

WEXFORD COUNTY BOARD OF COMMISSIONERS

Regular Meeting * Wednesday, December 6, 2017

Meeting called to order at 5:30 p.m. by Chairman Leslie Housler.

Roll call: Present – Commissioners Michael MacCready, Leslie Housler, Robert Hilty, Michael Bengelink, Michael Bush, Julie Theobald, Gary Taylor, Judy Nichols, and Bill Goodwill; Absent - None

Pledge of Allegiance.

Additions/Deletions to the Agenda

Added – J.8. Committee of the Whole – Jail Project
J.9. Purchase Order – Stronghold Industries
J.10 Purchase Order – Motorola Solutions
J.11 Purchase Order – Midstate Security
J.12 Purchase Order – Windemuller – Persistent Call Recording
J.13 Partial Pay Request
J.14 Windemuller Maintenance Agreement

Approval of the Agenda

MOTION by Comm Taylor, seconded by Comm Goodwill to approve the agenda, as amended.

All in favor.

Employee Recognition - None

Presentations and Reports

1. Candidate – 911 Director

Tiffany Landis, Lake County 911 Dispatcher, was the first candidate to appear before the Board. She expressed her passion for 911 Dispatch and how important it is for the entire community. She provided the Board with some of her background that she felt made her qualified for this job.

2. Candidate – 911 Director

Duane Alworden, Wexford County 911 Dispatcher, began by thanking the Board for allowing him to come this far. He provided the Board with some of his background in dispatch and the training he has received. He explained that he would work hard to keep dispatch here. He understands the financing behind the survival of Dispatch. However, throughout the process he will keep a positive attitude.

Public Comments

Jim Meier, 911 Advisory Board member, touched on the process the Board went through to rank the eight candidates. He supports Duane Alworden.

Harry Yonkman, Boon, addressed the Board about his concern with Petcoke and Governor Snyder.

Carol Blake, 4-H Coordinator, appeared before the Board to explain a program 4H will be putting on for juniors and seniors around the area. Students are encouraged to complete a job application and a cover letter. They will have a panel that will help each student with their skills for applying for a job. This event will take place at Baker College on February 23, 2018.

Joy Martin, Chairperson for Project Christmas, would like the Board to consider allowing them to put two shipping containers beside the WEX that they could use for storage. The topic will be addressed at Building and Recreation meeting tomorrow.

Nathan Paquin, Wexford County Corrections Officer, felt that after working for some time with Mr. Alworden, he believes he would be the best qualified for the 911 Director position.

Consent Agenda

1. Approval of the November 15, 2017 Regular Meeting Minutes
2. Approval of the Appointments to Standing and Special Committees
MOTION by Comm Nichols, seconded by Comm Goodwill to approve the Consent Agenda, as presented.

All in favor.

Agenda Items

1. 911 Director Appointment
MOTION by Comm Bengelink, seconded by Comm Nichols to approve the appointment of Duane Alworden, as the 911 Director with a starting salary of ~~\$55,000~~, \$50,000. Motion corrected at the December 20, 2017 meeting. The BOC offered the 911 Director \$50,000 not \$55,000.
Roll call: Motion passed eight to one with Comm MacCready voting against the motion.
2. Managerial Considerations – 911 Advisory Board
MOTION by Comm Taylor, seconded by Comm Theobald to approve the changes to the Managerial Considerations in the 2017 911 Plan, as presented.
Roll call: Motion approved unanimously.
3. COAM Tentative Agreement

MOTION by Comm Nichols, seconded by Comm Taylor to approve the collective bargaining agreement for the Command Officers Association of Michigan for the period of January 1, 2018 through December 31, 2020, and authorize the Chairman of the Board to sign the agreement, when presented.

Roll call: Motion approved unanimously.

4. LOU with Wexford County, Wexford County Sheriff and the COAM
MOTION by Comm Theobald, seconded by Comm Taylor to approve the Letter of Understanding between Wexford County, Wexford County Sheriff, and the COAM regarding the Jail Administrator's vacation hours for 2018 and authorize the Chairman of the Board to sign the Letter of Understanding, as presented.

Roll call: Motion passed eight to one with Comm MacCready voting against the motion.

5. POAM Non 312 Wage Reopener
MOTION by Comm Taylor, seconded by Comm Theobald to deny the wage reopener request from the POAM Non 312 for 2018.

Roll call: Motion approved unanimously.

6. Discuss Health Insurance Policy
MOTION by Comm Theobald, seconded by Comm Taylor to approve the revisions to the Policy B-14.3, Health Insurance, as presented.

Roll call: Motion approved unanimously.

7. Budget Amendments

12/6/2017

**Wexford County Board of Commissioners
 Amendments to the 2017 Budget**

Adj #	Acct	Acct Description	Revenue	Expense	
20171201	101.101.699.00	Appropriated Fund Balance	\$ 65		(a)
	101-301-970.02	Maddox Trust Equipment		\$ 65	
	An invoice was submitted for Marine equipment				
20171202	101.302.563.03	Miss/Wexford IV-D FOC Security	\$ 11,000		(b)
	101.302.702.03	Permanent Employees		\$ 10,200	
	101.302.719.00	Social Security		\$ 600	

	101.302.722.00	Workers Comp	\$	200	
		An increase of Security/grant funding was received and expenditures for personnel were increased to off-set			
20171203	101.253.571.00	SOM Grant Conv. Tourism	\$	1,600	(c)
	101.966.999.07	Northern MI Substance Abuse	\$	1,600	
		An increase in the SOM Grant was received and expenditures were increased to off-set			

MOTION by Comm Nichols, seconded by Comm Theobald to approve the budget amendments dated 12/6/2017, as presented.

