

**WEXFORD COUNTY**  
**REQUEST FOR PROPOSALS**  
Octagon Barn Restoration Project

**ISSUED BY: WEXFORD COUNTY BOARD OF COMMISSIONERS**

**Date: May 16, 2017**

**Project Representative: Elaine Richardson**  
**Co-Administrator**  
**Wexford County**  
**437 E. Division St.**  
**Cadillac, MI 49601**  
**Phone: (231) 779-9450**  
**Fax: (231) 779-9745**

**WEXFORD COUNTY NOTICE OF RECEIVING PROPOSALS**

Wexford County seeks bids from qualified firms, on a competitive basis,  
for the **Octagon Barn Restoration Project – Foundation**  
Qualified firms may secure a copy of the bid specifications from:

Wexford County Administration  
Historic Courthouse  
437 E. Division St.  
Cadillac, MI 49601  
[www.wexfordcounty.org](http://www.wexfordcounty.org)

Proposals received on or before **11:00 a.m., June 9, 2017** will be considered.

Wexford County reserves the right to reject any or all proposals submitted.

# WEXFORD COUNTY REQUEST FOR PROPOSALS

## Octagon Barn Restoration Project - Foundation

### I. INTRODUCTION

Wexford County seeks bids from qualified firms, on a competitive basis, for the Octagon Barn Restoration Project - Foundation. Bid will be awarded only in the event of a cost benefit analysis showing it is in the County's best interest to contract out this service.

#### A. Bid Submittal and Project Representatives

To be considered, firms must submit a complete, sealed response to this Request for Proposals (RFP), to the County Administration Office. In order to be considered, proposals must be received no later than **11:00 a.m. on June 9, 2017**. Bids will be publically opened and read aloud 1/2 hour after the above deadline for submittal. A mandatory walk through tour for physical inspection will be held on May 24 at 1:00 p.m. Please call Administration at 231-779-9453 to confirm your attendance.

Requests for information or interpretation of the intent of the RFP and any/all other inquiries must be addressed to:

Elaine Richardson  
Co-Administrator  
Wexford County  
437 E. Division St.  
Cadillac, MI 49601  
Phone: (231) 779-9450  
Fax: (231) 779-9745

Contact with personnel of Wexford County other than the above stated person(s) regarding this RFP will be considered grounds for elimination from the selection process.

Each Proposal must be plainly marked on the exterior, "OCTAGON BARN RESTORATION PROJECT" Proposals must be signed by an official authorized to bind the firm to its provisions. To be considered a valid response to this RFP, the proposal must remain valid for at least ninety (90) days. Wexford County is not liable for any cost incurred by the firm prior to the issuance of a contract.

#### B. Right of Refusal

Wexford County reserves the right to reject any or all proposals, to negotiate separately with any source whatsoever in any manner necessary to attend to the best interests of the County, to waive irregularities in any proposal and to accept a proposal which best meets the needs of the County, irrespective of the bid price.

#### C. Disclosure of Proposals

Proposals are subject to disclosure under the Michigan Freedom of Information Act (Act 442, P.A. 1976, as amended, being MCL 15.231 through 15.246). After a contract award a summary of total price information for all proposals will be furnished upon request.

D. Independent Price Determination

By submitting a proposal you certify, and in the case of a joint proposal, each party certifies as to its own organization, that in connection with this proposal:

1. The prices in its proposal have been determined independently without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other proposing party or with any other competitor;
2. Unless otherwise required by law, the prices which have been quoted in the proposal have not been knowingly disclosed by the proposing party and will not be knowingly disclosed to any competitor; and
3. No attempt has been made or will be made by the proposing party to induce any other person or firm to submit or not submit a proposal for the purpose of restricting competition.

E. Each person signing the proposal certifies that:

1. (S)he is the person within the organization responsible for the decision as to prices being offered in the proposal, and that (s)he has not participated, and will not participate, in any action contrary to I.D.1,2 and 3, above; or
2. (S)he is not the person within the organization responsible for the decision as to the prices being offered in the proposal, but that (s)he has been authorized, in writing, to act as an agent for the persons responsible for such decisions in certifying that such persons have not participated, and will not participate, in any action contrary to I.D.1,2 and 3, above; and that (s)he has not participated, and will not participate, in any action contrary to I.D.1,2 and 3, above.

