

## WEXFORD COUNTY BOARD OF COMMISSIONERS

Regular Meeting \* Wednesday, October 4, 2017

Meeting called to order at 5:30 p.m. by Chairman Leslie Housler.

Roll call: Present – Commissioners Michael MacCready, Leslie Housler, Robert Hilty, Michael Bengelink, Julie Theobald, Gary Taylor, Judy Nichols, and Bill Goodwill;  
Absent – Michael Bush

Pledge of Allegiance.

### **Additions/Deletions to the Agenda**

- Added:* 10.a. Partial Payment – Jail Project
11. 911 Director Position Advertisement
  12. Job Description for the 911 Director
  13. Managerial Considerations of the 911 Director
  14. 911 Bylaws
  15. 2018 Recommended Budget
  16. Housing Council Project W 15-21

### **Approval of the Agenda**

**MOTION by Comm Taylor, seconded by Comm Theobald to approve the agenda, as amended.**

**All in favor.**

### **Employee Recognition –**

1. 10-year Service Award – Renee Pollington, Friend of the Court  
Commissioner Housler read into the record the 10- year Service Award for Renee Pollington who works at the Friend of the Court. She was not present to receive the award, but arrangements will be made for her to receive it.

### **Presentations and Reports –**

1. CWTA Update

Carrie Thompson, Director of CWTA, updated the Board on the good year they are having. Their ridership is up due in part to new programs in place and updated dispatch software. Their pick up times are between 93% and 95% on time. CWTA is working on a volunteer driver program for seniors and Veterans with funds coming from a Freedom Grant. Their evening service is down so they may be looking at some changes. A new name will be appearing on the buses “Wex Express”. Ms. Thompson also touched on the service agreement they have worked out with DHHS Board to provide transportation to a medical clinic in Mt. Pleasant with Medicaid dollars paying for the cost. CWTA will also be actively pursuing Federal Transit dollars to come to our community rather than the larger cities.

2. MERS Retirement Option

Tom Jordan, representative from MERS, appeared before the Board to explain their 457 Retirement plan they offer to employees which is voluntary. Mr. Jordan pointed out the pension plan offered by MERS and the 457 are two entirely different plans. The 457 MERS offers a “not for profit” plan. He explained that if the county changes the retirement plan offered to employees, MERS will take on the sole fiduciary role and assumes all liability. Under the current plans the County offers, the County assumes all liability. MERS will have a meeting with employees to explain their plan. Employees will have the option to move their retirement funds they have with Waddell/Reed and Symetra or keep it with their retirement provider. However, once this plan is in place the county will only be deducting for the MERS 457.

**Public Comments** - None

**Consent Agenda**

1. Approval of the September 20, 2017, Regular Meeting Minutes
2. Approval of the Appointment to the WMCCAB
3. Approval of the Appointment to the CBA
4. Approval of Resolution 17-19 Annual Energy Savings Contribution  
**MOTION by Comm Nichols, seconded by Comm Bengelink to approve the Consent Agenda, as presented.**

**All in favor.**

**Agenda Items**

1. Canvass Board Election

The Board members were asked to fill the vacancy for two canvass board members who terms have expired. Canvass Board members are in office for four years and representation is made up of two republicans and two democrats. A letter is sent out to the two political parties asking them for names of persons interested in serving. Board members are to vote on a ballot, however, due to the Open Meetings Act, Commissioners' names were on the ballots. Board members voted in Douglas Brown as the republican and Joann Engel as the democrat. The Clerk will notify each of the members.

2. Resolution 17-24 MERS Uniform 457 Supplemental Retirement  
**MOTION by Comm Nichols, seconded by Comm Bengelink to approve Resolution 17-24 MERS Uniform 457 Supplemental Retirement, as presented.**

**Roll call: Motion passed six to two with Commissioners MacCready and Goodwill voting against the motion.**

3. Flu Immunizations

**MOTION by Comm Theobald, seconded by Comm Taylor to approve Cadillac Family Physicians to provide on-site flu immunizations for Wexford County and the County to pay the full \$30.00 for any Wexford County employee whose cost is not covered by insurance, as presented.**

**All in favor.**

4. Housing Council Project W15-25

**MOTION by Comm Nichols, seconded by Comm Taylor to approve Housing Council Project 15-25 in the amount of \$23,960 for furnace, kitchen outlets, bathroom outlet, plumbing and bathroom fan/light fixture provided by Deverman Building, as presented.**

**Roll call: Motion approved unanimously.**

5. NMCAA Contract for Services

**MOTION by Comm Taylor, seconded by Comm Theobald to approve the Contract for Services between Northwest Michigan Community Action Agency and Wexford County for the period of January 1, 2018 to June 30, 2018, as presented.**

**Roll call: Motion approved unanimously.**

6. Veterinarian Services Agreement Fee Schedule

**MOTION by Comm Theobald, seconded by Comm Taylor to approve the Veterinarian Services Agreement Fee Schedule, as presented.**

**Roll call: Motion passed seven to one with Commissioner MacCready voting against the motion.**

7. Crime Victims Right Grant

**MOTION by Comm Theobald, seconded by Comm Taylor to approve the Grant between the Department of Health and Human Services and Wexford County for the period of October 1, 2017 through September 30, 2018 in the amount of \$41,070 and authorize the Chairman to electronically sign the grant, as presented.**

**Roll call: Motion approved unanimously.**

8. Substance Abuse Testing Services Contract

**MOTION by Comm Taylor, seconded by Comm Theobald to approve the contract between the Department of Corrections and Wexford County for the period of October 1, 2017 through November 30, 2020 in the amount of \$18,430 for substance abuse testing, as presented.**

**Roll call: Motion approved unanimously.**

9. Budget Amendment(s) – None

10. Committee of the Whole – Jail Project

**MOTION by Comm Nichols, seconded by Comm Taylor to resolve into a committee of the whole for the purposes of discussing the jail project.**

**All in favor.**

Lisa Vogler, Owner Representative, announced that the new jail facility is 98% complete. A punch list will be put together soon for the detention area. A question came up about the change order for additional drainage area. Board members felt this should not be an expense paid for by the County. The architects should have foreseen the problem. Ms. Vogler will look further into the matter.

