

**WEXFORD COUNTY BOARD OF COMMISSIONERS**  
Regular Meeting \* Wednesday, December 20, 2017

Meeting called to order at 5:30 p.m. by Chairman Leslie Housler.

Roll call: Present – Commissioners Michael MacCready, Leslie Housler, Robert Hilty, Michael Bengelink, Michael Bush, Julie Theobald, Gary Taylor, Judy Nichols, and Bill Goodwill;

Pledge of Allegiance.

**Additions/Deletions to the Agenda** - None

**Approval of the Agenda**

**MOTION** by Comm Theobald, seconded by Comm Nichols to approve the agenda, as presented.

All in favor.

**Employee Recognition** - None

**Presentations and Reports** - None

**Public Comments** - None

**Consent Agenda**

1. Approval of the December 6, 2017 Regular Meeting Minutes

**MOTION** by Comm Theobald, seconded by Comm Bengelink to approve the Consent Agenda, as presented.

It was pointed out that the motion to hire the 911 Director has the wrong dollar amount listed. The motion noted that he would be paid \$55,000 and should have been \$50,000. The Clerk will make that adjustment as well as contact Mr. Alworden, 911 Director.

The motion was amended as follows:

**MOTION** by Comm Bengelink, seconded by Comm Nichols to approve the appointment of Duane Alworden, as the 911 Director with a starting salary of \$50,000, as amended.

**MOTION** by Comm Theobald, seconded by Comm Taylor to approve the Consent Agenda, as amended.

All in favor.

**Agenda Items**

1. Resolution 17-32 Membership in the West Michigan Regional Pathology Services Authority

**MOTION by Comm Nichols, seconded by Comm Goodwill to approve Resolution 17-32 Membership in the West Michigan Regional Pathology Services Authority, as presented.**

Lisa Kaspriak, Representative of our Medical Examiner, appeared before the Board to discuss Wexford County joining the Morgue Authority. Recently, they held a meeting where 9 counties were represented. Dr. Wagner and Ms. Kaspriak have been asked to provide consulting for 6 month. She would like this Board to approve the resolution before them tonight and appoint a commissioner to represent Wexford County on the Morgue Authority.

Ms. Kaspriak explained what goes on at the Morgue Authority and that not everybody that arrives is autopsied. Some are just investigated depending on the cause of death.

She also pointed out that Counties that join the Authority will have a say in the operation of the Morgue.

**Roll call: Motion approved unanimously.**

2. Infrastructure Alternatives Maintenance Budget 2018

**MOTION by Comm Taylor, seconded by Comm Theobald to approve Infrastructure Alternatives to allocate \$5,000 for the Maintenance Budget and return the remaining balance to the County, as presented.**

**Roll call: Motion approved unanimously.**

3. Prosecution Services for the City of Cadillac

**MOTION by Comm Nichols, seconded by Comm Taylor to approve the agreement between Wexford County and the City of Cadillac for Prosecutor Services at an annual rate of \$30,480 for the period to January 1, 2018 through December 31, 2021, and authorize the Chairman of the Board of sign the agreement, as presented.**

**Roll call: Motion approved unanimously.**

4. MMRMA 2018 Insurance

**MOTION by Comm Theobald, seconded by Comm Taylor to approve the renewal of county-wide property and liability insurance through MMRMA in the amount of \$341,138 and authorize Elaine Richardson, Member Representative, to sign the renewal, as presented.**

**Roll call: Motion approved unanimously.**

5. Pitney Bowes Mail Machine Lease

**MOTION by Comm Taylor, seconded by Comm Theobald to approve the 48 month lease for a Pitney Bowes Mail Machine located at Lake Street and authorize the Chairman of the Board to sign the lease, as presented.**

**Roll call: Motion approved unanimously.**

6. Bid Award for Courthouse Carpeting

**MOTION by Comm Theobald, seconded by Comm Taylor to award the bid to Affordable Flooring in the amount of \$6,250 for the replacement of hallway carpeting at the Courthouse, as presented.**