F. Insurance Requirements

The selected firm will be required to provide and maintain public and professional liability, property damage, and worker's compensation insurance protecting, as they may appear, the interests of all parties to any agreement that may result from this RFP. The firm is responsible for insuring the protection of all persons and property at all times. Documentation of the above insurance must be provided by the successful bidder prior to contract execution. Wexford County must be included as a separate named insured.

The vendor will be required to furnish the County with appropriate certificates of insurance prior to commencement of any work associated with any contract.

The effective dates and expiration dates of all policies should coincide with the term of the contract. If any of the insurance expires during the contract period, it will be necessary for a current certificate of insurance to be issued and filed with the County. Wexford County's minimum insurance requirements are as follows:

1. Commercial general liability insurance of limits not less than \$1,000,000 per occurrence. The limit may be higher depending upon the hazard involved, subject to review and recommendation of the County's licensed insurance counselor. Coverage is to include, but is not limited to premises, operations, products and/or completed operations, personal injury and contract liability.
2. Automobile liability including statutory no-fault coverage, including all owned, non-owned, and hired autos within limits of a minimum of \$1,000,000. The limit may be higher depending upon the hazard involved, subject to review and recommendation of the County's insurance counselor.
3. Worker's Compensation and Employers' Liability if the selected firm hires one or more persons or currently has employees. If the selected firm does not have any

employees, an affidavit must be filed with the County stating that the firm has no employees and will not hire any while working for Wexford County as a vendor or a subcontractor, etc. In addition, a Certificate of Assumed Name must be filed with the County.

Failure to comply with these insurance requirements may result in contract termination or delay in receipt of funds. The vendor will be required to secure any/all necessary certificates and permits from municipal or other public authorities and comply with all licensing requirements and all federal, state and municipal laws, ordinances and regulations as may be required.

G. County Liability

Officers, agents and employees of Wexford County will not, in any manner, be liable for any loss or damage to any person or property connected to or resulting from any work done on this project. In addition, the selected firm agrees to indemnify, defend and save harmless, the County, its officers, agents and employees from any and all claims and losses accruing or resulting from the negligent performance of work as described in any agreement that results from this RFP. These same standards will apply to subcontractors of the selected firm. The County will be relieved from all risks of loss or to equipment or personnel, except when such loss or damage is due to the fault or negligence of the County.

**II. SPECIFICATIONS**

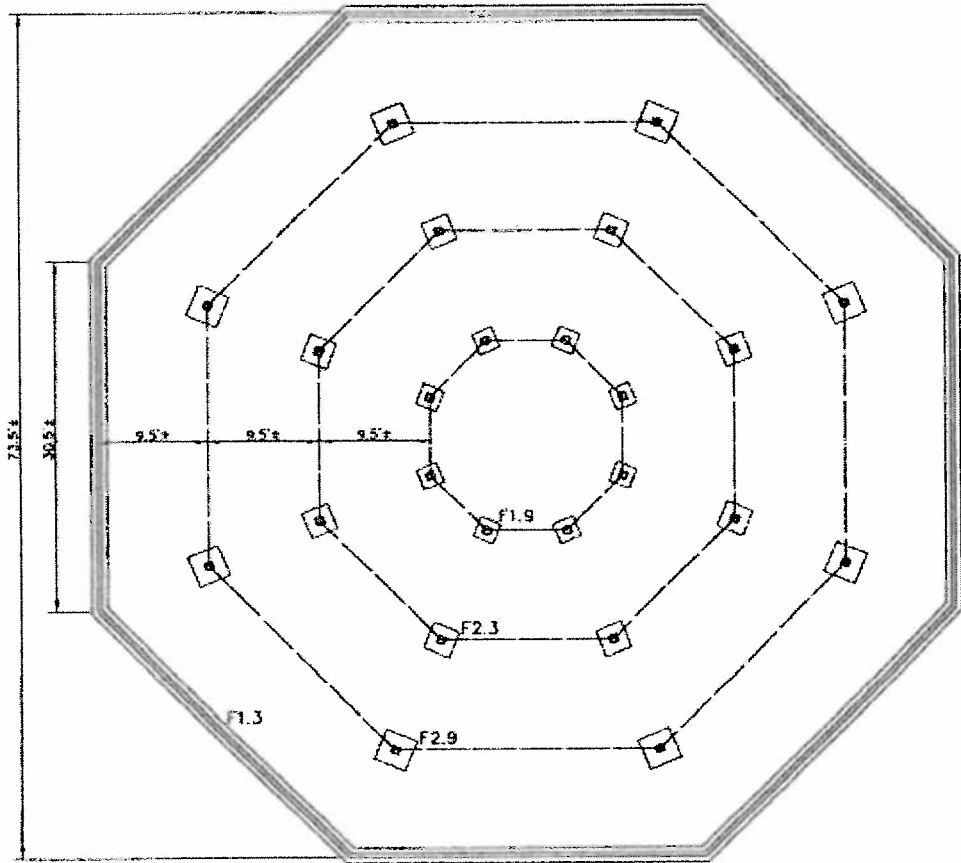
This project is the first step in the planned restoration of the 108 year old Octagon Building located on the Wexford County Fairgrounds property. Because of the magnitude of this project it will require the assistance of a company knowledgeable and familiar with elevating or raising structures of this size and shape. Previous examples of similar projects of this nature would be welcomed and highly considered before awarding this project. Following is a list outlining what work will be required:

