

**WEXFORD COUNTY BOARD OF COMMISSIONERS**  
Regular Meeting \* Wednesday, March 15, 2017

Meeting called to order at 5:30 p.m. by Chairman Leslie Housler.

Roll call: Present – Commissioners Michael MacCready, Leslie Housler, Robert Hilty, Michael Bengelink, Michael Bush, Julie Theobald, Gary Taylor, Judy Nichols, and Bill Goodwill; Absent - None

Pledge of Allegiance.

**Additions/Deletions to the Agenda**

*Added under Presentations and Reports* - Grand Traverse Mobile Communications; Motorola/Tele-Rad; *Added to the Agenda* - Water Leakage at Water System/Cedar Creek; *Deleted* – Policy C-12.0, Criminal Trespass Policy; BSM Proposal Discussion

**Approval of the Agenda**

**MOTION by Comm Taylor, seconded by Comm Nichols to approve the agenda, as amended.**

**All in favor.**

**Employee Recognition** -

1. 10-year Service Award, Nichole Moore, District Court Probation
2. 10-year Service Award, Troy Quiggin, Sheriff's Department

Both Nichole Moore and Troy Quiggin were recognized by the Board for their 10 years of dedicated service to the County. Neither one was able to attend; however, their awards will be presented to them.

**Presentations and Reports**

*Added* – Motorola/Tele-Rad – Jessica Spindler and Mike Muskovin appeared before the Board to discuss what they could provide the County in radio communications. Motorola would provide a combination of hardware, software, and services as well as assist the County in where to place 911 Dispatch. They will be happy to provide a price quote once the County decides just what their needs are. Board members were provided a letter from Motorola Solutions dated 3/15/2017.

*Added* - Grand Traverse Mobile Communications - Jack and Neil provided the Board with pricing for a new radio system. They explained the equipment and the services they would offer. They also have the ability to secure financing for the County under a lease to purchase agreement. Wexford County Board members were encouraged to contact any other County Departments in the State that uses Grand Traverse Mobile Communications services.

**Public Comments**

Crystal Johnson, Cadillac, appeared before the Board to speak about the Animal Shelter and its operation under 501(c) 3. She believes there are opportunities to improve the shelter and one way is to review the funding of the shelter. She would like the County to look at paying 100% for spay and neutering before an animal is adopted out. She explained the impact when animals are adopted out without the procedure.

Donald Koshmider, Cadillac, believes he has been falsely accused by the police. He feels TNT has targeted him. He explained that he is not a violent person.

**Consent Agenda**

1. Approval of the March 1, 2017 Regular Meeting Minutes  
**MOTION by Comm Theobald, seconded by Comm Taylor to approve the Consent Agenda, as presented.**

**All in favor.**

**Agenda Items**

1. Professional Services Agreement – Monumentation Surveyor (2)  
**MOTION by Comm Theobald, seconded by Comm Goodwill to approve the Professional Services Agreement with Axin Land Surveys, INC. in the amount of \$17,600 for the 2017 calendar year and authorize the Chairman to sign the agreement on behalf of the County, as presented.**

**Roll call: Motion approved unanimously.**

**MOTION by Comm Taylor, seconded by Comm Nichols to approve the Professional Services Agreement with CC Land Surveying in the amount of \$16,500 for the 2017 calendar year and authorize the Chairman to sign the agreement on behalf of the County, as presented.**

**Roll call: Motion approved unanimously.**

Craig Pullen, Wexford County Surveyor, provided the Board with a map showing the corners in the County. The survey group works at doing 30 to 40 corners per year. Currently, they have done about 63% of the County. This process is administrated by a grant from the State that Mr. Pullen and Lorie Sorenson, Register of Deeds works together on. He reminded the Board that all property is controlled by corners. He also commended Ms. Sorensen on the great job she does at putting the grant together.

2. Professional Services Agreement – Peer Review Surveyor (4)  
**MOTION by Comm Theobald, seconded by Comm Taylor to approve four Professional Services Agreements for Peer Review Surveyors, Craig McVean, Jim Ray, Bill Sikkema, and George Smith, in the amount of \$500 each for a total of \$2,000 and authorize the Chairman to sign the four agreements on behalf of the County, as presented.**

**Roll call: Motion approved unanimously.**

3. Salvage Vehicle Inspection Agreement – 2017  
**MOTION by Comm Nichols, seconded by Comm Theobald to approve the Salvage Vehicle Inspection Agreement for May 1, 2017 through April 30, 2018 and authorize the Chairman to sign on behalf of the County, as presented.**

**Roll call: Motion approved unanimously.**

4. USDA Forest Service Agreement  
**MOTION by Comm Taylor, seconded by Comm Theobald to approve the 2017 Annual Operating and Financial Plan for the agreement between Wexford County and the USDA Forest Service in a reimbursable amount of up to \$5,391 and authorize the Chairman to sign on behalf of the County, as presented.**

**Roll call: Motion approved unanimously.**

5. ORV Grant Agreement FY 2017  
**MOTION by Comm Theobald, seconded by Comm Taylor to approve the ORV Grant between Wexford County and the MI DNR in the amount of \$17,700 for the period of October 1, 2016 through September 30, 2017 and authorize the Chairman to sign on behalf of the County, as presented.**

**Roll call: Motion approved unanimously.**

6. Correction Officers Employment Discussion  
Lt. Greg Webster, Jail Administrator, appeared before the Board to request approval to hire five new corrections officers and move a part time secretary to full time. Additional staffing is needed at the new facility due to the larger facility, 32 beds to 158 beds. There are certain mandates in place by Michigan Department of Corrections for the protection of staff, inmates and the public. They have several activities at the facility that will mandate more staffing. He explained to the Board how cell checks, meals and hecks

throughout the facility must be done. Currently, they have 16 corrections officers, but several of them have many years in with the county and get several weeks of vacation which amounts to having 14 officers. If the five new officers are approved, they will not be entitled too much vacation time, but they will receive sick time. They must also have 20 hours of training.