**Roll call: Motion approved unanimously.**

7. Bid Award for PC Technology in Central Dispatch

**MOTION by Comm Nichols, seconded by Comm Goodwill to award the bid to IT Right in the amount of \$5,600 for Central Dispatch's computer equipment and network repair and maintenance and authorize the Chairman of the Board to sign the contract, as presented.**

**Roll call: Motion approved unanimously.**

8. MSUE 2018 Agreement for Services

**MOTION by Comm Taylor, seconded by Comm Goodwill to approve the Agreement for Extension Services between Wexford County and MSU for the 2018 calendar year and authorize the Chairman of the Board to sign the agreement, as presented.**

**Roll Call: Motion approved unanimously.**

9. Housing Council Project W 15-20

**MOTION by Comm Theobald, seconded by Comm Taylor to approve Housing Council Project W 15-20 in the amount of \$36,300 using CDBG funds for a loan with the upgrades provided by Nichols Construction, as presented.**

**Roll call: Motion passed eight to one with Comm Housler voting against the motion.**

10. Appointment to Standing and Special Boards and Commissions

**MOTION by Comm Theobald, seconded by Comm Taylor to approve the reappointment of Bill King to the Airport Authority with a term expiring December 31, 2019.**

**All in favor.**

11. Budget Amendments(s)

**MOTION by Comm Nichols, seconded by Comm Taylor to approve the budget amendments dated 12/20/2017, as presented.**

Adj #	Acct	Acct Description	Revenue	Expense	
20171204	295-000-962.02	MEMORIAL WALL/EXPENSE		4,250	(d)
	295-000-677.12	MEMORIAL WALL/DONATIONS	4,250		
	(AMEND BUDGET FOR MEMORIAL WALL)				
20171205	101-410-607.00	PLANNING & ZONING FEES	30		(e)
	101-410-702.01	APPOINTED/ELECTED WAGES		65	
	101-410-719.00	SOCIAL SECURITY		13	
	101-410-722.00	WORKERS COMPENSATION		2	
	101-410-726.00	POSTAGE		2	
	101-253-421.00	LOST PPT COUNTY OPERATING PORTION	52		
	(AMEND BUDGET FOR JANUARY 2017 FINAL TRANSACTIONS ON PLANNING & ZONING)				
20171206	101-648-800.00	CONTRACTED SERVICES		36,000	(f)
	101-253-421.00	LOST PPT COUNTY OPERATING PORTION	36,000		
	(AMEND BUDGET FOR MEDICAL EXAMINER)				
20171207	101-270-921.00	UTILITY - ELECTRIC		4,000	(g)
	101-253-421.00	LOST PPT COUNTY OPERATING PORTION	4,000		
	(AMEND BUDGET FOR JAIL CONSUMERS INVOICE)				
20171208	293-000-699.01	APPROPRIATED FUND BALANCE	9,660		(h)
	293-000-999.05	TRANSFER OUT		9,660	
	(BUDGET FOR CLOSING OF FUND #293)				
20171209	294-000-699.01	APPROPRIATED FUND BALANCE	503		(i)
	294-000-800.00	SERVICES AND CHARGES		503	
	(BUDGET FOR CLOSING OF FUND #294)				
20171210	296-000-699.01	APPROPRIATED FUND BALANCE	50,694		(j)
	296-000-800.00	SERVICES AND CHARGES		67,200	
	296-000-410.00	PERSONAL PROPERTY TAX	15,380		
	296-000-580.00	LOCAL	1,126		
	(AMEND BUDGET FOR 2016 REVENUES PAID TO SENIOR SERVICES)				
20171211	595-000-743.00	JAIL COMMISSARY SUPPLIES		15,000	(k)
	595-000-699.00	APPROPRIATED FUND BALANCE	15,000		
	(AMEND BUDGET FOR JAIL COMMISSARY SUPPLIES)				
20171212	677-000-699.01	APPROPRIATED FUND BALANCE	220,000		(l)
	677-000-721.00	HEALTH INSURANCE		220,000	
	(AMEND BUDGET FOR SELF INSURANCE FUND)				
		TOTAL	356,695	356,695	

