



Position Available – Internal/External Posting  
**Job Title: Substance Abuse Testing Officer**

Classification: (13-22 hours/week; Monday-Friday)  
Non-Union

Department: Community Corrections

Hourly Wage: \$ 14.25 per hour

Qualifications/duties:

- High School Graduate or equivalent
- Must pass drug screening and physical examination
- Enroll Offenders, log results, receipt money and process paperwork
- Perform alcohol and drug testing on offenders
- Perform related duties as required
- Computer data entry

Supervision: Community Corrections Coordinator

Application Due: Applications due by 4:00 p.m. on Tuesday, July 18, 2017, County Administrator's Office, Historic Courthouse, 437 E. Division St., Cadillac, MI.

Posted 7/12/17