Lt. Webster explained the need to have additional personnel in the booking area due to problems with some inmates when booking them in. The department has now made it a policy that the arresting agency stay with the inmate until the booking process has been completed.

After further discussion, it was decided that the Correction Officers request will be sent back to Finance to find out where the funding for the additional officers will come from. Lt. Webster said he would like to have them hired in April so they can receive all their training in time before the new facility opens.

7. Windemueller Proposal for New Sheriff's Office and Jail  
**MOTION by Comm Nichols, seconded by Comm Taylor to waive the bid procedure and contract with Windemueller for the installation of a VoIP phone system for the new Sheriff's Office and Jail, as presented.**

The phone system was not included in Granger's bid to build the facility. It was listed as an owner provided purchase. The total amount for a complete turnkey set up is \$34,809.49 as outlined on a letter dated February 10, 2017 from Windemueller. This is the same system being put in the Courthouse.

**Roll call: Motion approved unanimously.**

8. West Safety Solutions  
**MOTION by Comm Taylor, seconded by Comm Bengelink to approve the quote submitted by West Safety Solutions Corp in the amount of \$104,880.09 for a 9-1-1 call answering system with a one-year maintenance agreement, as presented.**

This agreement is the same as has been approved in the past, however, the coverage time is going from five years to one year due to the uncertainty as to what steps dispatch will be taking to move forward.

**Roll call: Motion approved unanimously.**

9. Policy C-12.0, Criminal Trespass Policy – *removed from the agenda*
10. Assessing Contract Between the City of Cadillac and Wexford County

**MOTION by Comm Theobald, seconded by Comm Taylor to approve the assessing contract between the City of Cadillac and the County of Wexford for the period of April 1, 2017 through March 31, 2022 and authorize the Chairman to sign on behalf of the County, as presented.**

**Roll call: Motion passed eight to one with Comm MacCready voting against the motion.**

11. BSM Proposal Discussion – *removed from the agenda*

12. Budget Amendments – No budget amendments presented.

13. Closed Session to Discuss Current Litigation

**MOTION by Comm Nichols, seconded by Comm Theobald to enter into closed session for the purpose of discussing current litigation pursuant to Section 8 of the Open Meetings Act, Act 267, P.A. 1976, as amended, being MCL 15.268 Sec.8 (e) and allow Undersheriff Doering to attend the closed session.**

**Roll call: Motion approved unanimously.**

**MOTION by Comm Nichols, seconded by Comm Theobald to resume open session of the Board of Commissioners Regular Meeting and to accept the Minutes of the Closed Session as read orally by the Clerk.**

**All in favor.**

14. Committee of the Whole – Jail Project – No presentation made.

15. Water Leakage at Water System/Cedar Creek - *Added*

A commissioner questioned why there was such a difference in the water pumped out and the water used. He believes it is caused by a large leak and would like to know what is being done to take care of it. The company that oversee the water system has done a pressure testing already and are now looking at pressure testing in sections. Cedar Creek Township has been informed.

#### **Administrator's Report**

Board members were provided with a written report for tonight's meeting. Adm. Jordan also explained that he has not heard anything further from American Waste regarding the \$75,000 they may owe the County. He has a meeting scheduled for March 22 at 3:00 pm to meet with Judge Fagerman on indigent defense commission. When questioned, he

assured Board members that he will be getting with EMS on posting a safety plan for the County.

**Correspondence** - None

**Public Comments**

Donald Koshmider, Cadillac, apologized to the Board for the phone call made to Adm. Jordan by Keith Olsen and posted on social media. It was offensive and inappropriate.

**Liaison Reports**

Comm Theobald has been forwarding DHHS information by e-mail to all Commissioners.

Comm Taylor explained that Soil Conservation has been busy with their tree sales. Also, a new director has been hired for the Veteran Service office and he is doing a great job.

**Board Comment**

Comm MacCready believes the Board should take a serious look at the jail as it relates to the 911 dispatch. He also feels the county has many things to accomplish in the next 2-3 months.

Comm Bengelink provided Board members with a letter from Brynn Givens on the importance of the WEX to the community.

Comm Theobald thanked Mr. Koshmider for coming before the Board and apologizing. She also thanked the Board for working together.

Comm Nichols questioned why Nicole Moore was not invited to accept her award. She had a tour of the current jail facility. She also thanked Mr. Koshmider for coming forward and apologizing.

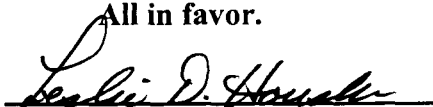
**Chairman's Comments**

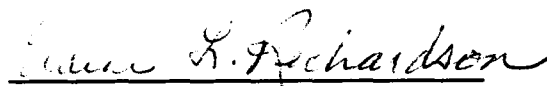
Comm Housler thanked all for coming to the meeting tonight.

**Adjourn**

**MOTION by Comm Taylor, seconded by Comm Theobald to adjourn  
at 7:45 p.m.**

All in favor.

  
Leslie D. Housler, Chairperson

  
Elaine L. Richardson, County Clerk