

WEXFORD COUNTY BOARD OF COMMISSIONERS
Regular Meeting * Wednesday, December 21, 2016

Meeting called to order at 5:30 p.m. by Chairman Leslie Housler.

Roll call: Present – Commissioners Michael MacCready, Leslie Housler, Robert Hilty, Mark Howie, Michael Bush, Julie Theobald, Gary Taylor, and Bill Goodwill; Absent – Commissioner John Fuscone.

Pledge of Allegiance.

Additions/Deletions to the Agenda

Deleted – 3. Discussion on 911 Call Answering System; *Added* – 19. Agreement with Fox of Cadillac; 20. Two Seven Oh Inc. Grant Agreement; 21. PO 16-2682 Audio/Video Recording; 22. Appointment to the Road Commission; 23. Appointment to CWTA; 24. Termination of Housing Council Member; 25. Conveyor System.

Approval of the Agenda

MOTION by Comm Taylor, seconded by Comm Theobald to approve the agenda, as amended.

All in favor.

Employee Recognition - None

Presentations and Reports - None

Public Comments - None

Consent Agenda

1. Approval of the December 7, 2016 Regular Meeting Minutes
MOTION by Comm Theobald, seconded by Comm Bush to approve the Consent Agenda, as presented.

All in favor.

Agenda Items

1. Public Hearing on the 2017 Proposed Budget (6:31 p.m.)
MOTION by Comm Taylor, seconded by Comm Theobald to open the Public Hearing on Wexford County's 2017 Budget.

All in favor.

Harry Yonkman, Boon, thought the Public Hearing on the Budget was going to be on December 27, 2016. He had not seen a copy of the finalized budget and was not able to study it.

Public Hearing ended at 6:36 p.m.

2. Resolution 16-44, FY 2017 Budget Resolution and General Appropriations Act
MOTION by Comm Theobald, seconded by Comm Taylor to approve Resolution 16-44, Fiscal Year 2017 Budget Resolution and General Appropriations Act, as presented.

Roll call: Motion passed six to two with Commissioners Howie and MacCready voting against the motion.

3. Discussion on 911 Call Answering System - *Deleted*

4. Bid Award – Jail Commissary Services
MOTION by Comm Taylor, seconded by Comm Theobald to award the bid for Jail Commissary Services to Stellar Services, LLC, as presented.

Greg Webster, Jail Administrator, explained that this request had been before the Finance Committee. If the County agrees to use Stellar Services it will be at no cost to the County.

Roll call: Motion approved unanimously.

5. Bid Award – New Sheriff's Dept. Office Furniture
MOTION by Comm Theobald, seconded by Comm Taylor to award the bid for the New Sheriff's Department Office Furniture to Excel Office Interiors in the amount of \$34,529, as presented.

Greg Webster, Jail Administrator, informed the Board that the furniture they are looking for is refurbished. The current furniture at the jail is very old and much of it was purchased through Federal Surplus.

Roll call: Motion passed seven to one with Comm Howie voting against the motion.

6. Snowmobile Law Enforcement Grant Agreement
MOTION by Comm Taylor, seconded by Comm Theobald to approve the FY 2017 Snowmobile Law Enforcement Program Grant Agreement for the period of October 1, 2016 through April 30, 2017 in the amount of \$8,600 and authorize the Chairman of the Board to sign the grant agreement on behalf of the County, as presented.

Roll call: Motion approved unanimously.

7. MOU – Baker College Veterinary Technology Program

MOTION by Comm Theobald, seconded by Comm Taylor to approve the Memorandum of Understanding between Baker College of Cadillac and Wexford County Animal Control and authorize the Chairman of the Board to sign the memorandum on behalf of the County, as presented.

All in favor.

8. Housing Council Project W 15-12

MOTION by Comm Taylor, seconded by Comm Theobald to approve Housing Council Project W 15-12 in the amount of \$17,500 using CDBG funding for a loan to provide for roof replacement with new sheathing provided by Nichols Construction, as presented.

Roll call: Motion approved unanimously.

9. Wexford County and MSU Board of Trustees Agreement for Extension Services

MOTION by Comm Theobald, seconded by Comm Taylor to approve the agreement for Extension Services between Wexford County and MSUE for calendar year 2017 and authorize the Chairman of the Board to sign the agreement on behalf of the County, as presented.

Roll call: Motion approved unanimously.

10. Proposal for Services 2 CFR 200 – Rehmann Agreement

MOTION by Comm Taylor, seconded by Comm Theobald to approve the 2 CFR 200 proposal for base level services in the amount of \$3,600 and authorize the Chairman of the Board to sign the proposal on behalf of the County, as presented.

Roll call: Motion approved unanimously.

