm Goodwill to allow the Sheriff's Department to hires three (3) corrections officers,

All in favor. (this is a correction which was approved at the Board meeting held on October 19, 2016)

16. Budget Amendment

MOTION by Comm Theobald, seconded by Comm Taylor to approve the budget amendments dated 09/21/2016, as presented.

9/21/2016

**Wexford County Board of Commissioners
 Amendments to the 2016 Budget**

Adj #	Acct	Acct Description	Revenue	Expense	
20160901	101.101.699.00	Appropriated Fund Balance	\$ 25,000		(a)
	101.290.800.01	Contracted Services		\$ 25,000	

On 7/20/16, the BOC approved an increase of \$25,000 to the LVJ Management Agreement for the jail project. This amendment reflects the increase.

20160902	101.101.699.00	Appropriated Fund Balance	\$49,000		(b)
	101.266.934.00	Building Maint. & Repair		\$49,000	

To cover the cost of the partial roof replacement at Lake Street

Roll call: Motion approved seven to one with Comm MacCready voting against the motion.

17. Committee of the Whole – Jail Project

MOTION by Comm Taylor, seconded by Comm Goodwill to resolve into a committee of the whole for the purposes for discussing the jail project.

All in favor.

Lisa Vogler, Owner Representative, updated the Board on the jail construction. She explained that on the 4th Tuesday of each month she will get together with Granger to review the bills, once that has been accomplished Hooker DeJong will review them and sign off. The County Board will then have an opportunity to reviews them and signs off. After all the steps have been completed the pay request will be sent into USDA for final approval and release of funds. USDA will only release funds once a month.

The City agreed to work with the County, Granger and Hooker DeJong on the sewer lines. There will be an intergovernmental agreement from the City to the County. Ms. Vogler will review the agreement and send it to our counsel for further review. The agreement can then come before the Board for approval or the Board can allow the Chair to sign on behalf of the Board. The Board felt comfortable to allow the ordering of some materials before the agreement was signed.

Board members were encouraged to make site visits, but are requested to check in at the construction trailer first.

MOTION by Comm Taylor, seconded by Comm Mitchell to rise and report the findings for the Committee of the Whole.

All in favor.

MOTION by Comm Mitchell, seconded by Comm Goodwill to allow the Board Chair to sign the intergovernmental agreement once it has been returned from Counsel.

All in favor.

a. Pay Requests

MOTION by Comm Theobald, seconded by Comm Goodwill to approve the pay requests submitted for jail construction and related expenses in the amount of \$227,637.02, as presented.

(Note: the Clerk explained that there was an adding error in the bill and the amount was changed to \$230,617.02; it was later discovered that there was no adding error. The billed amount was correct.)

Roll call: Motion passed seven to one with Comm MacCready voting against the motion.

Administrator's Report – Adm. Jordan provided Board members with a written report. He touched on the study being done by the State for the radio service in the area. Many jurisdictions will be involved.

Correspondence

1. Joe Porterfield – Acceptance to State Tax Commission's MMAO Program
2. Board members received a letter dated 09/17/2016 from Michele Hoytenga who is running for the 102nd State Rep. position.

Public Comments

Judy Nichols, Haring Township, informed Board members that she has received permission from Granger to take photos of the jail project every Monday. She will be posting them on Face Book.

Donald Koschmider, Cadillac, again came before the Board about the \$10,000 missing from the MSP evidence room.

Liaison Reports

Comm Theobald attended a meeting in Lansing for the Airport. They are working on a project and may be able to receive some grant funding from the State. If approved the County and City will be asked to contribute.

Board Comment

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Comm Mitchell would like to visit the jail project site. He also informed that Board that tonight would be his last meeting. He is moving out of his district.

Comm MacCready thanked Comm Mitchell for his input as a commissioner. He would like the county to contact Harrietta Miller Brown as she has set up several dispatch systems. He had a copy of the duties of a commissioner he will leave with the Clerk.

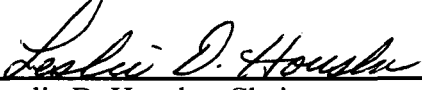
Chairman's Comments

Comm Housler learned that 911 Next Gen is coming soon which will be costly to Counties that have their own system. When it happens, there will not be many standalone 911 systems.

Adjourn

**MOTION by Comm Taylor, seconded by Comm Theobald to adjourn
at 7:25 p.m.**

All in favor.



Leslie D. Housler, Chairperson



Elaine L. Richardson, County Clerk