

**WEXFORD COUNTY BOARD OF COMMISSIONERS**

Regular Meeting \* Wednesday, January 4, 2017

Meeting called to order at 5:30 p.m. by Elaine L. Richardson, County Clerk

Roll call: Present – Commissioners Michael MacCready, Leslie Housler, Robert Hilty, Michael Bengelink, Michael Bush, Julie Theobald, Gary Taylor, Judy Nichols, and Bill Goodwill;

Pledge of Allegiance.

**Election of Board Chairperson**

The Clerk explained that under 46.3a, a secret ballot motion is allowed for the election of Board Chair.

**MOTION by Comm Housler, seconded by Comm Bush to elect the Board Chairperson by secret ballot.**

**Roll call: Motion failed by four to five with Comm Theobald, Taylor, Goodwill, Hilty and Bengelink.**

The Clerk opened the floor up for nominations.

Comm Taylor nominated Comm Housler for Board Chairperson, seconded by Comm Theobald;

No other nominations were made.

**MOTION by Comm Goodwill and seconded by Comm Hilty closed the nominations.**

**Roll call: Motion passed eight to one with Comm Housler voting against the motion.**

Roll call on election of Board Chairperson

**Roll call: Motion passed eight to one with Comm MacCready voting against the motion.**

**Election of Board Vice Chairperson**

Chair Housler opened the floor up for nomination for Vice Chairperson.

Comm Hilty nominated Comm Taylor as Vice Chairperson, seconded by Comm Goodwill.

No other nominations were made.

**MOTION by Comm Bengelink, seconded by Comm Theobald to close nominations.**

**All in favor.**

Roll call on election of Board Vice Chairperson

**Roll call: Motion passed eight to one with Comm MacCready voting against the motion.**

**Additions/Deletions to the Agenda**

Deleted – 9 – Recycle Center Lease with Option to Purchase

Added – 11 – Easement for Electric Facilities

12 – Committee of the Whole – Jail Facility

13 – Partial Pay Request

14 – Commissioners' Training Discussion

15 – Discussion on appraisal of Jail/Sheriff's property

**Approval of the Agenda**

**MOTION by Comm Taylor, seconded by Comm Theobald to approve the agenda as amended.**

**All in favor.**

**Public Comments**

Sheriff Trent Taylor appeared before the Board to introduce his newly selected Undersheriff, Richard Doehring. Mr. Doehring has been with the Michigan State Police post for 31 years. He is currently living in the Frankfort area, but will be moving here shortly.

**Employee Recognition - None**

**Presentations and Reports - None**

**Consent Agenda**

1. Approval of the December 21, 2016, Regular Meeting Minutes

**MOTION by Comm Theobald, seconded by Comm Taylor to approve the Consent Agenda, as presented.**

**All in favor.**

**Agenda Items**

1. Board Organization Matters

Chair Housler made the following nominations:

- a. Designating of Committee

Finance and Appropriations – Robert Hilty

Human Resources/Public Safety – Gary Taylor

Recreation and Building Committee – Bill Goodwill

**MOTION by Comm Taylor, seconded by Comm Goodwill to accept the decision made by the Board Chairperson designating the committee chairs to the Finance and Appropriations Committee, the Human Resources and Public Safety Committee, and the Recreation and Building Committee, as presented.**

**All in favor.**

- b. Assignment of Committee Members
  1. Finance and Appropriations: Gary Taylor, Julie Theobald, and Les Housler;
  2. Human Resources/Public Safety: Michael Bush, Mike Bengelink and Les Housler;
  3. Recreation and Building committee: Judy Nichols, Julie Theobald, and Michael MacCready;

**MOTION by Comm Taylor, seconded by Comm Theobald to accept the decision made by the Board Chair designating the committee members to the Finance and Appropriations, the Human Resources and Public Safety Committee, and the Recreation and Building Committee, as present.**

**All in favor.**

- c. 2017 Meeting Schedule

**MOTION by Comm Theobald, seconded by Comm Goodwill to accept the 2017 Board and Committee Meeting Schedule, as presented.**

**All in favor.**

2. Board and Liaison Appointments

The following Board and Liaison Appointments were made:

- District Health Department #10 – Judy Nichols
- Emergency Food and Shelter Board - Julie Theobald
- Housing Council – Judy Nichols
- Lake Mitchell Improvement Board – Michael Bengelink
- Northwest MI Community Action Agency – Michael MacCready
- Cadillac Area Manufacturers Association – Michael Bush
- Cadillac/Wexford Transit Authority – Bill Goodwill

**MOTION by Comm Taylor, seconded by Comm Theobald to accept the Chairperson's 2017 Board and Liaison appointments to other Boards and Committees.**

**All in favor.**

3. Resolution 17-01, Wexford County Depository  
**MOTION by Comm Theobald, seconded by Comm Taylor to approve Resolution 17-01, Wexford County Depository, as presented.**

**Roll call: Motion approved unanimously.**

4. Resolution 17-02, Reaffirming Policy No. E-10, Investment Policy  
**MOTION by Comm Goodwill, seconded by Comm Taylor to approve Resolution 17-02, Reaffirming Policy No. E 1.0, Investment Policy, as presented.**