11. Wex Survey

Adm. Jordan explained the survey that has been completed is part of the process that must be put in place for the Fair Board and the DNR. The survey is a land split of 6.5 acres. An appraisal was started yesterday looking at the property as vacant land or a business. It was the consciences of the Board to ask Jim Ray, Surveyor, to file the survey.

12. Resolution 16-39 Extending Appreciation for Prosecutor Badovinac's Service & Leadership

MOTION by Comm Theobald, seconded by Comm Taylor to approve Resolution 16-39, Extending Appreciation for Prosecutor Badovinac's Service and Leadership, as presented.

Roll call: Motion approved unanimously.

Chairman Housler read the resolution into the record.

Adm. Jordan read a statement into the record from Prosecutor Badovinac commending the Board and the interaction he has had with them. Prosecutor Badovinac was unable to attend.

13. Resolution 16-40 Extending Appreciation for Sheriff Finstrom's Service & Leadership

MOTION by Comm Taylor, seconded by Comm Theobald to approve Resolution 16-40, Extending Appreciation for Sheriff Finstrom's Service and Leadership, as presented.

Roll call: Motion approved unanimously.

Chairman Housler read the resolution into the record.

Sheriff Finstrom was present to accept the award. He expressed his appreciation and experiences he has had as being a deputy and later Wexford County Sheriff. It has been a good life, but he believes there is a better one out there.

14. Resolution 16-41 Extending Appreciation for Commissioner Howie's Service & Leadership

MOTION by Comm Theobald, seconded by Comm Taylor to approve Resolution 16-41, Extending Appreciation for Commissioner Howie's Service and Leadership, as presented.

Roll call: Motion approved unanimously.

Chairman Housler read the resolution into the record.

Comm Howie has enjoyed his time as being commissioner with the County.

15. Resolution 16-42 Extending Appreciation for Commissioner Fuscone's Service & Leadership

MOTION by Comm Taylor, seconded by Comm Theobald to approve Resolution 16-42, Extending Appreciation for Commissioner Fuscone's Service and Leadership, as presented.

Roll call: Motion approved unanimously.

Chairman Housler read the resolution into the record. Commissioner Fuscone was not present to accept his certificate, but it will be presented to him at a later date.

16. Budget Amendment(s)
12/21/2016

**Wexford County Board of Commissioners
Amendments to the 2016 Budget**

Adj #	Acct	Acct Description	Revenue	Expense
20161202	101.101.699.00	Appropriated Fund Balance	\$ 26,000	(a)
	101.290.808.02	County Counsel		\$ 20,000
	573.000.800.00	Contracted Services		\$ 6,000

Additional expenditures than anticipated and budgeted.

MOTION by Comm Theobald, seconded Comm Goodwill to approve the budget amendment, as presented.

Roll call: Motion passed six to two with Comm MacCready and Howie voting against the motion.

17. Application and Grant Process – MI Veterans Affairs Agency County Incentive Grant

MOTION by Comm Taylor, seconded by Comm Theobald to approve a grant application in the amount of \$50,000 for 1.b. Entering into a contract with an adjacent county (\$30,000); 2.b. Purchase of a vehicle for the department (\$15,000); 4.a. Technology upgrade/investments (\$5,000) through the Michigan Veteran Affairs Agency and authorize the Chairman of the Board to sign the grant on behalf of the County, as presented.

Roll call: Motion approved unanimously.

18. Committee of the Whole – Jail Project

Lisa Vogler, Owner Representative for the Jail Project, was present to discuss her contract with the County. It was mentioned the Finance Committee agreed to extend her agreement for an additional \$25,000 with the idea that no more dollars would be given to the Owner Representative. Ms. Vogler offered her services to the end of the project for \$20,000. She would be disappointed to stop her services in mid-stream. This is an important project to the community. With her staying as the Owner's Representative the project will have some consistency. Ms. Vogler is asking the Board to vote on her proposal tonight. She pointed out the \$20,000 is a fixed price and will not exceed that amount. If the project is still ongoing after the \$20,000 has been paid to her, the County will not be billed for additional services from Ms. Vogler.

MOTION by Comm Howie, seconded by Comm MacCready to provide a contract for \$20,000 to Ms. Vogler using her services to a point where the project is complete and the key is turned over to Sheriff Taylor.

Ms. Vogler had a discussion with Blake Smith, USDA, about the use of the contingency money to pay for her services. Mr. Smith explained that when the project has been completed, all bills paid, and there is some contingency money left the County spend it for other purchases such as her services. She explained if the Board approves this \$20,000 she will add an addendum to the agreement to outline the agreement and make it part of the original agreement.

Roll call: Motion approved unanimously.

19. Agreement with Fox of Cadillac - *Added*

MOTION by Comm Theobald, seconded by Comm Taylor to approve the agreement between Fox of Cadillac and Wexford County for Snow Removal and Storage commencing December 19, 2016 and expiring May 31, 2017 and authorize the Chairman of the Board to sign the agreement on behalf of the County, as presented.