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Adj #	Acct	Acct Description	Revenue	Expense
20171213	101-131-725.00	SICK & ACCIDENT INSURANCE		138 (m)
	101-136-725.00	SICK & ACCIDENT INSURANCE		176
	101-141-725.00	SICK & ACCIDENT INSURANCE		362
	101-148-725.00	SICK & ACCIDENT INSURANCE		127
	101-166-725.00	SICK & ACCIDENT INSURANCE		162
	101-172-725.00	SICK & ACCIDENT INSURANCE		243
	101-215-725.00	SICK & ACCIDENT INSURANCE		130
	101-225-725.00	SICK & ACCIDENT INSURANCE		236
	101-229-725.00	SICK & ACCIDENT INSURANCE		1,161
	101-253-725.00	SICK & ACCIDENT INSURANCE		47
	101-265-725.00	SICK & ACCIDENT INSURANCE		118
	101-301-725.00	SICK & ACCIDENT INSURANCE		799
	101-315-725.00	SICK & ACCIDENT INSURANCE		81
	101-325-725.00	SICK & ACCIDENT INSURANCE		29
	101-335-725.00	SICK & ACCIDENT INSURANCE		20
	101-426-725.00	SICK & ACCIDENT INSURANCE		83
	101-136-724.00	LIFE INSURANCE		32
	101-148-724.00	LIFE INSURANCE		3
	101-166-724.00	LIFE INSURANCE		10
	101-215-724.00	LIFE INSURANCE		9
	101-229-724.00	LIFE INSURANCE		54
	101-236-724.00	LIFE INSURANCE		5
	101-265-724.00	LIFE INSURANCE		2
	101-315-724.00	LIFE INSURANCE		2
	101-335-724.00	LIFE INSURANCE		1
	101-426-724.00	LIFE INSURANCE		2
	101-253-421.00	LOST PPT COUNTY OPERATING PORTION	4,032	
	249-000-725.00	SICK & ACCIDENT INSURANCE		399
	249-000-724.00	LIFE INSURANCE		29
	249-000-607.00	BUILDING INSPECTIONS FEES	428	
	260-363-725.00	SICK & ACCIDENT INSURANCE		136
	260-363-724.00	LIFE INSURANCE		4
	260-363-660.00	PBT REVENUE	140	
(AMEND BUDGET FOR SICK & ACCIDENT AND LIFE INSURANCES)				
TOTAL			4,600	4,600

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Adj #	Acct	Acct Description	Revenue	Expense	
20171214	101-131-721.00	HEALTH INSURANCE		13,000	(n)
	101-136-721.00	HEALTH INSURANCE		16,500	
	101-141-721.00	HEALTH INSURANCE		15,500	
	101-148-721.00	HEALTH INSURANCE		-	
	101-166-721.00	HEALTH INSURANCE		-	
	101-172-721.00	HEALTH INSURANCE	7,500		
	101-215-721.00	HEALTH INSURANCE		500	
	101-225-721.00	HEALTH INSURANCE		600	
	101-229-721.00	HEALTH INSURANCE		1,500	
	101-230-721.00	HEALTH INSURANCE		-	
	101-236-721.00	HEALTH INSURANCE		-	
	101-253-721.00	HEALTH INSURANCE	1,500	-	
	101-265-721.00	HEALTH INSURANCE		-	
	101-301-721.00	HEALTH INSURANCE		5,700	
	101-315-721.00	HEALTH INSURANCE	2,500		
	101-325-721.00	HEALTH INSURANCE		8,000	
	101-331-721.00	HEALTH INSURANCE		2,500	
	101-334-721.00	HEALTH INSURANCE	5,200		
	101-335-721.00	HEALTH INSURANCE	3,500		
	101-351-721.00	HEALTH INSURANCE	3,500		
	101-426-721.00	HEALTH INSURANCE		3,000	
	101-253-421.00	LOST PPT COUNTY OPERATING PORTION	43,100		
	225-000-721.00	HEALTH INSURANCE		6,600	
	225-000-699.01	APPROPRIATED FUND BALANCE	6,600		
	249-000-721.00	HEALTH INSURANCE		5,500	
	249-000-699.000	APPROPRIATED FUND BALANCE	5,500		
	260-363-721.00	HEALTH INSURANCE		6,800	
	260-363-699.00	APPROPRIATED FUND BALANCE	6,800		
(AMEND BUDGET FOR HEALTH INSURANCE)					
TOTAL			85,700	85,700	