1. Elevate building to reasonable height to allow for excavation and installation of new concrete Foundation.
2. Demolish and remove all existing concrete floors, foundation, structures in or adjacent to Octagon Building, which also includes removal of existing concrete slab or footings directly east of building.
3. Install new continuous pour concrete foundation 18 inches above existing grade level with frost wall at exterior of building as outlined in attachment A & B.
4. Provide new pier footings under all interior roof supports as outlined in attachment A & B.
5. Provide new pressure treated sill plates under all perimeter walls.
6. Replace all damaged or rotten wall uprights or studs in perimeter walls.
7. Reset building on new concrete foundation with metal anchors as outlined in attachment A & B.
8. Provide new interior concrete slab floor with 4 inch gravel base with moisture barrier.
9. Provide finished exterior grading to meet new foundation height.
10. Contractor is responsible for removal and disposal of debris.
11. All work will be in accordance with Wexford County building and electrical codes.
12. Wexford County Building permits will be required prior to construction and will be the responsibility of the contractor awarded the construction project.

# ATTACHMENT A

**CONCRETE**

1. CAST-IN-PLACE CONCRETE WORK SHALL CONFORM TO THE AMERICAN CONCRETE INSTITUTE (ACI) STANDARDS: ACI-301, "SPECIFICATION FOR STRUCTURAL CONCRETE BUILDINGS" AND ACI-318, "BUILDING CODE REQUIREMENTS FOR STRUCTURAL CONCRETE" AND "MANUAL OF STANDARD PRACTICE" OF THE CONCRETE REINFORCED STEEL INSTITUTE (CRSI).
2. USE 3000 PSI COMPRESSIVE STRENGTH STRUCTURAL CONCRETE FOR FOOTINGS, FOUNDATIONS, AND INTERIOR SLABS-ON-GRADE. USE FULLY AIR ENTRAINED 4000 PSI CONCRETE PER ACI-301 FOR CONCRETE WALKS, CURBS, PAVEMENT AND WHERE EXPOSED TO FREEZE/THAW WEATHER.
3. REINFORCEMENT BARS SHALL BE DEFORMED STEEL PER ASTM A615, GRADE 60. MESH SHALL BE WELDED STEEL WIRE, BARE PER ASTM A655.
4. ALL FOOTING TO REST ON UNDISTURBED SOIL.
5. CONCRETE FINISH:  
 INDOOR FINISH A SMOOTH, HARD UNIFORM SURFACE FOR ALL INTERIOR SLABS.  
 BROOM FINISH AFTER TROWELING PERPENDICULAR TO TRAFFIC DIRECTION ALL EXPOSED EXTERIOR WALKS, STEPS AND RAMPS.
6. CURE AND PROTECT CONCRETE IN ACCORDANCE WITH ACI 306, 306.306.