All in favor.

20. Two Seven Oh Inc. Grant Agreement – *Added*

MOTION by Comm Taylor, seconded by Comm Theobald to approve a Reimbursement Grant Agreement between Two Seven Oh, Inc. and Wexford County to spay and neuter animals prior to adoption and authorize the Chairman of the Board to sign the grant agreement on behalf of the County, as presented.

Roll call: Motion approved unanimously.

It was mentioned that the County should have an indemnification clause on the agreement to protect the County. Wexford County is not in the business of providing veterinary services.

MOTION by Comm Goodwill, seconded by Comm Theobald to add a clause to the agreement to provide indemnities to protect the County.

Roll call: Motion approved unanimously.

21. PO 16-2682 – *Added*

MOTION by Comm Theobald, seconded by Comm Taylor to approve Purchase Order 16-2682 in the amount of \$11,429 for digital audio/video recording hardware and software for Sheriff's New Interview Rooms, as presented.

When questioned if the department was not going to use what they currently have, Lt. Webster explained that they will need additional recording equipment for the new jail facility. They will be taking what they are currently using, but they will have another room to set up for interrogation.

Roll call: Motion passed seven to one with Comm Howie voting against the motion.

22. Appointment to the Road Commission – *Added*

MOTION by Comm Taylor, seconded by Comm Theobald to appoint Harry Hagstrom to the Road Commission with a term to expire 12/31/2022.

Roll call: Motion approved unanimously.

23. Appointment to CWTA – *Added*

MOTION by Comm Taylor, seconded by Comm Howie to appoint Larry Copley to the CWTA with a term to expire 12/31/2018.

Roll call: Motion approved unanimously.

24. Termination of Housing Council Member – *Added*

MOTION by Comm Taylor, seconded by Comm Theobald to terminate Michael Green's membership on the Housing Council.

All in favor.

25. Conveyor System - *Added*

MOTION by Comm Hilty, seconded by Comm Taylor to approve the purchase of a laundry conveyor in the amount of \$19,334 to be used for inmate property bagging and storing until they are released.

Greg Webster, Jail Administrator, stated that this system is something that has been suggested by our Worker's Comp auditor. Lt. Webster has priced several and this system looks the best. It will hold between 40-50 pounds for every 4-5 inches. It is designed to hold up to 160 bags. Some Commissioners objected to the high price and felt the conveyor system should be bid out. Lt. Webster was afraid he would lose his 2016 money that he is using to make the purchase. Board members agreed that if the purchase was not approved tonight the money would be available in 2017.

Roll call: Motion failed three to five with Comm Howie, Bush, Goodwill, MacCready and Housler voting against the motion.

Administrator's Report

Board members were provided with a written report from Adm. Jordan.

Correspondence - None

Public Comments

Harry Yonkman questioned whether or not there would be a meeting on the 27th. He also thanked the Board for providing him some nice stories throughout the year.

Liaison Reports

Comm MacCready attended a Northern Lakes Community Mental Health meeting and they are implementing a process for their clients to evaluate staff. He commended them for listening to their feedback.

Comm Housler attended a North Flight meeting. Munson is still having problems with the FFA on their joint venture with Spectrum. Currently, they are operating as a joint venture, but are forced to keep two books. Munson has some concern about losing from medical flights to provide services.

Board Comment

Comm Howie explained that he was proud to serve as a commissioner for four years and felt the group worked well together. He believes the County will continue to have pension problems unless they look at something different such as a DC rather than a Hybrid. He stated that he was glad the County kept Ms. Vogler on.

Comm Theobald thanked the local fire departments around the area for helping on the car lot fire. She also thanked the road crews for keeping the roads nice and clear. She believes the night riders on CWTA are increasing.

Comm Taylor wished all happy holidays.

Comm MacCready believes that there are critical updates that need to be made to our 911 system. He has a letter dated April, 2015 from Undersheriff Taylor explaining the need for the updates. He believes the lives of the public may be endangered without these updates.

Chairman's Comments

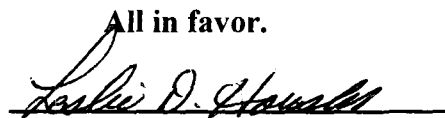
Comm Housler wished all a Merry Christmas. He thanked the commissioners for their service and they have been a pleasure working with them all.

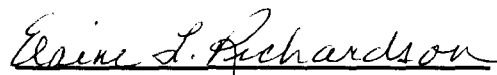
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Adjourn

**MOTION by Comm Taylor, seconded by Comm Theobald to adjourn
at 7:15 p.m.**

All in favor.


Leslie D. Housler, Chairperson


Elaine L. Richardson, County Clerk