

WEXFORD COUNTY BOARD OF COMMISSIONERS

Regular Meeting * Wednesday, May 3, 2017

Meeting called to order at 5:30 p.m. by Chairman Leslie Housler.

Roll call: Present – Commissioners Michael MacCready, Leslie Housler, Robert Hilty, Michael Bengelink, Michael Bush, Julie Theobald, Gary Taylor, and Judy Nichols;
Absent – Bill Goodwill.

Pledge of Allegiance.

Additions/Deletions to the Agenda

Added – 1.a. Department of Corrections – Change Notice No.1; 6.a. Partial Payment Request – Jail Project; 7. Inmate Property Storage Conveyor; 8. Discussion of Administrator

Approval of the Agenda

MOTION by Comm Taylor, seconded by Comm Theobald to approve the agenda, as amended.

All in favor.

Employee Recognition - None

Presentations and Reports

1. 2016 Annual MSU Extension Annual Report
Shari Spoelman, District Coordinator for MSUE, provided Board members with their Annual Report dated 2016-2017. Most of the information in the report is from 2016. She reminded Board members that in the past MSUE was required to present their annual report under the Memorandum Agreement between MSUE and Wexford County. Now they are supported through a millage, but she will continue to give an annual report each year. She then touched on the activities included in the report, including: Developing Youth and Communities; Ensuring Safe and Secure Food; Keeping People Healthy; Ensuring Strong Communities; Making the Most of Our Natural Assets; Supporting Food and Agriculture.

2. Annual Land Reutilization Report
Jayne Stanton, Wexford County Treasurer, addressed the Board regarding the land sale proceeds. The remaining balance of excess proceeds is \$820,154.69. Factoring in a contingency cost of \$500,000 and a reserve for potential claims of \$300,000, there remains a balance of \$20,154.69. She reminded the Board that contingency and claims monies are served for lawsuits that may come up or for building destruction that is now under the control of the Treasurer. She suggested that the remaining balance of \$20,154.69 stay in her fund balance for the time being and looked at later in the budget cycle.

Public Comments

Donald Koshmider, Cadillac, addressed the Board and provided them with a FOIA e-mail from the Prosecutor. He believes there will be a lot of money spent on his current marijuana law suit. If Wexford County opts in to the marijuana process, there is much money to be made.

Consent Agenda

1. Approval of the April 19, 2017, Regular Meeting Minutes
MOTION by Comm Theobald, seconded by Comm Taylor to approve the Consent Agenda, as presented.

A commissioner suggested the minutes should be amended to add additional information regarding the Building Inspector's recent compensation.

MOTION by Comm MacCready to amend the minutes from the April 19, 2017 meeting to add information regarding the Building Inspector's recent compensation. No support was offered and the motion died.

All in favor. Motion passes seven to one with Comm MacCready voting against the motion.

Agenda Items

1. Resolution 17-12 Supporting the PA 511 Wexford-Missaukee Community Corrections Grant Application
MOTION by Comm Taylor, seconded by Comm Theobald to approve Resolution 17-12 Supporting the PA 511 Wexford-Missaukee Community Corrections FY 2018 Grant Application, as presented.

Roll call: Motion approved unanimously.

- a. Department of Corrections – Change Notice No. 1 - *Added*
MOTION by Comm Theobald, seconded by Comm Taylor to approve the Department of Corrections Change Notice #1 increasing grant CPS-2017-1-35 by \$10,000 for a new total authorized budget of \$126,604 and authorize the Chairman to sign the Change Notice #1, as presented.

Roll call: Motion approved unanimously.

2. Dominion Voting Equipment
MOTION by Comm Nichols, seconded by Comm Taylor to approve the proposal submitted by Dominion Voting for new voting equipment with the State Funding the base system components, as presented.

Roll call: Motion approved unanimously.

3. Co-Administrators' Compensation

MOTION by Comm Taylor, seconded by Comm Theobald to increase Co-Administrator Elaine Richardson's compensation from \$300 to \$500 weekly and to increase Co-Administrator Jayne Stanton's compensation from \$200 to \$300 weekly, as presented.

Roll call: Motion passed seven to one with Comm MacCready voting against the motion.

4. 2018 Draft Budget Calendar

MOTION by Comm Theobald, seconded by Comm Taylor to approve the 2018 Budget Calendar, as presented.

All in favor.

5. Budget Amendments

5/3/2017

**Wexford County Board of Commissioners
Amendments to the 2017 Budget**

Adj #	Acct	Acct Description	Revenue	Expense
20170501	101.172.702.01	Elected-Appointed		\$ (31,200) (a)
	101.253.702.11	Treas. Admin. Duties		\$ 11,700
	101.215.702.11	Clerk Admin. Duties		\$ 19,500

To compensate for the extra administrative duties assumed by the Treasurer and Clerk
MOTION by Comm Theobald, seconded by Comm Taylor to approve the budget amended dated May 3, 2017, in the amount of \$31,200 for the Co-Administrators' compensation, as presented.

