

## WEXFORD COUNTY BOARD OF COMMISSIONERS

Regular Meeting \* Wednesday, June 18, 2014

Meeting called to order at 5:00 p.m. by Chairman Housler.

Roll call: Present – Commissioners Robert Colvin, Leslie Housler, Robert Hilty, Mark Howie, Alan Devereaux, Gary Taylor, and Bill Goodwill; Absent – Commissioners Gideon Mitchell and John Fuscone.

Pledge of Allegiance.

**Additions/Deletions to the Agenda** - None

### **Approval of the Agenda**

**MOTION** by Comm Taylor, seconded by Comm Goodwill to approve the agenda as presented.

**All in favor.**

**Employee Recognition** - None

### **Presentations and Reports**

1. Northwest Michigan COG – Regional Prosperity Initiative  
Elaine Wood from Northwest Michigan COG appeared before the board to explain the benefits of the regional prosperity initiative. There are two boards, Work Force Development Board and the NMCOG Board which have a written agreement between them to do business together and sharing some administrative staff and equipment. The public entity is the grant recipient. She believes they have a very strong partnership between the two boards. Ms. Wood explained that they are responding to both the State and Federal level to enhance the public/private partnership on many things including; economic development, work force development, and attracting businesses. The Regional Prosperity Initiative has been enacted into law and they are now starting to put some money into it. They are encouraging the region to adopt strong public/private partnerships. The two boards are now discussing having their meetings together and modifying the agreement. They would then be called the Regional Prosperity Board. The entities would remain intact, but will now do business together as one unit.

Comm Mitchell arrived at 5:08 p.m.

A few more individuals will be added to round out the Board to see that all types of business would be representative. There will be no change in the 10 County consortium and no legal changes to the Boards. There Executive Committee is asking for the County's support to proceed. Ms. Wood make it clear that this is not in stone and can be changed if it does not work out. The COG will be the grant recipient and the administrative entity and all the operations will be run through the nonprofit.

**Public Comments**

Michael MacCready, Manton, touched on the county millages.

Michelle Hoitenga, Manton, expressed the need for the CWTA millage and the concern by the citizens in Manton.

**Consent Agenda**

1. Approval of the June 04, 2014, Regular Meeting Minutes  
**MOTION by Comm Taylor, seconded by Comm Mitchell to approve the Consent Agenda as presented.**

**All in favor.**

**Agenda Items**

1. Resolution 14-15, Michigan Strategic Fund CDBG Revolving Loan Fund Agreement  
**MOTION by Comm Taylor, seconded by Comm Devereaux to approve Resolution 14-15, Resolution to Enter into Subrecipient Agreement with Traverse City Area Chamber Foundation, and authorize the Chairman of the Board to sign the agreement on behalf of the County, as presented.**

Laura Galbraith, of the Traverse City Area Chamber Foundation, explained that the Strategic Fund would create jobs in the community. There is a business in Wexford County that is seeking some financing to expand their operations. They came to the Michigan Economic Development Corporation to see what resources were available. This expansion will create jobs in the County. This organization came to the Finance Committee to see if Wexford County would be interested. The program is funded by CDBG through HUD. They work closely with the County to get the agreement in place and they would be responsible for the compliance and enforcement of the agreement. Any business in Wexford County can apply but must be able to meet the objective of the program and she explained what that would include. She also outlined how they would identify qualified projects.

Board members suggested having the County Treasurer or her designee to be authorized to sign Regional Fund related documents on behalf of Wexford County.

**Roll call: Motion approved unanimously.**

2. Report L-4029  
**MOTION by Comm Taylor, seconded by Comm Devereaux to approve the 2014 Tax Rate Request, Report L-4029, and authorize the Board Chairman and County Clerk to sign on behalf of the County, as presented.**

Joe Porterfield, Equalization Director, came before the Board asking them to approve the L-4029 report. This may be revisited in November after the election. The same rate is being levied this year as was levied last year. Mr. Porterfield explained some new legislation that may impact farmlands.

**Roll call: Motion approved unanimously.**

3. Report L-4046  
**MOTION by Comm Taylor, seconded by Comm Hilty to approve the 2014 Taxable Valuations, Report L-4046, and authorize the Board Chairman and the Equalization Director to sign on behalf of the County, as presented.**

**Roll call: Motion approved unanimously.**

4. Resolution 14-14, 2014 Summer Millage Rate for FY 2014 Budget  
**MOTION by Comm Mitchell, seconded by Comm Devereaux to approve Resolution 14-14, 2014 Summer Millage Rate for FY 2014 Budget, as presented.**

**Roll call: Motion passed seven to one with Commissioner Howie voting against the motion.**

5. Resolution 14-13, Community Corrections Grant Application  
**MOTION by Comm Taylor, seconded by Comm Goodwill to approve Resolution 14-13, Supporting the PA 511 Wexford-Missaukee Community Corrections Grant Application, as presented.**

**Roll call: Motion approved unanimously.**

6. 2014 Marine Safety Program Grant Agreement  
**MOTION by Comm Mitchell, seconded by Comm Taylor to approve the 2014 Marine Safety Program Grant Agreement and authorize the Board Chairman to sign on behalf of the County, as presented.**