**Roll call: Motion approved unanimously.**

5. Resolution 17-03, Fair Housing  
**MOTION by Comm Taylor, seconded by Comm Goodwill to approve Resolution 17-03, Fair Housing, as presented.**

**Roll call: Motion approved unanimously.**

6. Fair Housing Policy Statement  
**MOTION by Comm Goodwill, seconded by Comm Taylor to approve the Fair Housing Policy Statement which designates the County Administrator as the person to contact regarding housing discrimination, as presented.**

**All in favor.**

7. Purchase Order for Property Room Management System  
**MOTION by Comm Taylor, seconded by Comm Goodwill to approve a purchase order for Property Room Management System for the new jail in an amount not to exceed \$12,140, as presented.**

**Roll call: Motion approved unanimously.**

8. IT Right Service Contract for Sheriff's Department  
**MOTION by Comm Nichols, seconded by Comm Goodwill to approve a one-year information technology service contract for the new Sheriff's Department through IT Right in the amount of \$17,000, as presented.**

**Roll call: Motion approved unanimously.**

9. Recycle Center Lease with Option to Purchase – *Deleted*

10. Policy B-14.3 Health Insurance

**MOTION by Comm Theobald, seconded by Comm Taylor to approve the changes to Policy B-14.3, Health Insurance, as presented.**

**Roll call: Motion approved unanimously.**

11. Public Utility Easement Agreement - *Added*

**MOTION by Comm Theobald, seconded by Comm Taylor to approve the Public Utility Easement Agreement between Wexford County and Consumers Energy Company in the amount of \$1.00 for easement for electric facilities for tax parcel numbers 10-095-00-007-00, 10-095-00-009-00 and 10-095-00-101-00, as presented.**

Adm. Jordan explained that the easement requested is needed to run electrical supplies/services to the new jail facility.

**Roll call: Motion approved unanimously.**

12. Committee of the Whole - *Added*

**MOTION by Comm Taylor, seconded by Comm Theobald to resolve into a committee of the whole for the purposes of discussing the jail project.**

**All in favor.**

Adm. Jordan explained that the jail project is 33% completed. Lisa Vogler, Owner Representative, is working with the City regarding an access fee for utilities.

**MOTION by Comm Nichols, seconded by Comm Theobald to rise and report the findings for the Committee of the Whole.**

**All in favor.**

13. Partial Pay Request – *Added*

**MOTION by Comm Taylor, seconded by Comm Goodwill to approve the partial payment request in the amount of \$1,224,450.12 submitted for October 1 through December 31, 2016 for the jail construction and related expenses.**

Board members were provided a copy of the billing from Granger and two from Hooker DeJong for their review.

**Roll call: Motion approved unanimously.**

14. Commissioners Training Discussion –*Added*

Adm. Jordan explained that periodically legal counsel for the County sets up a meeting to discuss their duties, responsibility, and miscellaneous statutes. After some discussion, Board members agreed to schedule the meeting for January 27<sup>th</sup> at 4:00 p.m. at the ISD.

15. Discussion on getting an appraisal on the Jail/Sheriff's Department building - *Added*

A commissioner thought it would be a good idea to get an appraisal on the old Sheriff's Department and look at selling the property after the new facility has been completed. He would like to see the building sold or used as an overflow for prisoners and storage for the County. Adm. Jordan explained that the Sheriff's Department is full of asbestos and it would be very costly to remove it so the building could be sold or used for something different. The topic will be taken to the Building and Recreation Committee for further discussion.

**Administrator's Report**

Board members were provided with a written report from Adm. Jordan. He informed the Board that the HSA debit cards are coming out now and the insurance card will be received by the employees within a couple of weeks.

**Correspondence** - None

**Public Comments**

Sheriff Taylor notified the Board the 911 Study Group met today at MSP. They will be providing the Board with updated information after each meeting.

**Liaison Reports** - None

**Board Comment**

Comm Bush thanked Al Cooper, Manager of the Road Commission, for taking such good care of the roads over the past few days.

Comm Theobald welcomed the new commissioners.

Comm Nichols is happy to be a part of the Board. She welcomed the new undersheriff. She also mentioned that she attended a Cedar Creek Township meeting.

Comm Goodwill welcomed new members and believes they will work well together.

Comm MacCready also welcomed the new Board members. He feels the County is moving in a positive direction; however he has some concerns on the budget.

Comm Bengelink is looking forward to working with the Board. He asked Comm MacCready to remove him from his e-mail list as he believes it is a violation of the open meetings act.

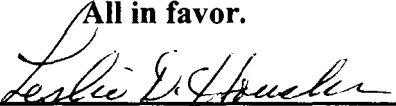
**Chairman's Comments**

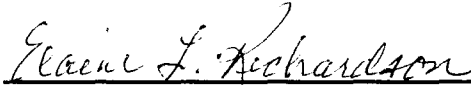
Comm Housler welcomed the new Board. He reminded the members that they are here representing the tax payers of the County and looking out for their best interest.

**Adjourn**

**MOTION by Comm Theobald, seconded by Comm Goodwill to  
adjourn at 6:30 p.m.**

**All in favor.**

  
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Leslie D. Housler, Chairperson

  
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Elaine L. Richardson, County Clerk