**BUILDING PLAN**  
SCALE: 1/8"=1'-0"

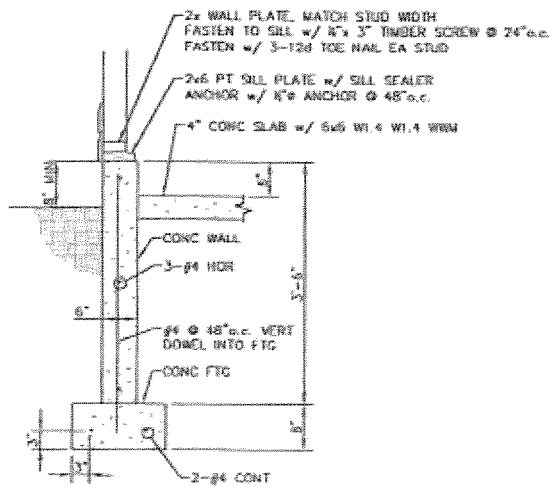
Plan No: **Octagon Barn Restoration**  
 Two West 31st St  
 CAD No: M

DATE REVISION  
 02/05/2007

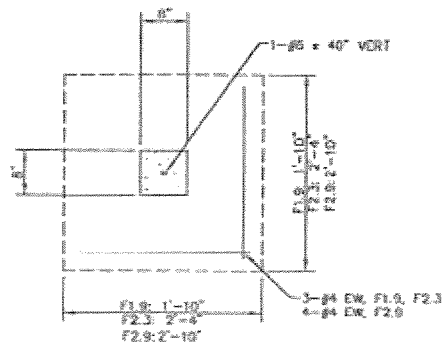
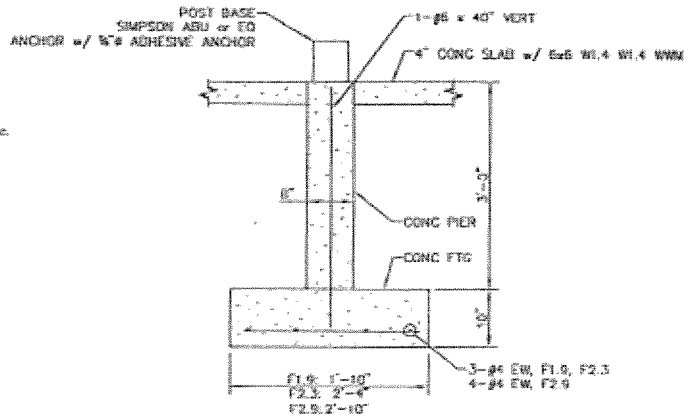
  
**precell**  
 engineering  
 design  
 2800 N. Kelly Rd.  
 1400 City, St. 47661  
 234.809.2963

PROJECT NO.  
**17XX**  
 SHEET NO.  
**S1.0**

# ATTACHMENT B



**F1.3** DETAIL-WALL FTG  
SCALE: 3/4"=1'-0"



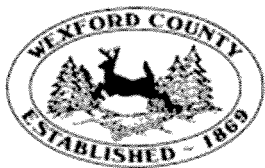
DETAIL-INTERIOR PIER FTG  
SCALE: 3/4"=1'-0"

Plan by  
**Octagon Barn Restoration**  
 175 West 14th St  
 Cedar Rapids, IA

ISSUE/REVISION  
 10/15/2016/07/017

  
**pressell**  
 engineering  
 design  
 8906 W Kelly Rd  
 Lake City, MN 55001  
 507-835-3393

PROJECT NO.  
**17XX**  
 SHEET NO.  
**S1.1**



# WEXFORD COUNTY BID SUBMISSION FORM

## OCTAGON BARN RESTORATION PROJECT - FOUNDATION

Firm Name \_\_\_\_\_

Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Description	Unit Price (specify)	Total Price
SPECIFICATIONS		
Miscellaneous other charges (specify)		
<b>TOTAL BID PRICE</b>		\$

Signature of official authorized to bind the firm to the provisions of the RFP:

\_\_\_\_\_  
Typed or printed name and title: \_\_\_\_\_ Date \_\_\_\_\_

Failure to complete this form may be considered grounds for elimination from the selection process.