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Adj #	Acct	Acct Description	Revenue	Expense
20171215	101-230-702.03	PERMANENT EMPLOYEES		1,800 (o)
	101-230-720.00	RETIREMENT		600
	101-236-720.00	RETIREMENT		1,350
	101-302-860.01	TRAVEL		2,950
	101-333-702.05	OVERTIME		3,000
	101-351-825.00	INMATE HOUSING		140,000
	101-290-677.04	WORKERS COMP REFUND	8,985	
	101-290-677.05	ADMIN FEES	1,000	
	101-301-626.00	SERVICE CONTRACTS	16,200	
	101-333-505.00	FEDERAL FOREST PATROL	1,800	
	101-648-454.00	CREMATION PERMITS	1,150	
	101-351-742.00	KITCHEN SUPPLIES	20,000	
	101-253-421.00	LOST PPT COUNTY OPERATING PORTION	100,565	
	208-000-921.00	UTILITY - ELECTRIC		5,000
	208-000-922.00	UTILITY - WATER		2,500
	208-000-699.00	APPROPRIATED FUND BALANCE	7,500	
	249-000-702.02	SUPERVISORY STAFF		25,000
	249-000-699.00	APPROPRIATED FUND BALANCE	25,000	
	261-000-981.00	EQUIPMENT - 3 CENT FUND		16,000
	261-000-980.00	EQUIPMENT 911 WIRELESS		6,000
	261-000-699.00	APPROPRIATED FUND BALANCE	22,000	
	595-000-743.00	INMATE COMMISSARY SUPPLIES		4,000
	595-000-699.00	APPROPRIATED FUND BALANCE	4,000	
		TOTAL	<u>208,200</u>	<u>208,200</u>

Adj #	Acct	Acct Description	Revenue	Expense	
20171216	101.141.702.03	Permanent Employee		\$ (2,360)	(p)
	101.141.800.01	Security Bench		\$ 2,360	
20171217	101.265.702.05	B&G Overtime		\$ 3,000	(q)
	101.265.800.00	Contracted Services		\$ (3,000)	
20171218	225.000.699.00	Appropriated Fund Balance	1,000		(r)
	225.000.962.04	Pet Spade Education		1,000	
20171219	260.363.660.00	PBT Revenue	\$ 20,000		(s)
	260.363.677.02	Active Tether Revenue	\$ 1,000		
	260.363.699.00	Appropriated Fund Balance	\$ 4,900		
	260.363.702.05	Overtime		\$ 2,600	
	260.363.702.07	Longevity		\$ 60	
	260.363.719.00	Social Security		\$ 360	
	260.363.720.00	Retirement		\$ 5,600	
	260.363.721.00	Health Ins.		\$ 5,000	
	260.363.760.00	PBT Expense		\$ 15,780	
	260.363.800.00	Contracted Services		\$ (3,500)	
20171220	263.361.699.00	Appropriated Fund Balance	\$ 5,000		(t)
	263.361.957.00	Training		\$ 3,000	
	263.361.702.05	Overtime		\$ 2,000	

