

WEXFORD COUNTY BOARD OF COMMISSIONERS

Regular Meeting * Wednesday, January 20, 2016

Meeting called to order at 5:30 p.m. by Chairman Leslie Housler.

Roll call: Present – Commissioners Michael MacCready, Leslie Housler, Robert Hilty, Mark Howie, Gideon Mitchell, Julie Theobald, Gary Taylor, John Fuscone, and Bill Goodwill; Absent - None

Pledge of Allegiance.

Additions/Deletions to the Agenda

Remove - Agenda item 2 – CWTA Millage for August Ballot Discussion;
Agenda item 12 – Committee of the Whole

Approval of the Agenda

MOTION by Comm Taylor, seconded by Comm Goodwill to approve the agenda as amended.

All in favor.

Employee Recognition

1. 25-year Service Award, Judge Kenneth Tacoma, Probate Court
2. 25-year Service Award, Sandra Huttenga, Friend of the Court
3. 15-year Service Award, Michael Solomon, Drain Commissioner
4. 10-year Service Award, Donald Larkin, Equalization
5. 10-year Service Award, Flora Grundy, Circuit Court

Service Awards were presented to Judge Tacoma, Probate Court; Sandra Huttenga, Friend of the Court and Flora Grundy, Circuit Court. Each award was accepted with appreciation. Donald Larkin, Equalization and Michael Solomon were unable to attend; however, the County shall see to it that they receive their Service Awards.

Presentations and Reports

1. Tenurgy Utility Audit Presentation

Mike Herrington and Stan Snider appeared before the Board to explain how they could save the County money by reducing utility rates. With the Board's approval they would research back 18 months of utility bills. If a cost saving is found and the County agrees to participate in the savings, the savings would be split 50/50 with Tenurgy Utility. The agreement would be for 36 months. The Board would like to send this to committee for further review.

2. CWTA Presentation

Carrie Thompson, Director of CWTA, appeared before the Board to update them on some of the accomplishments that have been done over the past year. She documented some of those changes with a power-point presentation. Some of the improvements

include: having a vision, financial turnaround, improved technology; etc. She explained how each one of those accomplishments may be put in place.

The CWTA millage will be expiring and they are anxious to have it placed on the ballot in 2016. Ms. Thompson's Board will be reviewing it and, because it is a County millage, the Board's counsel shall review it as well. She hopes to be back before this Board in March to seek the Board's approval of the millage.

Lisa Vogler, Owner Representative of the Jail Project, appeared before the Board to update them on the project. She believes that there will be enough competition for the County to receive competitive bids. There was some discussion at the Board level to look at hiring an agent in the middle of the jail project to make certain all is moving along properly. The suggested cost amount was around \$16,000 to \$17,000.

The Jail plans are still in the review process, but Ms. Vogler hopes that will be completed soon and the project can go out for bids.

Public Comments - None

Consent Agenda

1. Approval of the January 6, 2016, Regular Meeting Minutes
MOTION by Comm Taylor, seconded by Comm Fuscone to approve the Consent Agenda, as presented.

All in favor.

Agenda Items

1. Tenurgy Utility Audit Discussion
The Board will be sending this to the Building and Recreation Committee for further review.

2. CWTA Millage for August Ballot Discussion - *Removed*

3. Board and Liaison Appointments

Board and Liaison appointments will stay as is; however, the discontinued Boards or Committees will be removed.

MOTION by Comm Taylor, seconded by Comm Goodwill to accept the Chairman's 2016 Board and Liaison appointments to other Boards and Committees.

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Agency	Contact Person	Meeting Information	2016 Appointed Board Member
Area Agency on Aging	Bob Schlueter 1-800-442-1713	Annual Meeting Feb. 4; April 7; June 2; Aug. 4; Oct. 6 @ 9:30 a.m.; 1609 Park Dr., Traverse City	Gary Taylor
Council on Aging	Kathy Kimmel 775-0133	Third Tuesday of each month, 3:00 - 4:30 p.m., COA Resource Room, 117 W. Cass, Cadillac	Gary Taylor
District Health Department #10 (2 appts)	Kevin Hughes 231-873-2193	Last Friday of each month, Health Dept., 521 Cobbs St. (November - April mtg. 10:00 a.m.) (May - October mtgs. at 9:30 a.m.)	John Fuscone Gary Taylor
Emergency Food and Shelter Board (United Way)	Brenda Wright 775-3702	To Be Determined	Mark Howie
Housing Council	Leslie Casselman 800-632-7334	Second Thursday of month, 1:30 p.m., Northwest MI Community Action Agency, 1640 Marty Paul St., Cadillac	John Fuscone
Lake Mitchell Improvement Board	Mike Solomon 779-9115	Feb. 27; June 4; August 8; October 24 at 10:00 a.m. Cherry Grove Twp. Hall; January 19, 2017	Mark Howie
Michigan Northern Counties Association	John Amrhein 231-922-4627	Information yet to be received	Gary Taylor
Networks Northwest	Elaine Wood 1-800-692-7774	Information yet to be received	Les Housler
North Flight	Paul Owens 824-3541	Information yet to be received	Les Housler
Northern Lakes Community Mental Health	Karl Kovacs 775-3463	Third Thursday of each month, January through December at 2:30 p.m. Various Locations	TBD
Northern Michigan Regional Entity - Substance Use Disorder Policy Oversight Board	Dave Schneider 231-487-9144	Information yet to be received	Gary Taylor
Northwest MI Community Action Agency	John Stephenson 231-947-3780	Third Thursday, 12:30 p.m., 3963 Three Mile Rd., Traverse City	John Fuscone
Planning Commission	Mike Green 779-9501	Second Wednesday of each month; 7:00 p.m. 401 Lake Street, Cadillac	Robert Hilty
Veterans' Affairs	Steve Birdwell 775-6654	Information yet to be received	TBD
Wexford Missaukee Community Corrections Advisory Board	Misty Stark 779-9472	As needed, as least quarterly	Julle Theobald