Roll call: Motion passed seven to one with Comm MacCready voting against the motion.

6. Committee of the Whole-Jail Project

MOTION by Comm Nichols, seconded by Comm Theobald to resolve into a committee of the whole for purposes of discussing the jail project.

All in favor.

Lisa Vogler, Owner Representative on the Jail Project, updated the Board on the jail project. They are 66% completed with the project. Granger has three proposal requests (8-9-10) that will be coming forward soon in one change order. There was some discussion regarding the invoice to be sent to the City for reimbursement to the County

regarding a sewer hookup. That will be looked into further. Ms. Vogler is looking to get a flag on the top of a crane at the scene at the request of a commissioner. A commissioner also mentioned that she has been contacted by members of the church near the construction site having problems with the road. She learned that the road will soon be paved and Granger has done some work on it. If they continue to have problems they are to contact the Administration Office.

MOTION by Comm Theobald, seconded by Comm Taylor to rise and report the findings for the Committee of the Whole.

All in favor.

- a. Partial Pay Request – Jail Project - *Added*
MOTION by Comm Nichols, seconded by Comm Taylor to approve the partial pay request in the amount of \$1,007,145.00 submitted for April 1, 2017 through April 30, 2017 for the jail construction and related expenses.

Roll call: Motion approved unanimously.

7. Inmate Property Storage Conveyor - *Added*
MOTION by Comm Taylor, seconded by Comm Theobald to waive the sealed bid procedure and accept the bid submitted by A&B Equipment in the amount of \$16,835 for a storage conveyor system and authorize the Chairman to sign the order form on behalf of the County, as presented.

Roll call: Motion passed seven to one with Comm MacCready voting against the motion.

8. Discussion on Administrator's Position – *Added*

A commissioner questioned what is being done to replace our recently departed Administrator. He would like to see the matter addressed. He believes MAC can help the county. This item will be placed on the Human Resources Committee agenda for further discussion.

Administrator's Report

Co-Administrator/County Clerk Richardson touched on the following:

- The new phone system is in at Lake Street and all seems to be working fine at this time.
- A meeting has been scheduled for May 4 to get together with Merit Fiber. Included in the meeting will be John Winfrey, Merit Representative; Caleb Eifert from IT Right; Joe Porterfield, Equalization Director; Jayne Stanton, Co-

Administrator/County Treasurer; Adam Kerr, Maintenance Supervisor; Greg Webster, Jail Administrator; Elaine Richardson, Co-Administrator/County Clerk. The purpose of the meeting is to work at putting together a design/build proposal for the fiber connect for Wexford County Courthouse and Jail.

- Work is being done on the POAM Non 312 union contract which was approved by this Board back in late December 2015 or January 2016. Administration hopes to have it completed by the end of the month.
- Pescador will be moving up the annual ground water sampling due to the road construction scheduled for US 131. If they wait until after they start on the road, the cost will increase.
- Administration has been in contact with North Flight on the Medical Examiner replacement. A letter of interest has been received from Lisa Kaspriak.
- The County Audit is coming to a close. They are waiting for the draft audit from the Road Commission and an attorney letter.

Correspondence

1. Re-Appointment to the Jury Commission
2. Cash/Investment Report dated May 1, 2017 from Wexford County Treasurer Stanton

Public Comments - None

Liaison Reports

Comm Theobald provided Commissioners information by email on DHHS.

Comm Taylor provided Commissioners with the minutes from the past Veterans Service meeting.

Comm MacCready would like to make certain that Cedar Creek Township is receiving all the information from Pescador. Northern Lakes Community Mental Health is planning a full day retreat. Political Representatives may be present.

Board Comment

Comm Theobald would like this Board to put together a Resolution in honor of the CTC Robotics group.

Comm Nichols appreciated the Administrator's report. She would also like to speak to a Commissioner regarding blight.

Comm MacCready also touched on the blight problem. He believes 41 ½ Road in Cedar Creek Township needs some work. The Administrator problem in Wexford County is

Wexford County Board of Commissioners
Regular Meeting * Wednesday, May 3, 2017
Page six (6)

ongoing. He questioned why the County cannot keep an Administrator. He also believes the 911 dispatch matter needs to be worked on.

Comm Bengelink agreed with Comm Theobald in honoring the CTC Robotics group.

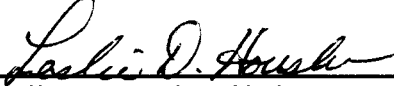
Chairman's Comments

Comm Housler thanked all for coming to the meeting tonight.

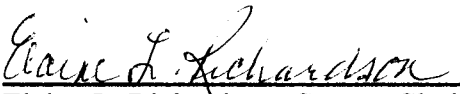
Adjourn

**MOTION by Comm Taylor, seconded by Comm Theobald to adjourn
at 6:40 p.m.**

All in favor.



Leslie D. Housler, Chairperson



Elaine L. Richardson, County Clerk