**Roll call: Motion approved unanimously.**

12. Committee of the Whole

**MOTION by Comm Theobald, seconded by Comm Taylor to resolve into a committee of the whole for the purposes of discussing the jail project.**

**All in favor.**

Lisa Vogler, Owner Representative, explained that if problems are occurring or have occurred in the new facility they will fall under the warranty. Granger should be contacted to make arrangements to take care of the problems. A number of things were pointed out that have been fixed/repared over the past couple of days. The Board was reminded by Lt. Webster that Wexford County has a beautiful building and we are dragging it down with all the negative comments.

Ms. Vogler believes that Granger preformed as requested. Granger is also responsible for all the subs and they will contact them when problems come up and Granger will be responsible for paying the subs.

It was mentioned that the County should have the "As Built-redline" documents. Granger will be contacted to get a copy.

After further discussion on building problems and who would be responsible the Board made the following motion:

**MOTION by Comm Taylor, seconded by Comm Bengelink to rise and report the findings for the Committee of the Whole.**

All in favor.

a. Payables

**MOTION by Comm Bengelink, seconded by Comm Goodwill to approve the partial payment dated 12/20/2017, as presented.**

**Roll call: Motion passed seven to two with Commissioners Bush and Theobald voting against the motion.**

#### **Administrator's Report**

Jayne Stanton, Treasurer and Co Administrator, explained that she has had recent contact with Lakeside Title. They are anxious to close out the landfill trust account. There is a remaining balance in there of approximately \$124,000.

Elaine Richardson, Clerk and Co Administrator, recently received information from Sarah Benson on setting something up for collection of hazardous waste. It would be a joint collaboration between the City and the County. This topic will be sent to committee for further discussion.

**Correspondence** - None

**Public Comments** - None

#### **Liaison Reports**

Comm MacCready attended a Networks Northwest meeting. A job fair was held at Michigan Works by Networks Northwest to help find employees for the Yuma Sand Pit. He will be attending the Northern Lakes Community Mental Health meeting tomorrow.

Comm Housler attended the Road Commission meeting where they approved their annual budget for 2018.

#### **Board Comment**

Comm Bush was thankful to hear that the County was moving forward on collection of hazardous waste. He believes strongly that it is needed in our area.

Comm Theobald appreciates the Board all working together.

Comm Taylor agrees that Wexford County does have a beautiful facility. It just needs to get some of the bugs worked out.

Comm Nichols has a concern about remarks made that the minutes would be slanted by the clerk. There should be more talking to one another. She believes it is a trust factor. She has respect for our Clerk and Co Administrator. She stated that she has enjoyed her first year on the board and is looking forward to the next year. Merry Christmas

Comm MacCready disagrees with Comm Nichols. He believes the County is not transparent. He has spoken to a number of commissioners about this. He would like to see the recorded minutes placed back on the website. He pointed to the \$5,000 error made earlier by the Clerk.

Comm Hilty wished all a Merry Christmas.

Comm Bengelink wished all a Merry Christmas. He also pointed out that he was not one of the commissioners that Comm MacCready talked to. He does feel the County will have to look at an administrator, but it has nothing to do with the job our two administrators are doing now.

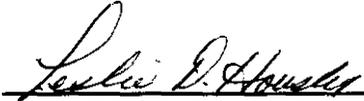
**Chairman's Comments**

Comm Housler agreed with Comm Nichols. Board Comments are for positive remarks for the good of the whole. To use public comments to disparage people is not appreciated. He felt the Board is very transparent. Comm Housler suggested that if Comm MacCready thought things were so terrible and he did not want to be a part of it, he could resign.

**Adjourn**

**MOTION by Comm Taylor, seconded by Comm Bengelink to adjourn at 6:40 p.m.**

**All in favor.**

  
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Leslie D. Housler, Chairperson

  
\_\_\_\_\_  
Elaine L. Richardson, County Clerk