Agency	Contact Person	Meeting Information	2016 Appointed Liaison
Airport Authority	Steven Beebe 779-9525	Second Wednesday of each month, 6:00 p.m. (April, May, 7:00 p.m.) 8040 E. 34 Road	John Fuscone Julie Theobald
Cadillac Area Manufacturers Association	Doug Mellema 468-1498	Date and location vary each month	Mark Howie
Cadillac/Wexford Transit Authority	Carrie Thompson 775-9411	Third Monday of each month, 4:00 p.m. CWTA office, 951 Casa Rd, Cadillac	Mark Howie
Chris Blackburn Skate Park Committee	Al Dumond 775-0181 x 106	As needed, City Complex, 200 N. Lake Street	Michael MacCreedy
City of Cadillac – LDFA	Marcus Peccia 775-0181 #119	Determined by the City Council Chair	Les Housler
Clam Lake Downtown Development Authority	Mark McKeown 429-4368	Third Monday of each month @ 7:45 a.m. at the Clam Lake Township Hall	Bob Hilty
Department of Health & Human Services	Howard Sweeney 779-4500	First Tuesday of each month, 9:30 a.m., DHS Office, 10641 W. Watergate Rd. (M-55 E)	Julie Theobald
(Emergency Preparedness) Local Planning Team	Sarah Benson 775-7602	10:00 a.m. State Police Post #71; 1/28; 2/25; 3/24; 4/28; 5/26; 6/23; 7/27; 8/25; 9/22; 10/27; 11/17; 12/22	Les Housler Gary Taylor
Human Services Leadership Council	Ken Nydam 876-3280	Fourth Tuesday of month, 8:00-10:00 a.m. Wexford Missaukee ISD, Education Bldg., 9905 E. 13 th Street, Cadillac	Lorie Sorensen
MSU Extension District Council	Shari Spoelman 779-9480 ext. 1	Quarterly. Location and time To Be Determined.	Bill Goodwill
Northern District Fair	Ted Meyer 775-6361	Third Thursday of each month, 7:00 p.m. at Fair Board Office, Fairgrounds.	Gary Taylor
Road Commission	Alan Cooper 775-9731	Fourth Wednesday of each month, 9:00 a.m., Road Commission Office, 85 W. M-115, Boon	Les Housler
Wexford Conservation District	Theresa Williams 775-7681 ext.3	Second Tuesday of each month, 10:00 a.m. District Office, 7192 E. 34 Rd.	Gary Taylor

All in favor.

4. Prosecution Services Agreement

MOTION by Comm Taylor, seconded by Comm Goodwill to approve the Prosecution Services Agreement between Wexford County and the City of Cadillac for the period of January 1, 2016 through December 31, 2016 in the amount of \$30,240 and authorize the Chairman of the Board to sign the agreement, as presented.

Roll call: Motion passed seven to two with Commissioners Howie and Mitchell voting against the motion.

5. Resolution 16-08 Development of a County Department of Veterans Affairs
MOTION by Comm Theobald, seconded by Comm Taylor approve Resolution 16-08, Authorizing the Establishment of the Wexford County Department of Veterans Affairs, as presented.

There was some conversation about what would happen when the 1 year grant ran out. The Veterans Office would be a full service department to take care of all the veterans needs or guide them in the right direction to have their needs met.

Roll call: Motion approved eight to one with Commissioner Howie voting against the motion.

6. Easement Agreement – Monitoring Wells
MOTION by Comm Theobald, seconded by Comm Taylor to approve the Easement Agreement between Wexford County and Northern Investment Company for monitoring wells in the amount of \$1,630 for parcels 2309-28-1102 and 2309-27-2201, and authorize the County Administrator to sign the agreement and Northern Investment Company to register the easement, as presented.

Roll call: Motion passed seven to two with Commissioners MacCready and Fuscone voting against the motion.