**MOTION by Comm Taylor, seconded by Comm Theobald to rise and report the findings for the Committee of the Whole.**

**All in favor.**

a. Partial Pay Request

**MOTION by Comm Theobald, seconded by Comm Taylor to approve the partial pay request in the amount of \$378,355.94 submitted for September 1, 2017 through September 30, 2017, for the jail construction and related expenses.**

**Roll call: Motion approved unanimously.**

11. 911 Director Position Advertisement

**MOTION by Comm Nichols, seconded by Comm Theobald to approve the 911 Director Position Advertisement, as presented.**

**All in favor.**

12. Job Description for the 911 Director

**MOTION by Comm Theobald, seconded by Comm Nichols to approve the Job Description of the 911 Director, as presented.**

**All in favor.**

13. Managerial Consideration of the 911 Director

**MOTION by Comm Theobald, seconded by Comm Taylor, to approve the managerial considerations when interviewing the 911 Director, as presented.**

**All in favor.**

14. 911 Bylaws

**MOTION by Comm Taylor, seconded by Comm Theobald to approve the Wexford County 911 Advisory Board Bylaws, as presented.**

**All in favor.**

15. 2018 Recommended Budget

Corinna Harvey, accountant from Baird Cotter, and Bishop, reviewed the 2018 Budget with Board members. Some of the changes she pointed out:

- MERS – the full impact payment is included in the 2018 budget;
- Health insurance has been increased by 4-5%; the rates are unknown at this time;
- Administrator position options - \$70,587 additional cost added to the budget when including the administrator position; currently the Treasurer and Clerk have taken on the additional duties; Baird Cotter and Bishop have worked with the County over the past several years in preparation for the audit;
- Additional staffing for the new jail;
- Projected shortfall - \$113,339;

Ms. Harvey encouraged Board members to contact either the Treasurer, Clerk or herself if they had any questions or changes to the 2018 Budget.

16. Housing Council Project W 15-21

**MOTION by Comm Nichols, seconded by Comm Taylor to approve Housing Council Project 15-21 in the amount of \$23,260 for a roof, HVAC, furnace, electric and two windows plus LBP provided by Nichols Construction, as presented.**

**Roll call: Motion approved unanimously.**

**Administrator's Report**

At the encouragement of Attorney Vogler, Clerk Richardson touched on the buffering fence agreement at the jail project. The County entered into an agreement with the church located near the jail project to put up a buffering fence between the Jail and the church. The attorney for the church will be contacted.

Board members were reminded about the Ribbon Cutting ceremony being held on October 13, 2017 for the new Jail Facility.

Also, the Treasurer will check into the Fifth Third letter of credit expenses to the County. It was suggested that the value of the WEX can be used for part of the letter of credit.

**Correspondence**

Board members were provided with an outline of what is going through the House now on "No Fault Insurance".

**Public Comments** - None

**Liaison Reports**

Comm Nichols reported that Housing Council and District Health #10 meetings went well and she appreciates this Board's support for people in our area.

Comm MacCready attended a retreat put on by the Northern Lakes Community Mental Health for full day discussion on community cooperation. He is trying to get VA and Mental Health to get together to discuss veterans mental health issues.

Comm Housler attended a North Flight meeting last week and they are strongly committed to patient care with various programs. He also attended a Road Commission meeting.

Comm Theobald reported that she attended her DHHS meeting and they are in need of Foster Parents and Foster Homes. They completed a trauma training for employees. DHHS is very appreciative of all the help they are receiving from CWTA.

Comm Taylor attended a Health Department meeting and a copy of the minutes are available.

**Board Comment**

Comm Nichols felt the new paint job at the WEX was very nice. She also encouraged Board members to pick up their Board packets. It is costly to the County to mail them. She would like to see laptops or iPads used by the Board to cut down on the cost of paper and printing up the packets. Comm Nichols has been invited by some schools in the area to speak on being a commissioner.

Comm MacCready has pictures of the cement that has been broken up and removed at the Octagon building. He was invited to see the work at the landfill on the rap pond removal and there is a wellhead in the rap pond. Comm MacCready was disappointed to see that Comm Taylor was authorized to go to the MAC Conference at Mackinaw Island.

Comm Hilty added more to the well and the pond at the landfill. The County's consultant and the DEQ both collected water samples which will be analyzed shortly.

Comm Theobald thanked both the Treasurer and the Clerk for taking on the added duties of the Administrator.

Comm Taylor explained that he paid his own expenses to go to the MAC Conference.


**Chairman's Comments**

Comm Housler did authorize one day registration fee for Comm Taylor. Additional costs were paid by Comm Taylor.

**Adjourn**

**MOTION by Comm Taylor, seconded by Comm Bengelink to  
adjourn at 6:57 p.m.**

All in favor.

  
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Leslie D. Housler, Chairperson

  
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Elaine L. Richardson, County Clerk