**Roll call: Motion approved six to two with Commissioners Housler and Howie voting against the motion.**

7. Housing Council Project W12-28  
**MOTION by Comm Devereaux, seconded by Comm Taylor to award the bid received by Horton's Home Building & Remodeling LLC for Housing Council Project W-12-28, for roofing and replacement of water damaged closet and attic in the amount of \$17,485, as presented.**

**Roll call: Motion approved five to three with Commissioners Housler, Howie, and Mitchell voting against the motion.**

8. Housing Council project W-12-31  
**MOTION by Comm Taylor, seconded by Comm Goodwill to award the bid received from Raymer's Dozer Service for Housing Council Project W-12-31, for a drain field replacement in the amount of \$2,450, as presented.**

**Roll call: Motion approved five to three with Commissioners Housler, Howie, and Mitchell voting against the motion.**

9. Bid Award, Annual Bulk Paper Purchase  
**MOTION by Comm Taylor, seconded by Comm Goodwill to award the bid received by Central Michigan Paper in the amount of \$11,496.25 for the annual purchase of bulk paper, as presented.**

**Roll call: Motion approved unanimously.**

10. Bid Award, Exterior Painting of Lake Street Building  
**MOTION by Comm Devereaux, seconded by Comm Taylor to award the bid received by Randy Williams Construction, Inc. in the amount of \$7,180 for the exterior painting of the Lake Street Building, as presented.**

**Roll call: Motion passed seven to one with Commissioner Hilty voting against the motion.**

11. Building and Zoning Department Request  
**MOTION by Comm Devereaux, seconded by Comm Taylor to approve the request received by the Building and Zoning Department to increase the Department Assistant from two-days to three-days a week, as presented.**

**Roll call: Motion approved unanimously.**

12. Consideration of HVAC Repair at the Civic Center Auditorium  
Board members requested that this item be referred back to the Finance Committee to come up with a recommendation.

13. Budget Amendments

6/18/2014

**Wexford County Board of Commissioners  
Amendments to the 2014 Budget**

Adj #	Acct	Acct Description	Revenue	Expense	
20140605	101.253.570.00	State Cigarette Tax	920		(a)
	101.966.999.00	District Health Cigar Tax		920	
	This transfer covers the District Health's 2013 distribution				
20140606	292.000.699.01	Appropriated Fund Balance	125,000		(b)
	292.000.845.00	Institutional Care		125,000	
	An increase in Institutional Care for juveniles is requested.				
20140607	249.000.699.00	Appropriated Fund Balance	5,060		(c)
	249.000.702.03	Permanent Employees		4,700	
	249.000.719.00	Social Security		360	
	Increasing the Building/Zoning Department Assistant from two days to three days per week.				

**MOTION by Comm Taylor, seconded by Comm Devereaux to approve the budget amendments dated June 18, 2014, as presented.**

**Roll call: Motion approved unanimously.**

14. Consider Support of Regional Prosperity Board

**MOTION by Comm Devereaux, seconded by Comm Goodwill to support the Northwest Michigan Council of Governments continuing efforts toward becoming a Regional Prosperity Board.**

**Roll call: Motion approved unanimously.**

15. Committee of the Whole – Jail Project

**MOTION by Comm Devereaux, seconded by Comm Taylor to resolve into a committee of the whole for the purposes of discussing the jail project.**

**All in favor.**

Board members discussed the Architectural Services Agreement that was put together by Hooker/DeJong. A few changes were discussed such as: the compensation rate on page 16; section 2.5 - the errors and omissions insurance was too low at \$4,000,000.00; section 11.5 the percentage spread should be changed; the County should be the named insured on all policies.

The agreement will be submitted with the suggested changes and then sent to legal. Board members asked if there could be a statement in the agreement that local

services/contractors will be used. The use of local contractors will be stressed at no additional cost.

**MOTION by Comm Devereaux, seconded by Comm Taylor to raise and report the findings of the Committee of the Whole.**

**All in favor.**

**Administrator's Report**

Adm. Hinton reported on the following:

- Local architects will submit bids for necessary repairs at the Civic Center which will not be completed until August;
- Recent talks have started with Haring Township on the right of way easements;
- Budgets will be out to departments at the end of the month;
- Tuesday will be the second level of a grievance hearing;

Adm. Hinton was questioned about the health insurance renewal. He explained that it was just renewed on May 1, however, there is a new carrier that has good rates on HMO. As the year progresses, the County may want to look at it. A discussion will need to take place with the unions.

**Correspondence** - None

**Public Comments** – None

**Liaison Reports**

Comm Goodwill attended the Clam Lake DDA meeting and they are working on a sewer and water system.

Comm Colvin reported that the audit has been completed at the COA and they received an unqualified report, the highest they could receive. The Senior Expo will begin tomorrow with 67 booths at the event.

Comm Howie attended a meeting of the Lake Mitchell Improvement Board and they reported that the coves have been treated.

**Board Comment** – None

**Chairman's Comments**

Comm Houlser stated that the only calls he has received on the CWTA was from employees or social departments.

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**Adjourn**

**MOTION by Comm Taylor, seconded by Comm Devereaux to  
adjourn at 6:04 p.m.  
All in favor.**

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Leslie D. Housler, Chairperson

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Elaine L. Richardson, County Clerk