7. Introduction and First Read of the Revised Zoning Ordinance #5
MOTION by Comm Goodwill, seconded by Comm Hilty to approve the first reading and set a date and time for a public hearing and second reading of the Revised #5 Zoning Ordinance.

Roll call: Motion passed eight to one with Commissioner Taylor voting against the motion.

8. Ordinance Enforcement Service Agreement
MOTION by Comm Fuscone, seconded by Comm Goodwill to approve the Ordinance Enforcement Service Agreement in the amount of \$40.00 per hour paid by the township utilizing this agreement, as presented.

Roll call: Motion passed eight to one with Commissioner Taylor voting against the motion.

MOTION by Comm Howie, seconded by Comm Fuscone to approve a fee schedule for the Zoning Ordinance at a rate of \$1.50 per parcel.

Roll call: Motion failed with a four to five vote with Commissioners Taylor, Goodwill, MacCready, Housler, and Hilty voting against the motion.

MOTION by Comm Fuscone, seconded by Comm MacCready to approve a fee schedule for the Zoning Ordinance at a rate of \$2.00 per parcel.

Roll call: Motion approved seven to two with Comm Howie and Taylor voting against the motion.

9. CDBG Grant Agreement

MOTION by Comm Fuscone, seconded by Comm Goodwill to approve the CDBG grant agreement and amendment between Wexford County and Michigan State Housing Development Authority for the period of January 1, 2016 through December 31, 2017 in the amount of \$354,000, and authorize the Chairman of the Board to sign the agreement, as presented.

All in favor.

10. Non-Union Salary Increase

MOTION by Comm Theobald, seconded by Comm Taylor to approve the non-union employee salary increase in the amount of \$100 per month, as presented.

Roll call: Motion passed eight to one with Commissioner Howie voting against the motion.

11. Budget Amendments

1/20/2016

**Wexford County Board of Commissioners
 Amendments to the 2016 Budget**

Adj #	Acct	Acct Description	Revenue	Expense
20160101	101.229.702.04	Temporary/Parttime	\$	(5,631) (a)
	101.229.727.00	Office Supplies	\$	2,000
	101.229.719.00	Social Security	\$	2,525
	101.229.722.00	Workers Compensation	\$	1,106
	Adjustments for the part-time prosecutor's office set up			

MOTION by Comm Taylor, seconded by Comm Theobald to approve a budget amendment for the Prosecutor's Office dated 01/20/2016, as presented.

Roll call: Motion approved unanimously.

12. Committee of the Whole – Jail Project – *Removed*

13. Closed Session – Current Litigation

MOTION by Comm Fuscone, seconded by Comm Taylor to enter into closed session for the purpose of discussing current litigation pursuant to Second 8 of the Open Meetings Act, Act 267, P.A. 1976, as amended, being MCL 15.268 Sec. 8 (e).

Roll call: Motion approved unanimously.

MOTION by Comm Mitchell, seconded by Comm Taylor to resume open session of the Board of Commissioners Regular Meeting and to accept the Minutes of the closed session as orally read by the Clerk.

All in favor.

MOTION by Comm Howie, seconded by Comm Mitchell to accept the recommendation as presented by Counsel.

All in favor.

Administrator's Report

Adm. Jordan has been working with the Village of Mesick to close out their water and sewer needs with the County. He has also worked with the treasurer on Cedar Creek bills. He spoke to the Leadership of Cadillac group today. Also, the County has possession of a CDBG home. He has shown it several time and believes it will be sold.

Correspondence - None

Public Comments

Alan Cooper, Manager of the County Road Commission, alerted the Board that he has received many complaints from an out-of-town resident regarding the snowmobile trail by Thirsty's. Mr. Cooper explained the concerns the snowmobile rider has and safety issues the Road Commission is faced with when plowing the roads.

Liaison Reports

Comm Theobald reminded Board members that the Airport Committee meets on the second Wednesday of each month.

Board Comments

Comm MacCready expressed concern regarding the processing of the credit card bills and would like it looked into.

Comm Howie also would like to look at how the credit card bills are being processed.

Comm Theobald expressed her appreciation on how Carrie Thompson was managing the CWTA.


Comm Fuscone disagreed with having four separate sessions with Plante and Moran on the 911 Dispatch options. He would like it handled under the Open Meetings Act as an informational meeting.

Chairman's Comments

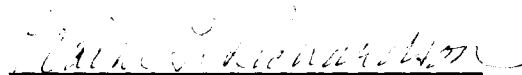
Comm Housler explained that after the meeting with Plante and Moran is held, the information will be gathered up and used for a county work session. Comm Housler would like Comm Fuscone to continue his work on the Octagonal building at the Fair Grounds. He will be looking at putting a committee together.

Adjourn

**MOTION by Comm Taylor, seconded by Comm Theobald to adjourn
at 8:35 p.m.
All in favor.**



Leslie D. Housler, Chairperson



Elaine L. Richardson, County Clerk