Roll call: Motion passed eight to one with Comm MacCready voting against the motion.

8. Committee of the Whole – Jail Project – *Added*
MOTION by Comm Taylor, seconded by Comm Theobald to resolve into a committee of the whole for the purposes of discussing the jail project.

All in favor.

Lisa Vogler, Owner Representative, appeared before the Board to update them on the final details to be worked out. She touched on an I beam that needs to be encased and both Granger and Hooker DeJong are aware of. The County received an acknowledgement from Hooker DeJong that the punch list has been completed. Lt. Webster addressed the Board regarding the sewer traps. Board members believe it may be a liability for the County and would like Hooker DeJong to look into it further. Ms. Vogler will look into this and get some answers for the Board.

MOTION by Comm Theobald, seconded by Comm Taylor to rise and report the findings for the Committee of the Whole.

All in favor.

9. Purchase Order – Stronghold Industries – *Added*
MOTION by Comm Taylor, seconded by Comm Theobald to approve PO 17-2742 in the amount of \$8,900 for electric locks in the new jail sold by Stronghold Industries, as presented.

Roll call: Motion approved unanimously.

10. Purchase Order – Motorola Solutions - *Added*
MOTION by Comm Nichols, seconded by Comm Taylor to approve PO 17-2741 in the amount of \$20,533.51 for radios sold by Motorola Solutions, as presented.

Lt. Webster explained the problems they have been having in the building with radios. They have worked with VHF and UHF and still have problems with coverage in some

areas of the jail. They are now going to the 800 MHz radios with a booster which has already been purchased.

Roll call: Motion passed eight to one with Comm MacCready voting against the motion.

11. Purchase Order – Midstate Security – *Added*

MOTION by Comm Theobald, seconded by Comm Taylor to approve PO 17-2743 in the amount of \$11,690 for cameras and intercoms sold by Midstate Security, as presented.

Lt. Webster explained the need for overall coverage in the facility. Additional cameras have been placed in certain areas of the facility: evidence room and control room. MMRMA, Insurance Liability Carrier, suggested the additional cameras. Intercoms have also been added in certain areas for the safety of personnel.

Roll call: Motion approved unanimously.

12. Purchase Order – Windemuller – Persistent Call Recording - *Added*

MOTION by Comm Taylor, seconded by Comm Theobald to approve PO 17-2744 in the amount of \$5,047.91 for Persistent Call Recording to Shore Tel System sold by Windemuller, as presented.

Lt. Webster explained this system will allow the department to record up to 5 simultaneous session of external calls.

Roll call: Motion approved unanimously.

13. Partial Pay Request – *Added*

After some discussion between Board members, it was decided to not pay the requested draw amount and change order at this time. More information is needed and Ms. Vogler will be working to gather more information. However, Board members agreed to pay the Contingency amount requested.

MOTION by Comm Theobald, seconded by Comm Goodwill to pay the partial payment request in the amount of \$39,802.86, as presented.

Roll call: Motion approved unanimously.

14. Windemuller Maintenance Agreement – *Added*

Windemuller has offered the County a renewal of the ShoreTel Maintenance agreement on three systems; Courthouse, Lake Street and Sheriff Department. They provided three different options to select from: one year, three year, and five year. The County would realize a cost savings on the three and five year

option. Windemuller is also allowing annual payments on the three and five year option.

MOTION by Comm Nichols, seconded by Taylor to approve the Windemuller Maintenance Agreement in the total amount of \$16,241 with three annual payments of \$5,413.66, as presented.

Roll call: Motion approved unanimously.

Administrator's Report

Co Administrator/Clerk Richardson provided the board with our counsel's response to the opioid litigation. Tim Smith, one of the attorneys in the litigation, offered to come and speak to Board members and to answer any questions they may have.

After some discussion, the Board decided not to participate in the opioid litigation at this time. They may, however, review it again next year.

Correspondence - None

Public Comments

Jim Meier, 911 Advisory Board member, explained that the Board thought they were following the process recommended to them. They would be happy to do oral interviews.

Liaison Reports

Comm Taylor explained Veteran's Services had a get together for Korean War veterans and six veterans appeared. They all had interesting stories to tell. Each veteran had their stories recorded at CTC and they will be placed in the library of Congress.

Comm Housler attended the Road Commission meeting and they are working on their 2018 budget.

Board Comment

Comm Bush announced that he would be one of the interviewers at Baker College for the Mock Interview Day. He thought it was a good program.

Comm Theobald asked to have her Board packet mailed to her. She also ask for Board members to keep down the small talk as it makes it hard to hear.

Comm Taylor congratulated Duane Alworden.

Comm Nichols will also be a volunteer on the Mock Interview Day and is looking forward to it. She also thanked Tiffany Landis for coming tonight and being interviewed publically which is never easy. She congratulated Duane Alworden.

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Comm MacCready felt it was time for the Board of look for a full time Administrator. With the Clerk acting as Administrator there are times when she can slant the minutes. He also thanked Tiffany Landis for her participation in the hiring process for the 911 Director.

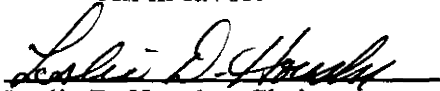
Chairman's Comments

Comm Housler thanked Tiffany Landis for coming tonight. He also thanked all for coming to tonight's meeting.

Adjourn

**MOTION by Comm Taylor, seconded by Comm Thoebald to adjourn
at 6:50 p.m.**

All in favor.


Leslie D. Housler, Chairperson


Elaine L. Richardson, County Clerk